

Westfield Parish Council Action Plan 2023 at April 2023

Item	Details - Aims and objectives arising from community engagement	Target date	Link to budget code	Current details and progress	Update October 2023
Christmas Lights switch-on event	The event continues to be successful and well attended. ON-GOING	Annual event	4223/202	Provision for three extra lights added in 2022, although 2 of them were not installed. Switch On event 2022 very well attended. Temporary Event Notice is no longer required by B&NES.	
Nature trail to link to the proposed park in Westfield	This suggestion was raised at the Neighbourhood Plan consultations. This is being considered by the Green and Open Spaces Working Group. In Dec/Jan 2020/1 the services of a surveyor were undertaken to establish land value and an approach was made to the landowner who declined the offer of £10,000.	ongoing	4912/199 S106 / CIL	As it would appear that the landowner is not willing to sell at the moment, this project is on hold and has been somewhat replaced for the time being by the planned purchase of a section of the Waterside Valley. ON HOLD	
Westfield Inspirational Citizen Award	2018: John Reynolds of Westfield TT 2019: Martin Bates of WAGS 2020: Catherine Cooper for Terracycle collection 2021: three winners – Debbie Maggs, Mike Chivers, Nigel Swift 2022: Eddie and Rachael Liddiard 2023 – Marion Harrington	Annual	4102/102	ON-GOING	
Stand-alone Pavilion at Westhill	The Neighbourhood Plan supported a proposal for the development of a parish facility in Westfield to meet the social,	ongoing	4928/199	Discussion commenced with Westfield Club to regularise ownership and to use part of the premises for changing rooms. An	

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Recreation Ground	recreational and cultural needs of the community. s106 funds have been obtained for a feasibility study which has now formed the basis of a Planning Application which is currently under consideration with B&NES. Multiple funding sources were investigated. Sperring Trust have pledged £5000.			Architect has been selected to design and manage the works once the legal ownership is confirmed. Westhill Club has almost completed its work to become a Co-operative and thus have a legal constitution. The constitution confirms the land is in the ownership for public recreation for perpetuity. When this is complete the land will transfer to them and then a lease swap giving some land for patio use to the Club and changing rooms to the Parish Council. ON-GOING	
Youth provision in Westfield	The Parish Council budgets to fund the Youth Service for Westfield.	ongoing	4237/202	YCSW send regular updates on their work. The Parish Council has signed a two-year contract for their services through to March 2025. ON-GOING	
Climate Emergency	Following the declaration of a climate emergency at Parish Council on 2 nd March 2020 a working group was formed. There is opportunity for the Working Group to report to each Parish Council meeting.	n/a		Items of a Climate Emergency are considered under the remit of E&D. ON-GOING	

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Office space and storage in the light of Covid	Parish Council explored the options to allow the staff to return safely to work. It was agreed to hire the office next door to increase space for social distancing and storage. Government guidance and the increase/decrease of Covid in the area is monitored weekly.	Ongoing	4013/1	<p>The offices were closed during periods of National lockdown in November and Jan-March but are being used when permitted.</p> <p>The one-year contract for the second office expired October 2021 and is now used on a month by month basis with 2 month notice to vacate.</p> <p>The first office tenancy is due to expire December 2022.</p> <p>Plans have been drawn up for a new office at Norton Hill Recreation Ground.</p> <p>ON-GOING</p>	
Purchase of Waterside Valley	In January 2021 a section of the Waterside Valley came up for sale and the Parish Council agreed to investigate purchase in order to ensure the land free from development for future generations.	Ongoing	4930/199	<p>The Parish Council's offer of £90,000 was accepted subject to searches, consultation, contract etc.</p> <p>The public consultation received many comments, all of them positive, many containing additional helpful information.</p> <p>A section 106 grant of £93,000 has been secured to cover purchase and legal costs.</p> <p>Further land is being purchased to the value of £20,000 plus legal fees up to £850</p> <p>ON-GOING</p>	.

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Coronation Big Lunch	To mark the Coronation of Charles III, to hold a Big Lunch at Westhill Recreation Ground. This will take the form of a mini fun day, with refreshments provided. All free of charge	May 2023	4227/202		
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Review History	To be reviewed twice a year
Agreed by Finance and Personnel	20/5/2015
Reviewed by Finance and Personnel	23/09/2015
Reviewed by Finance and Personnel	19/05/2016
Reviewed by Finance and Personnel	19/10/2016
Reviewed by Finance and Personnel	19/04/2017
Reviewed by Finance and Personnel	18/10/2017
Reviewed by Finance and Personnel	18/04/2018
Reviewed by Finance and Personnel	17/09/2018
Reviewed by Finance and Personnel	17/04/2019
Reviewed by Finance and Personnel	23/10/2019
Reviewed by Finance and Personnel	22/04/2020
Reviewed by Finance and Personnel	21/10/2020
Reviewed by Finance and Personnel	22/04/2021
Reviewed by Finance and Personnel	20/10/2021
Reviewed by Finance and Personnel	19/10/22
Reviewed by Finance and Personnel	19/4/23
Date of next review	October 2023