

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held in the car park of the Oval Office,
Cobblers Way, Westfield on Tuesday 2nd November 2021 at 9:20am

Present: Cllrs R Hopkins, E Jackson, B Wallbridge and P Wilkinson.

Attending: Lesley Close, Clerk.

Cllr Jackson proposed and was seconded by Cllr Hopkins that all the decisions recorded below at the consultation meeting on Zoom the previous evening be agreed. This was agreed unanimously.

Decisions made at the Zoom meeting held at 7pm on Monday 1st November 2021.

Present: Cllr Geoff Fuller (Chair), Cllrs Diana Cooper, Ron Hopkins, Eleanor Jackson, Lesley Mansell, Bryan Wallbridge, Phil Wilkinson and Pat Williams.

Apologies: Cllrs James Honess, Robin Moss and Steve Pritchard.

Attending: Michael Auton, Village Agent and his colleague Denise Perrin.
Lesley Close, Parish Clerk.

The Chair welcomed Michael Auton and Denise Perrin, who outlined the role and remit of the Village Agent. Michael works two days a week (Monday and Thursdays) and can be contacted on 07392 700765 or 01275 333700 or michael@wern.org.uk

86. Apologies for Absence

Apologies were received from Cllrs Honess, Moss and Pritchard.

87. Declarations of interest and dispensations

- Cllr Jackson declared an interest in item 7, In Bloom, as the organiser of Westfield In Bloom.
- Cllr Wallbridge declared an interest in item 6 Grants, as his wife is in one of the groups receiving a grant.

88. Minutes of the last Parish Council meeting – 4th October 2021

The minutes of the meeting on 4th October were agreed as a true record and would be signed by the Chair.

89. Committee and working group reports

(a) Environment and Development Committee – 11th October 2021

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

Resolved: That the minutes of the Environment and Development Committee meeting held on 11th October be noted.

(b) Finance and Personnel Committee – 20th October 2021

Resolved: That the minutes of the Finance and Personnel Committee meeting held on 20th October be noted.

(c) Queen’s Platinum Anniversary Working Group – the checklist of actions was noted. Cllr Fuller to contact Westhill Club about their involvement and Cllr Wilkinson to liaise with the bouncy castle providers.

(d) Waterside Valley Working Group – 12th October 2021 – the notes of the meeting with the Consultant were noted. The meeting with Stakeholders would be delayed.

Resolved: that in the meantime the Risk Assessment by RoSPA be arranged.

90. Approval of any items over £5000 and consideration of any virement
Items over £5,000 Christmas lights: Lamps and Tubes £5,130.

91. Grants

Resolved: that the grants as outlined in the report be agreed.

92. In Bloom

The report of the Clerk was received, giving three options for the way forward.

Resolved: to pursue option 3 whereby In Bloom is encouraged to go independent from the outset, set up its own bank account and start liaising with South West in Bloom and the Parish Council to present Westfield in the best possible way.

93. Response from Will Godfrey, Chief Executive B&NES, to letter from Cllr Fuller

The response was discussed and it was suggested that a Zoom meeting be arranged to discuss this in person with the Chief Executive and officers involved.

Resolved: (1) In relation to 3 Ruskin Road, to ask when the letter was posted and if there was a response.

(2) In relation to Byfields, the Clerk to ask Richard Stott for a copy of the letter to the residents and the response.

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94. Outside Bodies reports

Mardons -the possibility of placing the mobile temporary CCTV on the green area outside Mardons was raised. This was balanced against the merit of having it on the youth shelter side of Norton Hill Recreation Ground. Cllr Cooper will discuss it at the next Mardons meeting to gauge the need for it there.

95. Creating Community Identity

Christmas Lights Switch On Event – The Clerk was asked to take advice from B&NES regarding whether to continue with the Lights Switch On event.

Remembrance - Cllr Wilkinson offered to put the poppies up on display in Westfield. Cllr Cooper to lay the Parish Council's wreath at Midsomer Norton, Cllrs Fuller and Wilkinson to attend the Westfield stone on Remembrance Sunday and 11th November respectively. The Clerk was asked to make enquiries about a knitted poppy display in Westfield next year.

96. Chairman's report

The Chairman outlined to arrangements for return to Zoom meetings for the time being in the light of covid levels.

97. B&NES Councillors' reports

Cllr Jackson reported on the following

- 1) **Planning Policy.** The Planning Policy team are working to get the Local Plan Policy Update finished within a very tight timeframe.
- 2) **Planning Enforcement** The team has lost some senior officers, and are busy training the new recruits. Cllr Jackson has asked for Oval Homes/Lincombe Road to be prioritized.
- 3) **Radstock Neighbourhood Plan.** This is going ahead
- 4) **Dan Norris** has plans for the double roundabout in Radstock, which will impact on the RADCO development.
- 5) **RADCO** has finally cleared all planning hurdles.
- 6) **Remembrance Sunday (14th November)** The Methodist Church congregation is proposing to come out round the memorial stone. Mrs Margaret West will read out the liturgy and organise the silence. Anyone welcome to join them. The British Legion event is in MSN morning, and Radstock at 2pm. Cllr Jackson has the schedule for 'dressing the graves'

The meeting closed at 8.36pm.

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Signed Dated