

Westfield Parish Council



The Oval Office, St Peter's Business Park
Westfield, BA3 3BX
Phone: 01761 410669
Email: council@westfieldparishcouncil.co.uk

Chairman: Cllr P Wilkinson Parish Clerk: Ms L J Close FSLCC

Established 2011

All Council Meetings are open to the Public and Press

4th January 2024

TO: (a) All Members of the Environment and Development Committee
Cllrs Diana Cooper (Chair), James Cradock, Geoff Fuller, Ron Hopkins (Vice Chair),
James Honess, Eleanor Jackson, Paul Millard, Pat Williams.

(b) All other Members of the Council for information

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Monday 15th January 2024 at 7pm at the Board Room, Oval Office, Cobblers Way, Westfield BA3 3BX.**

The meeting will consider the items set out below.

Ms L J Close
Parish Clerk

Before the meeting there will be a 15-minute public session to enable residents of Westfield to ask questions, and make comments.

AGENDA

- 1. Apologies for absence and to consider the reasons given** Council to receive apologies for absence and, if appropriate, to approve the reasons given.
- 2. Declarations of interest and dispensations** Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a

dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.

3. **Minutes of the last meeting** – To agree the minutes as a true and accurate record of the meeting held on 11th December 2023 (**Pages 1-4**)
4. **Neighbourhood Plan Review Working Group** Verbal update on the proposed Rural Exception Site
5. **Planning applications for consideration – none at time of agenda going to print**
6. **Planning decisions (Page 5)**
7. **Somer Valley Links Engagement Report (Page 6)**
8. **Recreation Ground – Norton Hill Legionella Risk Assessment** – to note that the quotation from Guardian Legionella Services was accepted in the amount of £395+VAT because it was the quote most tailor made to the needs of the pavilion.
9. **Recreation Ground – Westhill**
 - Changing Rooms – The following surveys are underway at the Changing Rooms – Condition survey, Asbestos Survey and Topographical Survey.
10. **Waterside Valley –**
 - Update on UKSPF Funding – an application is being submitted when the grant opens on 8th January, for funding the new footbridge
 - Wooden Footbridges Draft Brief (**Pages 7-11**)
 - Brick Footbridge (**Page 12**)
11. **Parking on the Westfield Industrial Estate** Meeting 15/1/23 with the Highways Officer
12. **Events**
 - Christmas Lights Competition – 15th December 2023 – feedback
 - Christmas Lights 2024 – to consider a road closure (**Pages 13-15**)
13. **Dog Fouling at Waterside Crescent (Pages 16-19)**
14. **Jubilee Green (Pages 20-21)**
15. **Pit Stops Walk in the Somer Valley Walking Festival – Friday 6th September (Pages 22-23)**

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

16. **Quotes**
Housing Needs Assessment for funding via Localities Technical Support

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held in the boardroom at the Oval Office, Cobblers Way, Westfield on 11th December 2023 commencing at 7pm.

Present: Cllrs Diana Cooper (Chair), James Cradock, Geoff Fuller, Ron Hopkins (Vice Chair), Eleanor Jackson and Phil Wilkinson

Also attending: Lesley Close, Parish Clerk, Tracey Stephens, Deputy Clerk

Absent: Cllrs James Honess, Paul Millard and Pat Williams

96. Apologies for absence and to consider the reasons given

Apologies were received from Cllrs Honess, Millard and Williams and accepted.

97. Declarations of interest and dispensation

Cllr Hopkins declared an interest in item 5 Planning Applications for consideration – 23/04088/FUL and 23/04540/VAR as he lives near both applications

98. Minutes of the last meeting

Resolved: The minutes of the last meeting held on 14th November 2023 were agreed as a true record and signed by the Chair.

99. Neighbourhood Plan working group

Cllr Hopkins advised that there was nothing further to report.

100. Planning applications for consideration

There were no objections to the following:

App no	Location	Proposal
23/04204/FUL	1 Valley View, Upper Court	Erection of single storey side extension and associated work
23/03968/FUL	46 Wells Road	Creation of dropped kerb access
23/04088/FUL	Bath College, Wells Road	Erection of temporary classroom following removal of existing greenhouse
23/04272/FUL	3 Jubilee Road	Erection of workshop/storage building in rear garden following removal of existing shed

23/04286/FUL – Proposed residential development of 6no. new dwellings with garages and associated parking spaces with adapted highway access and alteration of the existing dwelling at Aviemore (resubmission)

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

Committee agreed to reiterated the comments from the previous application – 22/03099/FUL – objecting to this proposal:

Westfield Parish Council objects strongly to this gross over-development of the site, particularly with the entrance/exit being straight on to the A367, with the adjacent pedestrian crossing. Not only would it add to the very heavy traffic, but also to the congestion of people turning into the very busy car park opposite. Parking is also an issue and we would highlight Policy 19 of the Westfield Neighbourhood Plan in relation to parking requirements.

23/04540/VAR – Variation of conditions 2,3,9,10 and 11 of application 08/04344/FUL (Erection of a single storey detached dwelling)

There were no objections to the variations but Cllrs felt that an application to build the dwelling should be resubmitted as, due to the change in ecological factors relating to the stability of the sloping ground, the original permission in 2008 required serious review.

101. Planning Decisions

The planning decisions were noted.

102. Recreation Ground – Norton Hill

Moss clearance on tennis court

Resolved: (1) to accept the quote from Greensward for £225 to clear the tennis court and £75 for the play area; and (2) to include these items in the ground maintenance spec on a bi-annual basis.

Finger trap in the gate as raised at the Play inspection report

A RoSPA Play area inspection had reported that a gap between the gate and the fence near the tennis court was a medium risk. Councillors felt that the risk was less than minimal.

Resolved: not to do any work on the gate or fence due to there being very little risk.

Vandalism at the Recreation Grounds

The comments on Facebook about the dogs on leads signs at the recreation grounds were noted.

Signs on the gates at the play area

Resolved: to accept the quote from Signefex of £120 + VAT for a sign on the gate of the play area advising no dogs allowed in play area.

Minutes subject to approval at the next meeting.

Signed Dated

103. Recreation Ground – Westhill

Changing Rooms – an update was given on quotes which are itemised in part 2

104. Waterside Valley

Coppice of trees – Cllr Millard had asked committee to discuss a coppice of trees in the Waterside Valley. It was felt that the cost of establishing and maintaining the trees was not feasible currently.

Resolved: not to investigate the planting of trees on the Waterside Valley at this time.

Update on the Somer Valley Rediscovered meeting – an update was given on the Somer Valley Rediscovered (SVR) meeting. An email had been received from SVR asking if Westfield would be interested in being part of the Walking Festival.

Resolved: to accept the offer to be part of the Walking Festival and to establish dates for 2024.

105. Parking on the Westfield Industrial Estate

An owner of a business on the Westfield Industrial Estate had written to request action to prevent parking on some areas of the roads on the estate. She felt that it was dangerous to pull out of some side roads as traffic is parked preventing a sight line and speeding was endemic on the estate.

Resolved: (1) to request a site meeting with B&NES Highways to demonstrate the problem and establish the next steps needed.
(2) to write to the complainant advising of our actions

106. Hedge at Lincombe Road

A resident had spent some time asking to get a hedge cut back on Lincombe Road as it was spilling over the pavement. B&NES had investigated and advised that it was not encroaching far enough for action to be taken and that to cut it right back would damage it beyond repair.

Resolved: to write to the complainant advising that there is nothing further that the Parish Council is able to do.

107. Events

- *Christmas Lights Switch On*
Feedback from attendees was noted.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

- **Grant Presentation Event** – 12th December 2023 6.30pm – a verbal update was given
- **Christmas Lights Competition 15th December** – a verbal update was given.

It was resolved that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

108. Quotes

Scrub clearance at Waterside Valley

Resolved: to accept the quote from M&G for £22,150 for scrub clearance of the five green spaces in the Somer Valley, following recommendation from Somer Valley Rediscovered. This is covered by the SVR grant from WECA.

Changing Rooms at Westhill:

The following quotes were received and accepted:

- a.** ***Topographical Survey*** – Levett Surveying Ltd, £750+VAT
- b.** ***Asbestos Survey*** – DB Paul, £600+VAT
- c.** ***Condition Survey*** – Two quotes for £460 (no VAT) and £420+VAT had been accepted. These to be sent to the architect for advice.

Legionella report at Norton Hill Pavilion

Three quotes had been received which needed further investigation.

Resolved: to delegate authority to the Clerk to decide which quote to accept and report reasons to the next meeting.

The meeting closed at 8:28pm

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council Planning Decisions – JANUARY 2024

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	BANES Decision
20/12/23	23/03807/FUL	Mr Ra	Whitehaven Residential Home Fosseway Westfield Radstock Bath And North East Somerset	Angus Harris	Extension of 1st floor to create 2 no. new en-suite bathrooms and associated works.	PERMIT
20/12/23	23/03513/FUL	Mr Rajah	Whitehaven Residential Home Fosseway Westfield Radstock Bath And North East Somerset	Angus Harris	Erection of extension to dining room following demolition of existing.	PERMIT

Indicates decision received since agenda printed

Parish Clerk

From: Consultation <Consultation@westofengland-ca.gov.uk>
Sent: 15 December 2023 10:48
To: Consultation
Subject: Somer Valley Links engagement report published today

Good morning,

During the summer, the West of England Combined Authority in partnership with Bath & North East Somerset Council, held an engagement on transport proposals for "Somer Valley Links". This project covers travel between Midsomer Norton, Westfield and Radstock and Bath / Bristol along the A37, A362 and A367.

The proposals include:

- Improved bus stops
- New and extended bus lanes and improved junctions
- New cycling, wheeling and walking routes
- Mobility hubs - where people can switch between different types of transport easily.

Following a six-week period of engagement where we heard from residents and businesses who filled in the questionnaire, attended drop-in events and webinars or sent in correspondence, we are now publishing the engagement report on our dedicated website: [Engagement Report \(haveyoursaywest.co.uk\)](https://haveyoursaywest.co.uk) showing the feedback we received.

If you did take part in the engagement, we would like to thank you for your feedback.

We are using the feedback outlined in the report to inform the next stage and refine the proposals and their design. An opportunity will be provided to comment on these designs in a future consultation, which is likely to take place in 2024.

Regards,

Somer Valley Links project team.

W: westofengland-ca.gov.uk
A: 70 Redcliff Street, Bristol, BS1 6AL



Twitter: @WestofEnglandCA LinkedIn: West-of-England-Combined-Authority

Disclaimer

Waterside Valley – Brief for Footbridges

1. Purpose and Background

1.1 Purpose of this Brief

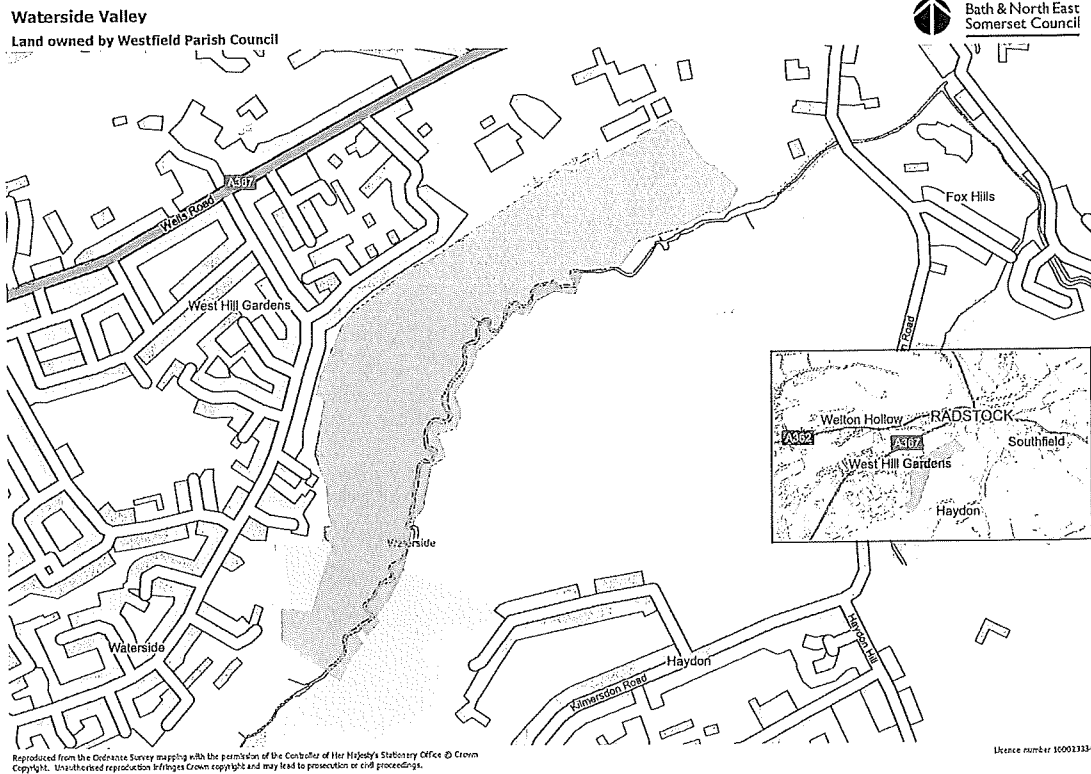
We are seeking to appoint a suitably qualified organisation / individual to (1) remove three existing wooden footbridges from the site and (2) supply and install a 16m footbridge, at least 1.5m in width. This brief provides the background, specification, timetable and process to tender for this work.

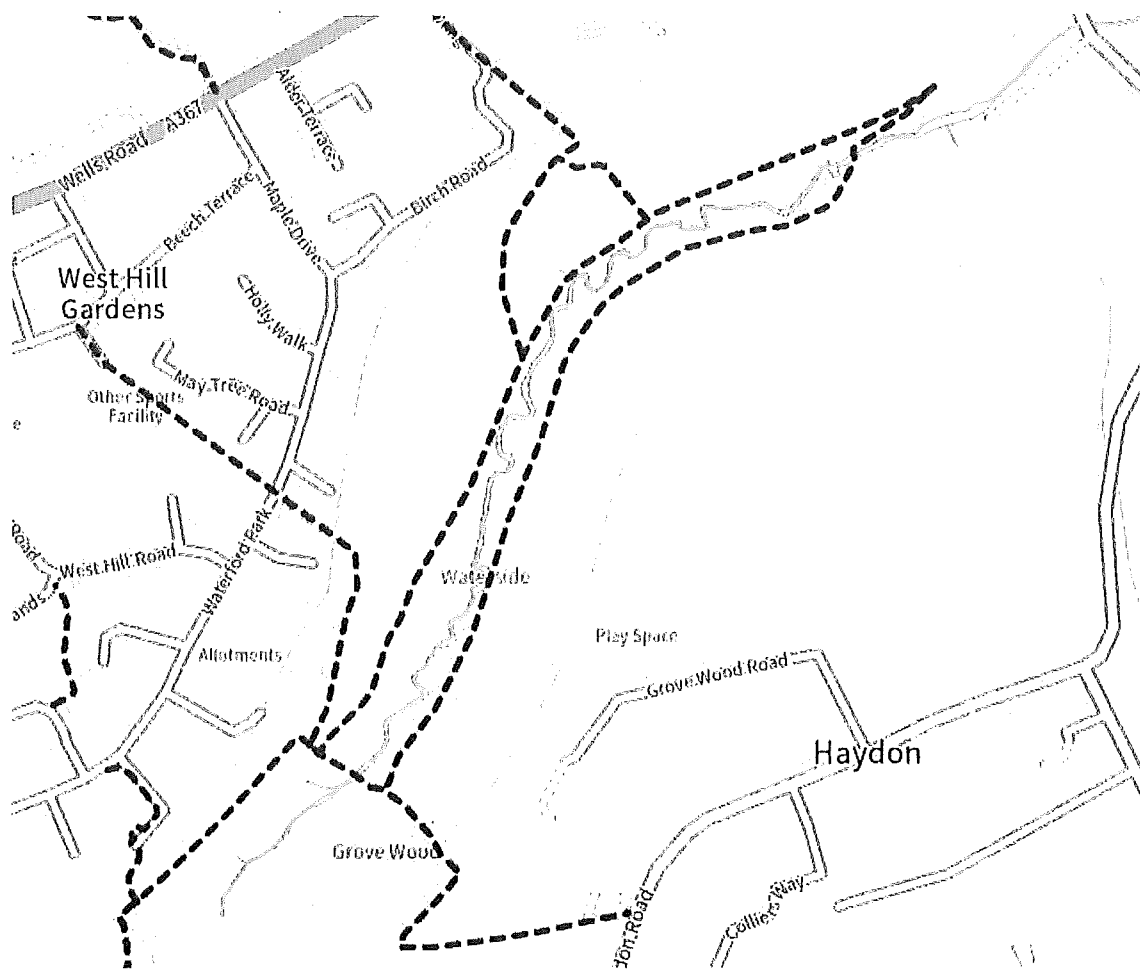
1.2 Background

Westfield Parish Council purchased land at Waterside Valley in 2021 and a further stretch of the valley in 2023. In 2022 it produced a Management Plan <https://www.westfieldparishcouncil.co.uk/community/waterside-valley/> Page 26 highlights the existing footbridges.

1.3 The Site

Site	Ownership	Overall site(ha)	Grid Ref
Waterside Valley	Westfield Parish Council	13	ST684544





Rights of Way on site

Introduction:

Waterside Valley is ex-agricultural grazing land which has been largely unmanaged for the past 11 years. It includes 3 fields of grassland and a watercourse as public open space.

Designations:

SNCI

Access: There is vehicular access at the bottom and top of the site. Public footpaths criss-cross the site.

Wildlife Interest:

The grassland is classified as modified (or improved) grassland. Species diversity is currently low. Because the site has been unmanaged for about 11 years scrub is now starting to establish within the grassland. Waterside Brook which is a tributary of the Wellow Brook is a key feature of the site forming the easterly border.

2. Specification

Please refer to the attached site analysis for the location of entrances F, G and H.

2.1 Footbridges 1 and 2: To remove two existing wooden footbridges on the site at entrances F and G.

2.2 To remove and replace the existing footbridge 3 at site H. The replacement footbridge to span 16m so that it covers the mud as well as the watercourse. The footbridge to be at least 1.5m in width, so as to allow access for those with mobility issues. The footbridge to be preferably non slip recycled plastic.

Additionally, in accordance with health and safety requirements, to provide with your tender:

2.3 Details of the foundations you propose to use.

2.4 Full construction drawings for the bridges.

2.5 A full specification of all materials, to include steel grade, protection of steelwork (galvanised, painting etc)

2.6 Confirmation of the loading the bridges can cover

2.7 Confirmation of the finished parapet height above deck level.

3. Timetable

Task	Timescale
Tender process	January 2024
Contract awarded	February 2024
Contract commencement	March 2024
Project completion	August 2024

4. Project Management and Monitoring

The project will be managed by Westfield Parish Council.

After the contract has been awarded, a work programme with dates and deadlines will be agreed. Payment will be made on completion of work.

5. Skills

We are looking for a contractor that:

- Shows that they fully understand our requirements in undertaking this work on public open space.

- Has a proven track record in installing footbridges. They will be able to demonstrate that the personnel who will be involved have appropriate skills and relevant background knowledge.
- Has an understanding of the health and safety measures required to work on sites that have public access, along with the relevant insurance.
- An ability to communicate with the public about the work that is taking place, should this be necessary.

6. Method statement

To submit a tender for this work, please provide a method statement which explains:

- how the work will be carried out, including how debris and pollution will be prevented from reaching the watercourse. The method statement to detail any temporary access platforms that will be used when working over the watercourse.
- A risk assessment to cover the activities and a pedestrian management plan for the safety of the public.
- A summary of experience in delivering similar activities
- The range of professional skills which people involved in the project will have
- A timetable for the project, including milestones and dates
- A table showing a breakdown of chargeable days/hours for project stages – as below.

7. Pricing

As a guide to total costs, please complete the pricing schedule on the following page.

In addition, please provide the following information:

- The daily rate for your project staff
- Any expenses incurred.

Tenders will be assessed on the following split:

Price: 40%
Quality: 60%

Pricing Schedule	
	Cost (net)
Removal of Footbridge 1 – entrance F	
Removal of Footbridge 2 – entrance G	
Removal of Footbridge 3 – entrance H	
Purchase and install footbridge at entrance H according to the spec	
Total	

8. Insurance

Insurance details. (Minimum limit of indemnity for employers and public liability insurance is £10,000,000).

9. Tendering Process

Procurement is being undertaken by Westfield Parish Council. Tenders should be sent to **The Parish Clerk, Westfield Parish Council, Oval Office, Cobblers Way, Westfield BA3 3BX in a sealed envelope marked CONFIDENTIAL – FOOTBRIDGE TENDER BY 9th February 2024.**

Successful tenders will be selected on the basis of:-

- Relevant skills and experience
- Understanding of the brief
- Quality of method statement and approach
- Price

Any documentation arriving after this time will not be accepted.

Tenders will be opened and recorded by Committee on 12th February 2024.

The successful applicant will be informed by the 19th February 2024.

For any queries, please contact Westfield Parish Council Clerk, Lesley Close
council@westfieldparishcouncil.co.uk Tel 01761 410669

Parish Clerk

From: Parish Clerk
Sent: 14 December 2023 14:11
To: Paul Windmill
Cc: Deputy Clerk; Admin Assistant; Diana Cooper; Paul Millard; Phil Wilkinson
Subject: FW: Quotations

Dear Paul

Thank you for your patience in relation to the quotation for work to the brick footbridge at Waterside Valley.

Our health and safety advice has meant that we need to ask some further questions please before proceeding:

- Method Statement on how the work will be carried out, including how debris and pollution will be prevented from reaching the watercourse. Method statement also to detail the temporary access platforms that will be used when working over the watercourse.
- Risk assessment that covers the activities
- Pedestrian (and cyclist if appropriate) management plan. Is the path to be closed temporarily during the work.
- Specification on the mortar to be used for the works including the constituent materials. Contractor to consider using Lime mortar.
- Specification on the replacement bricks that will be used.
- Clarification on whether the works will include to the arch barrel or just the parapet walls and spandrel walls.

If you could possibly provide this information please by 8th January, I can then put it to Committee for agreement.

With many thanks again and best wishes,

Lesley

Lesley Close
Parish Clerk
Westfield Parish Council
The Oval Office
Cobblers Way
Westfield BA3 3BX

01761 410669

Please note my working hours are Monday to Thursday 9am to 2pm.

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Temporary Traffic Regulation Orders

What is a Temporary Traffic Regulation Order?

A Temporary Traffic Regulation Order (TTRO) is made by the Council when it is necessary to prohibit or control vehicular and / or pedestrian traffic along the highway. TTROs can be applied to roads, footways or public rights of way. The Council can make a Temporary Traffic Regulation Order to cover planned situations, or we can issue an Emergency Notice if regulation is needed without delay.

TTROs are normally used to allow essential or emergency works to be carried out on the highway, typically installation of, or maintenance works to, services such as gas, electricity, water etc. However, roads can also be closed under the Town & Police Clauses Act, for street parties, etc.

TTROs are made under the Road Traffic Regulation Act 1984. For an event, a minimum notice of 3 months will be required. A consultation process is undertaken with the police, emergency services and other professional bodies. Initial public notification takes the form of advertisements placed in the local press and on the B&NES public website before the legal team makes the Temporary Regulation Order.

A TTRO can have a maximum duration of 18 months for a road and 6 months for a public right of way. Examples of TTROs include:

- Road closures
- Street closures i.e street events
- Weight restrictions
- Playing Out

Playing Out

To close your street to traffic to let your children play safely you'll need to apply for a Temporary Playing Out Road Closure Order. The scheme is to encourage children playing together safely in the fresh air under the watchful eye of their guardians and to promote the feeling of safety and cohesion amongst our communities. Bath & North East Somerset Council supports the aims and objectives of Playing Out which enables children to play freely and safely in the street in their local neighbourhood. Application forms and further information are on the [Playing Out](http://www.bathnes.gov.uk/services/streets-and-highway-maintenance/highway-improvements-traffic-management/playing-out) (<http://www.bathnes.gov.uk/services/streets-and-highway-maintenance/highway-improvements-traffic-management/playing-out>)_page.

Street Closure S16A RTRA 1984 (Special Events)

Street Closure S16A RTRA 1984 (Special Events) - provides the authority for closures on roads in connection with relevant events. A relevant event means any sporting event, social event or entertainment which is held on a road, not on adjoining land. This Act should be used if the applicant also wants to request to suspend parking or alter road systems to allow the event to go ahead. There is a requirement in legislation for this application to be advertised.

Street Closures Town Police Clauses Act 1847 S21

Street Closures Town Police Clauses Act 1847 S21 – This application tends to be used for smaller events for preventing obstruction of the streets, public processions, and where the streets are thronged or liable to be obstructed. Events must be similar to “public processions, rejoicing or illuminations”. There is no authority under this Act to suspend parking or remove restrictions e.g altering a one-way system. This does not require to be advertised but consultation with local residents is advised.

Community Street Parties

Applicants who wish to organise a street party for the community may do so. We need the application form and a plan of the area a minimum of 8 weeks prior to the event. It may be necessary to provide a risk assessment and possibly public liability insurance. Bath & North East Somerset Council do not charge a fee where these events are not for profit. The circumstances where a community street party can be applied for are:-

- a. The event affects a cul-de-sac rather than a through road
- b. The closure is of a small residential road where the diversion route is considered to be obvious to local motorists and diversion signage is not required.
- c. The event is organised by residents of the street and is not a commercial event organised for financial gain.
- d. The closure of a street which forms part of a bus route will only be considered in very exceptional circumstances, and where a suitable alternative bus route exists that does not require significant diversion signing and/or bus stop suspensions and/or temporary bus stops.

All events on the highway must be agreed by the Highway Authority and the event organiser will be responsible for posting road closed signs, notifying the emergency services and all residents affected by the event.

Emergency Notices

Emergency Notices can be issued by the Council in the case of an emergency, e.g. a serious gas main leak. An Emergency Notice can be issued for a maximum duration of 21 days where public safety is a concern, otherwise, 5 days is the maximum duration.

Traffic Regulation Orders

- A Temporary Traffic Regulation Order costs from £1,486, which is an upfront fee and includes the cost for advertising. The cost of an Emergency Traffic Regulation Notice is £264.
- Applications should be made to the Traffic Management Team. We will then consider the effects of the proposed Order on the wider highway network. This procedure will take into account many factors.
- An application form is available to download from this page. Please fill it in and send it to the address printed at the top.

Alternatively, you can e-mail traffic_managementteam@bathnes.gov.uk to request an application form or contact Council Connect on 01225 394041.

Your rating:

Your rating: None Average: 2.2 (9 votes)

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Parish Clerk

From: [REDACTED]
Sent: 19 December 2023 16:53
To: Council
Subject: Dog mess.

Hi,

Now getting very fed up with people letting their dogs foul on a patch of grass in front of no 39 Waterside Crescent, some of us park our cars there and daily have to dodge the dog excrement to get to them, the passage way down the side of 39 is also used as a dog toilet by some, it is known as dogshit alley! The grass is used by a lot of the kids on the Crescent, and I feel it is a health hazard just because people are too lazy to pick up, and that's all it is... laziness!

Can we at the very least have some signs put up, and maybe a bin to put dog poo in?

Yours,
[REDACTED]

Sent from my HUAWEI P20 on Three.

Parish Clerk

From: Parish Clerk
Sent: 20 December 2023 09:01
To: seymour845@btinternet.com; Council
Subject: RE: Dog mess.

Morning Paul

Many thanks for your email, which I shall put to Committee for consideration at its meeting on 15th January.

In the meantime, I shall also forward it to the B&NES Cleansing Department in case they can help at all.

I shall be in contact again next month.

Best wishes,

Lesley

Lesley Close
Parish Clerk
Westfield Parish Council
The Oval Office
Cobblers Way
Westfield BA3 3BX

01761 410669

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Parish Clerk

From: Parish Clerk
Sent: 20 December 2023 11:00
To: Parish Clerk
Cc: Deputy Clerk; Admin Assistant
Subject: RE: Dog mess.

Hi Paul

Further to my email this morning, B&NES Cleansing has phoned to let me know that they are reporting this to the Dog Warden who will visit, investigate and look at possible signage and any other measures they feel are applicable. The Cleansing Department is also sending a team to clear the dog mess which you have outlined.

Thank you again for raising this and best wishes,

Lesley

Lesley Close
Parish Clerk
Westfield Parish Council
The Oval Office
Cobblers Way
Westfield BA3 3BX

01761 410669

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Parish Clerk

From: Joanna Brain <Joanna_Brain@BATHNES.GOV.UK>
Sent: 02 January 2024 08:41
To: seymour845@btinternet.com
Cc: Council; Barry Brown; Colin Dodson
Subject: Dog Fouling

Importance: High

Dear Mr Seymour,

I acknowledge receipt of your email and note its content.

I have looked at our mapping system and it appears that Taylor Wimpey own the land?

Do you cut the grass outside your property, or is it done by B&NES or another maintenance company or the Parish Council?

I will call up and look to see if there is anywhere I can place a few signs.

With regards to a bin that will be up to another department in B&NES or the Parish Council to consider.

Regards

Joanna

Joanna Brain
Public Protection Technical Officer
Dog Warden
Joanna_brain@bathnes.gov.uk
07980998858

*Please note I only work Monday & Tuesdays from the 1st August 2023

*

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Making Bath & North East Somerset – the place to live, work and visit.

Parish Clerk

From: Rob Wicke <robwicke.work@gmail.com>
Sent: 30 December 2023 16:32
To: Parish Clerk; Deputy Clerk; Admin Assistant
Subject: Broken herb patch wall
Attachments: 20231228_121801.jpg

Hi all, happy new year!

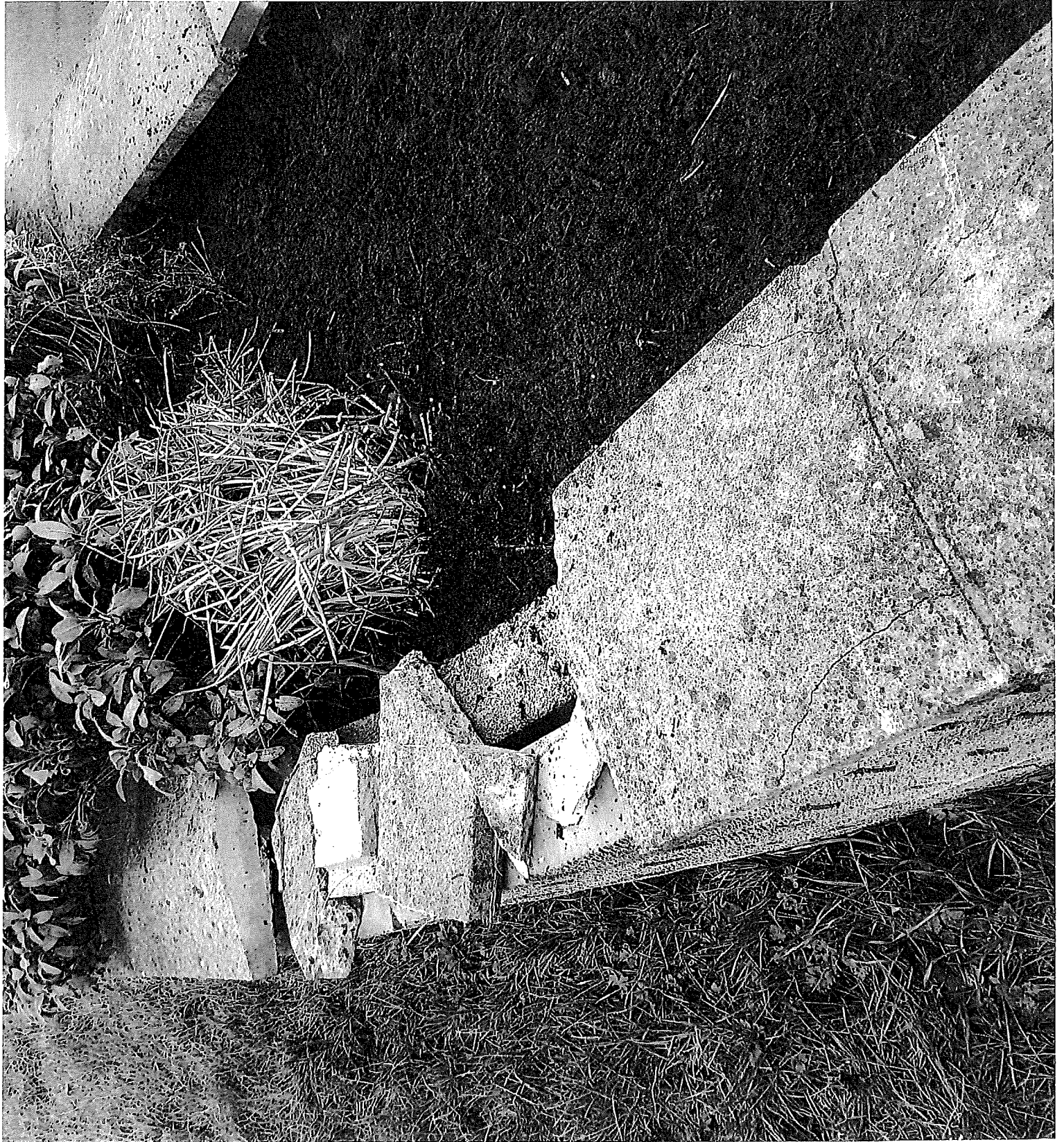
I've just been planting more bulbs - daffs and allium - in the silver birch beds, and adding compost to them and the herb beds.

Unfortunately a couple of the coping stones on the herb bed wall are broken- please see photo.

Also, a friendly couple alerted me to the fungus and rot in the trunk of the lovely cherry tree. They thought it may result in the tree falling, so I said I'd pass the message on to you.

Best wishes

Rob



Parish Clerk

From: Jess Taylor <Jess_Taylor@BATHNES.GOV.UK>
Sent: 20 December 2023 17:48
To: Parish Clerk
Subject: RE: Preserving Heritage in Westfield

Hi Lesley,

That is great, I will keep in touch.

Yes I will lead the family walk and Phoebe will be my backstop. I will create a nature activity sheet with things like colouring and search and find.

Best wishes
Jess

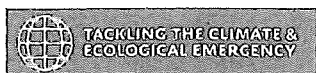
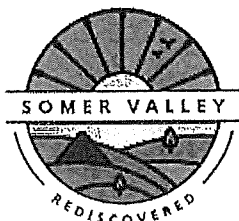
Jess Taylor
Project Manager
Somerset Valley Rediscovered

Green Transformation Service
Bath & North East Somerset Council

My normal working days are Tuesday - Thursday
www.somervalleyrediscovered.co.uk

**Bath & North East
Somerset Council**

Improving People's Lives



From: Parish Clerk <parishclerk@westfieldparishcouncil.co.uk>
Sent: 20 December 2023 12:29
To: Jess Taylor <Jess_Taylor@BATHNES.GOV.UK>
Subject: FW: Preserving Heritage in Westfield

Hi Jess

Cllr Diana Cooper has made a note and is free to lead the Heritage Walk in Waterside Valley in September – please do send us more information nearer the time.

It would be lovely to do the Pit Stops walk too for young families – do you have anyone to lead it?

Best wishes,

Lesley

Lesley Close
Parish Clerk
Westfield Parish Council
The Oval Office
Cobblers Way
Westfield BA3 3BX

01761 410669

Please note my working hours are Monday to Thursday 9am to 2pm.

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From: Parish Clerk

Sent: 20 December 2023 09:35

To: Jess Taylor <Jess_Taylor@BATHNES.GOV.UK>; Miriam Woolnough <Miriam_Woolnough@BATHNES.GOV.UK>

Cc: Deputy Clerk <deputyclerk@westfieldparishcouncil.co.uk>; Admin Assistant

<adminassistant@westfieldparishcouncil.co.uk>; Geoff Fuller <geoff.fuller@westfieldparishcouncil.co.uk>; Diana Cooper <diana.cooper@westfieldparishcouncil.co.uk>

Subject: RE: Preserving Heritage in Westfield

