

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office  
Monday 6<sup>th</sup> February 2023 commencing at 7.00pm

**Present:** Chair: Cllr G Fuller

Cllrs: D Cooper, J Honess, R Hopkins, E Jackson, L Mansell,  
P Millard, R Moss, B Wallbridge, P Wilkinson and P Williams

**Attending:** Tracey Stephens, Deputy Clerk

**127. Apologies for absence and to consider the reasons given**

There were no apologies for absence.

**128. Declarations of interest and dispensations**

Cllr Hopkins declared an interest in item 10. Representation and Support at B&NES as Vice Chair of the Somer Valley Forum.

**129. Minutes of the Parish Council meeting – 3<sup>rd</sup> January 2023**

**Resolved:** the minutes of 3<sup>rd</sup> January 2023 were agreed and signed as a correct record.

**130. Committee and Working Group reports**

**(a) Environment and Development Committee – 9<sup>th</sup> January 2023**

The minutes of the Environment and Development Committee meeting of 9<sup>th</sup> January 2023 were noted.

**(b) Finance and Personnel Committee – 18<sup>th</sup> January 2023**

The minutes of the Finance and Personnel Committee meeting of 18<sup>th</sup> January were noted.

**131. Approval of any items over £5000 and consideration of any virement**

There were no items over £5000

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**132. To consider and agree the draft budget as recommended by F&P Committee**

Cllr Wallbridge proposed to agree the budget, Cllr Mansell 2<sup>nd</sup>. It was carried unanimously.

**Resolved:** (1) to agree the Budget for 2023/24 as recommended by Finance and Personnel.

(2) to put an article in the Journal about the Budget.

**133. To consider and agree the precept in the amount of £225,148 (£117.66 pa for a Band D Property) as recommended by the Finance and Personnel Committee**

Cllr Wallbridge proposed to agree the precept, Cllr Mansell 2<sup>nd</sup>. It was carried unanimously.

**Resolved:** to agree the precept in the amount of £225,148 (£117.60 pa for a Band D property) as recommended by the Finance and Personnel committee.

**134. To consider and agree the Precept leaflet**

Cllr Wallbridge proposed to agree the Precept leaflet., Cllr Moss 2<sup>nd</sup>. It was carried unanimously.

**Resolved:** to agree the precept leaflet for 2023/24

**135. Financial Risk Assessment**

**Resolved:** (1) to agree the Risk Management Strategy

(2) to agree the Financial Risk Assessment

(3) to agree the Annual Review of the Insurance Schedule

(4) to agree the Risk Register 2023

**136. Representation and support at BaNES**

This was to be taken no further by Cllr Hopkins. He felt that the Somer Valley Forum meeting was a place to discuss issues with B&NES and requested that any Councillor available should attend the next meeting on Zoom.

**Resolved:** to forward the email to all Councillors with information about the next Somer Valley Forum meeting.

**137. Assets of Community Value**

Council was advised that the application for Mardons had been submitted.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**138. Emergency Procedures**

**Item 3. Any other procedures required.** It was felt that the wording should be 'have an obligation to assist' in place of 'might be able to help'.

It was felt that the defibrillators should be listed and location identified. Bleed prevention kits for stab wounds were discussed.

**Resolved:** (1) to add the location of the defibrillators to the Procedure  
(2) to accept the Procedure with the amendments above  
(3) to investigate Bleed Prevention Kits and bring to the next meeting.

**139. Outside Bodies reports**

**Radstock Museum** - There was a talk on Bygone Days on Tuesday 7<sup>th</sup> February at The Somer Centre, Midsomer Norton

**Westfield in Bloom** - The launch event for 2023 was to be held at the Trinity Methodist Church, Westfield on 27<sup>th</sup> February at 7pm.

**Mardons** - Cllr Cooper mentioned that they had been working on the application to become an Asset of Community Value, which was now submitted.

**140. Creating Community Identity**

The question was asked about whether the invitation to Kevin Guy, Chief Executive of B&NES, to visit Westfield and meet with Councillors had been accepted.

**141. Chairman's report**

The Chairman had nothing to report.

**142. Bath and North East Somerset Councillors' reports**

Cllr Jackson had emailed her report to Councillors.

Cllr Moss reported that the B&NES meeting to approve the budget is to be w/c 20<sup>th</sup> February.

The meeting closed at 8:13pm

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....