

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Tuesday 14<sup>th</sup> November 2017 commencing at 7pm**

**Present:** Cllrs D Cooper (Chair), A Butcher, R Hopkins, E Jackson and P Williams.

**Apologies:** Cllrs B Wallbridge and G Fuller

**Also attending:** Emily Merko, Finance Officer

**97. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies were received and accepted from Cllrs B Wallbridge and G Fuller.

**98. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations of interest.

**99. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 9<sup>th</sup> October 2017 were agreed as a true record and signed by the Chair.

**100. PLANNING APPLICATIONS FOR CONSIDERATION**

There were no objections to the following applications:

17/04747/FUL	36 Elm Tree Avenue	Erection of a single storey rear extension
17/05275/FUL	20 Glebelands	Erection of two storey domestic side extension to create additional en-suite bedroom and communal space
17/05287/FUL	6 Westfield Terrace	Erection of rear garden pigeon loft (retrospective)
17/05424/FUL	Sawthum, Glebelands	Erection of conservatory
17/05464/FUL	Third Avenue	Erection of new building for business (B1) and storage and distribution (B8) use

The following application had been withdrawn:

17/05060/FUL	Sun Chemicals Ltd, Old Pit Road	Extension of existing car park
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The Parish Council had objections to the following application:

17/04966/FUL	3 Ruskin Road	Creation of a hard standing driveway and dropped kerb access
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**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

## Westfield Parish Council

The Parish Council was concerned that access to the proposed drive involved vehicular access across public green space which was planted with daffodil bulbs and across a pedestrian walkway. It felt that there were Highways safety issues although it was noted that Highways appeared to have supported the application. Reference was made to applications for driveway access on Wells Square which had been refused on ground of Highways safety.

### 101. PLANNING DECISIONS

The planning decisions were noted.

### 102. PLANNING APPEAL

The appeal at 16 May Tree Road was noted.

### 103. JOINT SPATIAL PLAN and B&NES LOCAL PLAN CONSULTATION

The current consultation dates were noted. It was asked that the dates for the exhibitions be publicised by the Parish Council to encourage responses.

### 104. GRASS CUTTING IN WESTFIELD

The report from the Clerk was noted. In addition feedback was given on a meeting with B&NES' Parks team on 14<sup>th</sup> November. Parks were currently undertaking a review of their grass cutting and had purchased new machinery. The option to take over the service in return for a grant was broached at the B&NES meeting. There are no arrangements of this nature yet in B&NES. E&D suggested that the Parish Council should open a dialogue with Cllr Charles Gerrish, cabinet member for Finance and Efficiency.

- Resolved:**
- a) to recommend to Parish Council that a Working Group be formed to include representatives from E&D and F&P to consider the options and cost implications for taking over grass cutting in the Parish;
  - b) to continue to talk to B&NES about the logistics of a devolved service agreement;
  - c) to open a dialogue with Curo about their grass cutting.

### 105. RECREATION GROUND – NORTON HILL

The Committee discussed the quote for verti-draining at the two recreation grounds and an email from Norwest Bowls Club regarding parking in the club car park.

- Resolved:**
- a) that the quote for £600 for verti-draining at the two recreations grounds, £300 per pitch, be accepted;
  - b) that Norwest Bowls Club be advised that the Parish Council has no objection to them erecting an additional no parking sign.

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**Signed .....**      **Dated .....**

**106. RECREATION GROUND – WESTHILL**

**Resolved:** as above, that the quote for £600 for verti-draining at the two recreations grounds, £300 per pitch, be accepted.

**107. DEFIB UPDATE AT MARDONS AND THE FIRE STATION**

**Resolved:** that a defibrillator be purchased and installed at the fire station and that photos and publicity of both new defibrillators be arranged.

**108. EVENTS**

**a) Christmas Lights switch on – 30<sup>th</sup> November at 6.30pm**

The update was noted.

**b) Circus at Westhill Recreation Ground**

The response from the circus operator was noted and discussed.

**Resolved:** that the proposed fees should remain as per the Fun Fair day rates because of the risk of damage to ground.

**109. LIBRARY PROVISION FOR WESTFIELD RESIDENTS**

Cllr Jackson reported that the Parish Council could expect an approach to provide library services should a community centre be built in the Parish.

The Westfield Exhibition would close at 2pm on 29<sup>th</sup> November to be dismantled.

**110. ITEMS FOR THE NEXT AGENDA**

- Litter bins

The meeting closed at 8.40pm

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**Signed .....** **Dated .....**