

Westfield Parish Council



Established 2011

The Oval Office, St Peter's Business Park
Westfield, BA3 3BX
Phone: 01761 410669
Email: council@westfieldparishcouncil.co.uk

Chairman: Cllr P Wilkinson Parish Clerk: Ms L Close FSLCC

All Council Meetings are open to the Public and Press

20th March 2024

TO: All Members of Westfield Parish Council

Dear Councillor,

You are summoned to a Meeting of Westfield Parish Council, on **Tuesday 2nd April 2024 at 7pm at the Oval Office Boardroom, Cobblers Way, Westfield.**

A handwritten signature in black ink, appearing to read 'L Close'.

Ms L Close
Parish Clerk

Before the meeting there will be a public session of up to 15 minutes to enable residents of Westfield to ask questions, and make comments on items on the agenda. Members of the Public are asked to restrict their comments, and/or questions to five minutes.

AGENDA

- 1. Co-option**
To co-opt to the vacancy on the Parish Council and receive the Declaration of Acceptance of Office.
- 2. Apologies for absence and to consider the reasons given**
Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.
- 3. Declarations of interest and dispensations**

Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.

4. **Minutes of the Parish Council meeting – 4th March 2024**
To confirm and sign as a correct record the minutes of the Parish Council Meeting. **(Pages 1-3)**
5. **Committee and Working Group reports**
To note the minutes of the Committees and Working Groups below:
 - **Environment and Development – 11th March 2024 (Pages 4-8)**
 - **Finance and Personnel – 20th March 2024 (Pages 9-14)**
6. **Approval of any items over £5,000 and consideration of any virement**
7. **Outside Bodies reports – for reporting only**
8. **Creating Community identity – for reporting only**
9. **Chairman's report - for reporting only**
10. **Bath and North East Somerset Councillors' reports – for reporting only**

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

11. **Office move – recommendation of the Finance and Personnel Committee**
(minute 125 refers)

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office
Monday 4th March 2024 commencing at 7.00pm

- Present:** Chair: Cllr P Wilkinson
Cllrs: D Cooper, G Fuller, E Jackson,
R Hopkins, R Moss, P Millard and P Williams
- Attending:** Tracey Stephens, Deputy Clerk and Caitlin Brown, Admin Asst
- Absent:** Cllrs J Cradock and J Honess,

138. Co-option

There had been no applications for co-option.

139. Apologies for absence and to consider the reasons given

Apologies were received and accepted from Cllrs Cradock and Honess.

140. Declarations of interest and dispensations

Cllr Jackson declared an interest in item 7. Inspirational Citizen as she knows one of the nominees.

Cllr Millard declared an interest in item 7. Inspirational Citizen as he knows one of the nominees.

141. Minutes of the Parish Council meeting – 5th February 2024

Resolved: the minutes of 5th February 2024 were agreed and signed as a correct record.

142. Committee and Working Group reports

(a) Environment and Development Committee – 12th February 2024

The minutes of the Environment and Development Committee meeting of 12th February 2024 were noted.

(b) Finance and Personnel Committee – 23rd February 2024

The minutes of the Finance and Personnel Committee meeting of 23rd February 2024 were noted.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

143. Approval of any items over £5000 and consideration of any virement

There were no items over £5,000 to consider

144. Inspirational Citizen Award 2024

The applications were discussed, a unanimous decision could not be made so a vote was held.

Cllrs Millard and Jackson abstained from the vote having declared an interest.

Resolved: to award the Inspirational Citizen Award 2024 to Sally Hicks for her work with SWALLOW.

145. To agree the grant to St Nicholas Church for 2024/25 in the amount of £2,652 as recommended by F&P

Resolved: to agree the grant to St Nicholas Church for 2024/25 in the amount of £2,652 as recommended by F&P.

146. Outside Bodies reports

Mardons – Cllr Cooper reported that the club is now an official polling station.

Radstock Museum – Cllr Jackson gave an update on events at the museum.

Westfield in Bloom – Cllr Jackson gave an update.

147. Creating Community Identity

Concern was raised that a very small area of Westfield was included within the Radstock Regeneration Plan map.

Resolved: (1) to contact BANES and request that the map is reviewed
(2) reiterate our concerns to Ordinance Survey

148. Chairman's report

Cllr Wilkinson reminded Councillors of the upcoming Annual Parish meeting taking place on Wednesday 27th March at 7pm at Trinity Methodist Church

149. Bath and North East Somerset Councillors' reports

Cllr Moss reported on:

- Budget – investigating expenditure of CIL funds and how this is recorded. The increase in the B&NES Council Tax will be 4.99% for 2024/25.
- Traffic – raising the recent road closures at the last Cabinet meeting
- Fosse Field planning application

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

Cllr Jackson reported on:

- Traffic – liaising with BANES regarding the recent road closures
- Local Plan - now out for consultation until 8th April.
- Recycling collections - illness and a shortage of staff mean we still have problems with re-cycling collections.
- Enforcement issues – the Enforcement Team have agreed to review all the unresolved cases since 2015.
- A new bus service will be in operation around the Waterside from 8th April.

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

150. Office move

Cllr Wilkinson gave an update.

The meeting closed at 19:53

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held in the boardroom at the Oval Office, Cobblers Way, Westfield on 11th March 2024 commencing at 7pm.

Present: Cllrs Diana Cooper (Chair), Geoff Fuller, Ron Hopkins (Vice Chair), Eleanor Jackson, Paul Millard, Phil Wilkinson and Pat Williams

Also attending: Lesley Close, Parish Clerk, Tracey Stephens, Deputy Clerk

Absent: Cllrs James Cradock and James Honess

139. Apologies for absence and to consider the reasons given

Apologies were received from Cllr Cradock.

140. Declarations of interest and dispensation

Cllr Fuller declared an interest in item 5, Planning Applications, as he was aware of the background of one of the applications.
Cllr Jackson declared an interest in item 5 Planning Applications, due to being on the B&NES Planning Committee.

141. Minutes of the last meeting

Item 129, Planning applications for consideration – 24/00294/VAR. The minutes did not show the address, 13 St Peters Road.

Resolved: With the above correction the minutes of the last meeting held on 12th February were agreed as a true record and signed by the Chair.

142. Neighbourhood Plan Review working group

Cllr Hopkins reported that the Housing Needs Survey Report was due to be sent to us shortly and that there would be more to report after that.

143. Planning applications for consideration

There were no objections to the following applications:

24/00572/TCA	56 Welton Road	2no. Ash – reduce to the height of approx. 3m. 2no. Leylandii and Sycamore – remove
24/00728/FUL	20 Longfellow Road	Erection of a garage and utility space, to follow demolition of existing garage (Retrospective)

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

24/00845/FUL	85 Wesley Avenue	Construction of a new vehicular access and driveway with dropped kerb, following removal of grass in front garden
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24/00662/FUL – Demolition of nos26 and 28 Orchard Vale and development of 60 new homes with open space, landscaping and all associated infrastructure (Cross Boundary application with Somerset)

Resolved: to reiterate comments made for the previous applications:

“Whilst this is a cross border planning application, it is recognised that the highways implications will be most severe within B&NES. This is true not just in the immediate vicinity of the application, but also within the wider highways infrastructure. In particular, Westfield Parish Council is concerned about the impact of this application on traffic on the A367. The Parish Council asks that this is examined in detail. The additional 60 houses will place an undue burden on this road which already suffers severe congestion and high levels of air pollution through the Westfield community. Committee also commented that there would be considerable extra pressure on local services.

Mendip Local Plan – an email had been received from Somerset Council Council inviting comment on the Mendip Local Plan.

Resolved: to respond reiterating comments made in previous editions of the Mendip Local Plan after discussion with Cllr Moss.

Meeting with Paul Garrod – a verbal update was given outlining Mr Garrod’s suggestions to prevent crossing of the verge by vehicles to 3 Ruskin Road.

Resolved: to ask to see the finality of his comments before responding.

144. Planning Decisions

The planning decisions were noted.

145. Local Plan Options Consultation

The Local Plan consultation from B&NES included an exploration of options for development at a later date in Westfield. The Plan was considered in the light of a suggested Rural Exemption Site, which is being explored within the Neighbourhood Plan Review. Suggestions were invited for any other plots in Westfield.

Resolved: (1) to respond with a copy of the Housing Needs Survey Report, requesting that the needs of Westfield outlined in the Report be incorporated within the Local Plan.

(2) to invite George Blanchard to an appropriate meeting to discuss this further.

Minutes subject to approval at the next meeting.

Signed Dated

146. Recreation Ground – Norton Hill

Replanting on the bank abutting the A367 following the removal of the Ash trees in May – discussion was held around what would be planted on the bank to replace the Ash trees once they were removed.

Resolved: (1) to wait until the trees had been removed to see the what effect that has on the vista and to ask Mark Cassidy at B&NES for some suggestions.
(2) To request that the dead Silver Birches be removed in May.

Use of Norton Hill Recreation Ground by Bath College.

A lecturer from Bath College had made enquiries about using Norton Hill Recreation Ground for classes/practical tests for sports courses.

Resolved: to delegate authority to Cllrs Cooper and Wilkinson to give permission once more information had been obtained.

147. Recreation Ground – Westhill

Changing Rooms – Verbal update on the meeting with the football clubs

A verbal update was given on the meeting with the football clubs about the plans for the changing rooms.

The plans were circulated around the Committee and there were no further comments.

Asbestos removal – it was noted that Safe Environment had been contracted to remove the asbestos at the cost of £1,370+VAT. Authority had been delegated to Cllrs Hopkins and Wilkinson. Work to be undertaken 18/3/24.

148. Waterside Valley

Management of the grassland and Management of the overgrown hedge:

Resolved: (1) to meet with Miriam Woolnough of Somer Valley Rediscovered for advice.
(2) to bring these items back to Committee.

Permissive access, meeting with the church: an update was given on the meeting with Revd Ian Rousell of St Nicholas Church. The church are happy for contractors' vehicular access, where needed, to continue and ask that they are given notice in advance. It was reported that Somer Valley Rediscovered would be installing a removal bollard to prevent constant, unauthorised access.

Minutes subject to approval at the next meeting.

Signed Dated

Request for eco-friendly benches:

Resolved: to request more information about installation and whether that was part of the initiative as well as the creation of the furniture.

149. Speed indicator devices on the A367

It was reported that permission had been received from B&NES to use the lamppost on the corner of Westhill Road. This means that the Christmas Light will need to be moved to another lamppost, which will need to be adapted for that purpose.

Permission had been sought to connect to the electricity connected to the posts on the Northbound side at Highfield. Once received, the SIDS would be ordered.

150. Events

D-Day – 6th June: Silhouette of a soldier – Suggestions so far for commemorating D-Day:

- Royal British Legion have suggested a wreath laying ceremony at the memorial stone
- Revd Ian Rousell has confirmed that he would like to be involved.
- The Silhouette is to be placed by the side of the memorial stone and to be placed there each year at Remembrance
- To ask Westfield Primary School whether the children could write poems and the winners to read them at the service.

Easter Egg Hunt, March /April – Councillors were consulted on an idea to have an Easter Egg hunt at Westhill Recreation Ground where clues would be left in strategic places and people asked to collect them and send the answers to the Parish Council office, where a winner would be selected at random to receive an Easter Egg. This was agreed.

30 Days Wild – This was a national initiative from the Wildlife Trust which is a challenge to people to do one wild thing each day in June. Suggestions were invited for ideas of things to do.

Love Parks Week – it was reported that the Parish Council will be undertaking small initiatives to support the national initiative ‘Love Parks Week’ at the end of July.

Annual Licence fee – noted that this is due in the amount of £70. It can lapse for a year and then pay double, or, if left longer than two years the licence expires.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

151. Creating Town or Parish Nature Action Plan

Resolved: to reply advising that we are satisfied that we meet the criteria for this initiative with our work on the Waterside Valley, a full Management Plan for which is in place.

It was resolved that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

152. Quotes

There was nothing further to discuss on this item.

The meeting closed at 8:22pm

Minutes subject to approval at the next meeting.

Signed Dated

WESTFIELD PARISH COUNCIL
Minutes of the Finance & Personnel Meeting
held at The Oval Office on Wednesday 20th March 2024 at 11am

Present: Cllr Robin Moss (Chair), Cllrs Diana Cooper, Ron Hopkins, Paul Millard, Pat Williams and Phil Wilkinson.

Absent: Cllr Geoff Fuller (ex officio)

In Attendance: Lesley Close, Parish Clerk

115. Apologies for absence

There were no apologies for absence.

116. Declarations of interest and dispensations

There were no declarations of interest.

117. Minutes

Resolved: that the Minutes of the Finance & Personnel meeting held on 21st February 2024 be agreed and signed as a correct record.

118. Date and Time of F&P Meetings

Resolved: to hold F&P Meetings at 10.30am on Wednesdays.

119. Monthly Accounts

Resolved:

- a) that the bank reconciliation and monthly income and expenditure statements for the Current Account February be received after year end.
- b) that the bank reconciliation and monthly income and expenditure statements for the Corporate Treasury account February be received after year end.
- c) that the bank reconciliation and monthly income and expenditure statements for the Business Savings account February be received after year end.
- e) that the summary of debit card transactions since the last meeting (Appendix 1 – March) be agreed.
- f) that the petty cash reconciliation for March (Appendix 2) be agreed.

120. Schedule of payments requiring authorisation

In accordance with item 5.2 of the Financial Regulations, the updated schedule of payments was considered at the meeting.

Resolved: that the schedule of payments due in March be agreed, (attached as Appendix 3), that the invoices and the BACS authorisation sheet be signed

accordingly and that the BACS payments be made by two councillors via online banking.

121. Schedule of payments due on a regular basis

In accordance with item 5.6 of the Financial Regulations, an updated list of payments which arise on a regular basis as a result of a continuing contract, statutory duty or obligation was considered at the meeting.

Resolved: that the schedule of payments be agreed (attached as Appendix 4) and that the invoices and the BACS authorisation sheet be signed accordingly. That the BACS payments be made by two councillors via online banking.

122. Annual Creditors and Bad Debt Report

Resolved: to receive the report.

123. Grant Payments from the Trusts

Grant payments were being made to the Parish Council in the following amounts:

- Norton Hill - £1,708.18
- Westhill - £200.00

It was agreed to exclude the press and public on the grounds that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

124. Quotes

Electrics

Resolved: to accept the tender from AIB Electrical in the amount of £3,434 for a one-year period in the first instance.

125. Office Space

It was noted that equivalent office space is being offered by Oval Homes in the office building adjacent to the current offices. There is likely to be an inflationary rise in the new lease. The office move is likely to take place in August.

Resolved: to recommend acceptance of the office space to Parish Council, conditional upon acceptance of the lease and fee.

The meeting closed at 12.28pm.

APPENDIX 1 – Debit Card

Report for F&P - March		2023-24-12													
REF	DATE	SUPPLIER	DETAILS	TOTAL	postage 4022/1	printing & stationary 4023/1	Subscriptions 4024/1	Chairs Allowance 4101/102	Flowers in Public Places 4230/202	N/H maintenance 4062/308	W/H Maintenance 4062/307	Community projects 4232/202	Hospitality 4131/101	E&D Projects 4227 /202	
DC208	27/2/24	Tesco	Coffee	£3.50									£2.92		
DC209	28/2/2024	Bespoke Laser Art	Silhouette of a soldier	£204.95				£170.79							
DC210	5/3/2024	RBLI	Tommy Lamp post signs	£50.98				£42.48						£70.00	
DC211	13/3/2024	B&NES	Licence Fee	£70.00										£9.00	
DC212	13/3/2024	Mr Flag	D-Day flag	£13.61											
			TOTAL (NET)	£216.19	£0.00	£0.00	£0.00	£213.27	£0.00	£0.00	£0.00	£0.00	£2.92	£79.00	
			VAT:	£45.51				£42.66				£0.00	£0.58	£2.27	
			TOTAL (Gros)	£343.04	£0.00	£0.00	£0.00	£255.93	£0.00	£0.00	£0.00	£0.00	£3.50	£81.27	

APPENDIX 2 – Petty Cash

		MONTH		March						
		SHEET		2023-24-12						
IMPREST VALUE	DATE	DETAILS	TOTAL	printing & stationary 4023/1	Health & Safety 4018/1	Parish Environment 4224/202	Postage 4022/1	N/H maintenance 4062/308	W/H Maintenance 4062/307	Hospitality 4131/101
		Balance b/f	£98.75							
		Tea bags	£1.80							£1.50
		TOTAL (NET)	£1.50	£0.03	£0.03	£0.03	£0.03	£0.03	£0.03	£1.50
		VAT:	£0.30				£0.03			£0.30
		Ongoing balance	£96.95							

APPENDIX 3 – Invoices for payment

Invoice Date	Supplier	Details	Nom code	Payment No.	£ net	VAT	£ gross	
01/03/2024	Greensward	Dog bin emptying - Waterside Valley	4224/202	3239	£55.00	£11.00	£66.00	
03/03/2024	Dennings	PAT Testing	4018/1	3241	£168.00	£33.60	£201.60	
28/02/2024	soVisionIT	POE Switch and Access point	4027/1	3244	£375.00	£75.00	£450.00	
20/02/2024	Kelvin Hawkins	Fault on Pavilion boiler	4062/308	3245	£35.00	£7.00	£42.00	
21/02/2024	Ignyte Limited	Warbler	4212/102	3246	£1,000.00	£200.00	£1,200.00	
06/03/2024	Robert Wicke	Flower display	4230/202	3247	£1,915.00	£0.00	£1,915.00	
07/03/2024	Westfield Brownies	Chairs Allowance donation	4101/102	3248	£116.04	£0.00	£116.04	
07/03/2024	SWALLOW	Chairs Allowance donation	4101/102	3249	£116.04	£0.00	£116.04	
							TOTAL	£4,106.68
Added since the agenda was distributed:								
11/03/2024	Pauline Kelly	Prize draw winner for housing needs survey	4227/202	3250	£100.00	£0.00	£100.00	
11/03/2024	Christine Ford	Prize draw winner for housing needs survey	4227/202	3251	£100.00	£0.00	£100.00	
11/03/2024	Ben McGauley	Prize draw winner for housing needs survey	4227/202	3252	£100.00	£0.00	£100.00	
08/03/2024	RJP Electrics Ltd	Defib work at Mardons	4018/1	3253	£200.00	£40.00	£240.00	
12/03/2024	GreenSward Sports Consultancy	Quarterly play inspections	4062/307+308	3254	£840.00	£168.00	£1,008.00	
08/03/2024	A&L Couriers	Delivery of Warbler	4212/202	3255	£400.00	£0.00	£400.00	
18/03/2024	RHC Lifting	Weight testing hanging baskets	4230/202	3256	£1,004.00	£200.80	£1,204.80	
18/03/2024	Trophies of Radstock	Inspirational Citizen Award	4227/202	3257	£24.59	£4.91	£29.50	
20/03/2024	CNB Housing Insights	Housing Needs Survey	4224/202	3258	£600.00	£120.00	£720.00	
20/03/2024	CNB Housing Insights	Housing Needs Survey	4224/202	3259	£1,500.00	£300.00	£1,800.00	
							TOTAL	£5,702.30

APPENDIX 4 – Schedule of Regular Payments

Supplier	Details	April	May	June	July	August	Sept	October	Nov	Dec	January	February	March
Avon Pension Fund (BACS monthly)	Superannuation	£1,043.87	£1,060.18	£1,052.02	£1,127.92	£1,070.99	£1,070.99	£1,070.99	£1,070.99	£1,663.79	£1,136.87	£1,152.18	£1,152.18
DCK - BACS monthly	Accounting support	£237.85	£375.00	£0.00	£306.00	£0.00	£306.00	£250.00	£0.00	£250.00	£0.00	£175.00	£175.00
GPS Telecoms (DD monthly)	Telephone and broadband	£71.32	£70.92	£71.80	£69.37	£69.37	£74.46	£69.37	£69.37	£70.37	£70.37	£387.85	£114.82
Greensward (BACS monthly)	Grounds maintenance	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58	£2,121.58
HMRC (BACS monthly)	PAYE and NI	£553.84	£559.34	£566.63	£688.46	£597.04	£596.84	£570.64	£590.44	£1,253.80	£629.90	£638.90	£640.30
Oval Commercial (SO-£587.70) the rest BACS - monthly	Office Rental	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75	£839.75
Oval Commercial (BACS)	Use of Boardroom	£50.00	£56.00	£70.00	£50.00	£50.00	£10.00	£50.00	£90.00	£50.00	£50.00	£50.00	£50.00
Net Salaries (and expenses) (BACS monthly)	Office staff	£3,232.35	£3,288.04	£3,250.16	£3,423.16	£3,293.46	£3,293.66	£3,319.86	£3,300.06	£4,937.16	£3,511.21	£3,554.79	£3,553.39
Public Works Loans Board (DD - 6 monthly)	Westhill Play Area	£0.00	£0.00	£0.00	£3,686.72	£0.00	£0.00	£0.00	£0.00	£0.00	£3,686.72	£0.00	£0.00
Ricoh (BACS quarterly)	Photocopier	£0.00	£33.30	£254.00	£0.00	£140.10	£127.00	£0.00	£121.59	£0.00	£127.00	£0.00	£121.59
Southern Electric (DD - quarterly). Eon Next.wef.1/11/23 monthly	NH Pavilion - Electricity	£85.42	£0.00	£178.14	£0.00	£0.00	£113.57	£0.00	£105.27	£0.00	£106.74	£89.92	£80.08
Southern Electric d/d annually	Xmas Lights on lampposts	£0.00	£0.00	£0.00	£0.00	£0.00	£384.01	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Southern Electric (DD quarterly)	Christmas Tree	£0.00	£0.00	£30.84	£0.00	£0.00	£37.57	£0.00	£0.00	£0.00	£55.77	£0.00	£66.67
SoVision IT (BACS monthly)	IT Support	£169.20	£167.75	£167.75	£208.35	£208.35	£208.35	£208.35	£208.35	£208.35	£208.35	£208.35	£208.35
Total Gas & Power (DD - quarterly) Eon Next.wef.1/11/23	NH Pavilion - Gas	£0.00	£47.88	£0.00	£0.00	£42.98	£0.00	£0.00	£0.00	£44.16	£13.62	£0.00	£590.51
Water2Business (DD six mnthly)	Auto-watering systems 2365915101 - Wesley Ave; 02- Coal Truck Jubilee Green. 02- Jubilee Green. 04- Coal	£0.00	£0.00	£0.00	£0.00	£0.00	£227.16	£0.00	£0.00	£0.00	£0.00	£128.62	£99.90
Water2Business (DD six mnthly)	NH Pavilion 70215504	£0.00	£0.00	£0.00	£0.00	£0.00	£222.94	£0.00	£0.00	£0.00	£0.00	£0.00	£235.01
Youth Connect South West (Bacs quarterly)	Youth Work contract 1/4/23-31/3/25	£0.00	£2,843.06	£0.00	£0.00	£2,843.06	£0.00	£2,843.06	£0.00	£568.61	£2,843.07	£0.00	£0.00
Information Commissioners Officer (DD)	Data Protection Fee (annual)	£0.00	£0.00	£0.00	£0.00	£40.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Monthly Total		£8,405.18	£11,462.80	£8,602.67	£12,521.31	£11,316.61	£9,633.88	£11,343.60	£8,517.40	£12,007.57	£15,400.95	£9,346.94	£9,840.78