

Westfield Parish Council



The Oval Office, St Peter's Business Park
Westfield, BA3 3BX
Phone: 01761 410669
Email: council@westfieldparishcouncil.co.uk

Chairman: Cllr G Fuller Parish Clerk: Ms L J Close FSLCC

Established 2011

**All Council Meetings are open to the
Public and Press**

10th May 2023

TO: (a) All Members of the Environment and Development Committee
Cllrs Diana Cooper, Geoff Fuller, Ron Hopkins, James Honess, Eleanor Jackson,
Paul Millard, Pat Williams

(b) All other Members of the Council for information

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Monday 22nd May 2023 at 7pm at the Board Room, Oval Office, Cobblers Way, Westfield BA3 3BX.**

The meeting will consider the items set out below.

A handwritten signature in black ink, appearing to read 'LJA'.

Ms L J Close
Parish Clerk

Before the meeting there will be a 15-minute public session to enable residents of Westfield to ask questions, and make comments.

AGENDA

1. Election of Chair
2. Election of Vice Chair

3. **Apologies for absence and to consider the reasons given** Council to receive apologies for absence and, if appropriate, to approve the reasons given.
4. **Declarations of interest and dispensations** Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.
5. **Minutes of the last meeting** – To agree the minutes as a true and accurate record of the meeting held on 11th April 2023 (**Pages 1-4**)
6. **To create the Neighbourhood Plan Review Working Group**
7. **Planning applications for consideration (Page 5)**
8. **Planning decisions (Page 6)**
9. **Pathway from Wesley Ave to Inner Elm Terrace** – Update on permission for physical barriers to stop pit bikes (**Pages 7-8**)
10. **Recreation Ground – Norton Hill**
 - New Office – verbal update
11. **Recreation Ground – Westhill**
 - Westhill Club update – verbal update
 - Request for a Fund raising Day by Jesters Carnival Club (**Page 9**)
12. **Waterside Valley**
 - Bridges – verbal update
13. **Events**
 - Coronation Big Lunch – 7th May 2023 – feedback
 - Fun Day at Norton Hill – 1st September – verbal update
14. **Mining Heritage** To note the new miner silhouette
15. **WESTlocal (Cllr Jackson)**
16. **Impact of the Enterprise Zone in Westfield (Cllr Hopkins)**
17. **Allotments (as requested at F&P)**

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

18. **Quotes (Pages 10-14)**

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held in the boardroom at the Oval Office, Cobblers Way, Westfield on 11th April 2023 commencing at 7pm.

Present: Cllrs Bryan Wallbridge (Chair), Cllrs Diana Cooper (Vice Chair), Ron Hopkins, Eleanor Jackson, Paul Millard and Pat Williams

Also attending: Lesley Close, Parish Clerk

Absent: Cllrs Fuller and Honess

134. Apologies for absence and to consider the reasons given

Apologies were received and accepted from Cllrs Fuller and Honess.

135. Declarations of interest and dispensation

There were no declarations of interest

136. Minutes of the last meeting

The minutes of the last meeting held on 13th March 2023 were agreed as a true record and signed by the Chair.

137. Planning applications for consideration

There were on objections to the following:

23/00837/TPO	Land east of Fosseway Cottages, Welton Rd	4no Larch tree remains – fell. Tree 5 Sycamore – crown thinning and reduction of 1.5m
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The Committee had no objections to the following application and commented that it would be an enhancement to the area:

23/01139/FUL	Byfields, Wells Rd	Replacement of new single storey side extensions, new gym building and car port following removal of single storey side extensions, part of existing swimming pool and remove garage outbuildings
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The Committee reinforced its previous objections in relation to the appeal on the following application:

22/03099/FUL	Aviemoire, Fosseway	Proposed residential development of 7no new dwellings with garages and associated parking spaces with adapted highway access and alteration to existing dwelling at Aviemoire.
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138. Planning Decisions

The planning decisions were noted.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

- Resolved:** (1) That the Clerk seeks clarification on variation on condition 33 of application 05/01926/FUL redevelopment of St Peters Factory and Jewson sites.
(2) the Impact of the Enterprise Zone in Westfield goes on the next agenda (Cllr Hopkins)

139. Meeting with the Police and Pit Bikes on Pathways

Following a query at the Annual Parish Meeting about whether the Speed Indicator Device stored data on speeds on the A367, it was confirmed by the Transport Monitoring Officer of B&NES that, whilst the SID does not store such data, they are happy to deploy a traffic monitoring radar to gather speed and traffic volume data.

- Resolved:** to accept the offer of the Transport Monitoring Officer with thanks and to highlight the following areas on the A367: (1) the downhill slope from the Somer Valley Campus to Radstock; (2) the section between Highfields and the Methodist Church; (3) Section between Charlton Road and the adjacent local shops; (4) section outside Westfield Primary School.

It was noted that physical barriers to restrict pit bikes could not be put up in the pathway between Wesley Avenue and Inner Elm Terrace by B&NES because it is not adopted highway.

- Resolved:** that the Clerk makes enquiries about who the landowner is, to ask permission for the barriers.

Another request for additional parking restrictions was received in Cobblers Way. This had been referred to B&NES Parking.

140. Recreation Ground – Norton Hill

(1) **New Office** – The tender is about to be advertised.

(2) **Additional Work to Pitches** – The request from one of the football teams to enhance maintenance of the pitches was received, along with a quote from Greensward in the amount of £4,000 per pitch.

- Resolved:** To go back to the Club stating that reasonable maintenance is carried out at the end of the season and we are sure this will suffice. We have had a quote of £4,000 from our pitch contractors for enhanced maintenance and are trying to avoid a corresponding hike in football pitch fees.

141. Recreation Ground - Westhill

Westhill Club update – there was no further update this month.

Minutes subject to approval at the next meeting.

Signed **Dated**

142. **Waterside Valley**

(1) **Dog Bins** – Noted that the dog bins had been installed.

(2) **Bridges**

The Rights of Way Officer and two contractors had been met on site.

Resolved: (1) To ask Dale Mynett of B&NES Structures for permission to renovate the brick bridge and possibly share costs.

(2) To ask Dale Mynett of B&NES Structures for permission to replace bridge 4 and improve the access to the bridge, possibly sharing costs.

(3) **Waterford Park Grass Cutting Contract** – agreed in the amount of £1,438.69, this being over the budget of £1,347 and consisting of 6 cuts per year.

143. **Events**

(1) **Coronation Celebration update – 7th May**

The Committee noted the £3million in public liability of the company providing the face painting.

Resolved: that alcohol in plastic glasses is allowed on the field.

(2) **Fun Day at Norton Hill**

The Committee discussed a Fun Day at Norton Hill Recreation Ground.

Resolved: to offer to Daniel Moyse that the event takes place on Friday 1st September 2023. The field would be hired to Daniel Moyse, and he would keep any income from stalls and rides. The Parish Council would simply check safety certificates in order to fulfil its duty of care to those entering the grounds but would not manage the event in any way and would not need to attend. The Committee queried whether any proceeds would be given to charity.

144. **Bleed Control Kits**

The South West Ambulance had not responded to the request to support Bleed Control Kits in the future.

145. **WESTLocal**

The request from the Metro Mayor to come up with new ideas for meeting transport needs in Westfield was noted.

Resolved: that Cllr Jackson comes back with more information and this is put on the next agenda.

It was agreed to exclude the press and public on the grounds that in view of the

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

146. Quotes

(1) Christmas Trees

To be brought back to Committee when quotes are obtained.

(2) Plaque on the Coal Truck Planters

Two specialist quotes were received.

Resolved: To accept the quote from Signefex in the amount of £599 because they can do installation as well.

The meeting closed at 7.45 pm

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council Planning Applications – MAY 2023

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	Response By
02/05/2023	23/01551/FUL	Mrs Poppy Thomas	43 Westhill Gardens	Owen Hoare	Erection of two storey rear extension	23/05/2023

Indicates application received since agenda printed

Westfield Parish Council Planning Decisions – MAY 2023

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	BANES Decision
02.05.2023	23/00751/OUT	Mr Rae James	10 Waterside Way	Danielle Milsom	Outline planning application with all matter reserved for the erection of a dormer bungalow following the demolition of the existing garage	WITHDRAWN
02.05.2023	23/00837/TPO	KP Wilton Ltd	Land East of Fosseway Cottages	Jane Brewer	4no Larch Tree remains – fell. Tree 5 – Sycamore – maximum of 15% crown thin and crown reduction of 1.5m	CONSENT
04.05.2023	23/00871/FUL	Mr Simon Totney	2 Pine Walk Westfield Radstock Bath And North East Somerset BA3 3TQ	Christopher Masters	Construction of a garage in rear garden and relocation of existing garden shed.	PERMIT

Indicates decision received since agenda printed

Parish Clerk

From: Sheila Petherbridge <Sheila_Petherbridge@BATHNES.GOV.UK>
Sent: 05 May 2023 09:00
To: Parish Clerk
Subject: RE: Request for a meeting

Hi Lesley,

It is too narrow on the Wesley Avenue end. There is a possibility on the Inner Elm Terrace end but not within our budget to do.

We could put up NO Motorbikes signs either end. There was one at Inner Elm Terrace end last time I looked but it is now gone.

Sheila Petherbridge Public Rights of Way Officer

Environmental Services
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From: Parish Clerk <parishclerk@westfieldparishcouncil.co.uk>
Sent: 02 May 2023 13:13
To: Sheila Petherbridge <Sheila_Petherbridge@BATHNES.GOV.UK>
Cc: Deputy Clerk <deputyclerk@westfieldparishcouncil.co.uk>; Admin Assistant <adminassistant@westfieldparishcouncil.co.uk>
Subject: RE: Request for a meeting

Hi Sheila

Many thanks for this. The Police have had problems with people driving pit bikes at speed through this pathway. To slow them down they would like barriers installed. We realise that they have to still allow people through in buggies, but something to slow them down would be really helpful.

We were looking at something along the lines of the ones at Paulton Park –



Parish Clerk

From: Deputy Clerk
Sent: 09 May 2023 09:35
To: Donna
Cc: Parish Clerk; Admin Assistant
Subject: RE: Invoices from Jesters CC

Thank you Donna

Nice to meet you too. As I explained this request will need to be discussed at a meeting of the Environment and Development committee on 22nd May, so we will put that on the agenda and let you know.

Best regards

Tracey

Tracey Stephens
Deputy Clerk

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Please note my normal working hours are Monday 9 – 4:30, Tuesday 8:30 – 2, Wednesday 11 – 4:30

The views and comments expressed in this email are confidential to the recipients and should not be passed on to others without permission.

From: Donna <martandon1965@gmail.com>
Sent: 08 May 2023 19:46
To: Deputy Clerk <deputyclerk@westfieldparishcouncil.co.uk>
Subject: Invoices from Jesters CC

Good morning Tracey

It was very nice to meet you on Sunday.

Please find attached the invoices for the Coronation and the Christmas Lights.

As mentioned quickly on Sunday, Jesters Carnival Club along with Terry Andrews of Westfield Club would like the possibility of holding a village fundraising day towards the end of July for the Carnival Club.

This would be including stalls, bouncy castles etc and if the weather was permitting on the day, a Car Boot Sale. All of this would be on the playing field if the Council Permitted

Please could you take this to the next parish meeting and let me know the outcome

