

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office  
Monday 5<sup>th</sup> December 2022 commencing at 7.00pm

**Present:** Chair: Cllr G Fuller

Cllrs: D Cooper, R Hopkins, E Jackson, P Millard, B Wallbridge,  
P Wilkinson and P Williams

**Attending:** Lesley Close, Clerk; Tracey Stephens, Deputy Clerk; Mohamed  
Essoussi of Active Travel Prescribing, B&NES

**Absent:** Cllrs: J Honess, L Mansell and R Moss

### 99. Apologies for absence and to consider the reasons given

Apologies for absence were received and accepted from Cllr Mansell.

### 100. Declarations of interest and dispensations

There were no declarations of interest.

### 101. Minutes of the Parish Council meeting – 7<sup>th</sup> November 2022

**Resolved:** the minutes of 7<sup>th</sup> November 2022 were agreed and signed as a  
correct record.

### 102. Active Travel Prescribing

The Chairman welcomed Mohamed Essoussi of B&NES who gave an  
overview of the policy of Active Travel Prescribing in B&NES.

### 103. Committee and Working Group reports

#### (a) Environment and Development Committee – 14<sup>th</sup> November 2022

The minutes of the Environment and Development Committee meeting  
of 14<sup>th</sup> November 2022 were noted.

#### (b) Finance and Personnel Committee – 23<sup>rd</sup> November 2022

The minutes of the Finance and Personnel Committee meeting of 23<sup>rd</sup>  
November were noted.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**104. Approval of any items over £5000 and consideration of any virement**

**Resolved:** to approve the payment of £6510.00 to New Leaf Studio for the Management Plan for the Waterside Valley

**105. Draft Budget 2023/24**

It was pointed out that in the current economic climate it was very likely that prices would change on items in the budget, making it difficult to predict accurate costs.

**Resolved:** to provisionally agree the draft budget for 2023/24.

**106. Waterside Valley**

A report was given by the Clerk on work being done on the Management Plan. It was unlikely that funding would be available to work on all footpaths at the same time, so the prioritising of one path was requested to start getting tenders in place.

**Resolved:** (1) to prioritise the top footpath to be made accessible (phase 1);  
(2) to write a spec and go to tender for quotes to make all footpaths accessible in order to move to phase 2 and 3 as soon as possible.

**107. Coronation event May 2023**

**Resolved:** to go ahead with booking the event with outside providers for Sunday 7<sup>th</sup> May. An update report to be given to E&D Committee the following week.

**108. Community Engagement Policy and Action Plan**

**Resolved:** to accept the Community Engagement Policy and Action Plan, as recommended by Environment and Development.

Thanks were offered to the Clerk for her work in putting the policies together.

**109. Outside Bodies reports**

***Royal British Legion***

**Resolved:** to send a letter of congratulations to the Royal British Legion for raising over £20,000 at Remembrance and to thank them for the work they do.

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Signed ..... Dated .....

**Westfield Parish Council**

***Radstock Museum***

Cllr Jackson reported that Radstock Museum had closed for the winter refit and the display on the History of Methodism in Westfield had been successful.

**110. Creating Community Identity**

It was felt that the weekly email from the Chief Executive of B&NES was very Bath-centric and didn't reflect what was happening in the parishes and towns in B&NES.

**Resolved:** to write to the Chair of a selection of other parishes in B&NES to ascertain how they feel about their representation and support from B&NES. To put this on the January agenda.

**111. Chairman's report**

Cllr Fuller thanked everyone involved in the Christmas lights switch on event, saying that he had received a lot of positive comment about the evening.

He wished everyone a Happy Christmas.

**112. Bath and North East Somerset Councillors' reports**

Cllr Jackson had circulated her report by email. She felt that the biggest issues she was dealing with currently was homelessness and warm spaces.

The meeting closed at 8:35pm

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Signed ..... Dated .....