

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Homes car park, Cobblers Way, Westfield on Tuesday 11<sup>th</sup> May 2020 commencing at 9:30am**

**A consultation meeting was held on Zoom the previous day on Monday 10<sup>th</sup> May with Cllrs Cooper, Fuller, Honess, Hopkins, Jackson, Pritchard and Williams in attendance. Cllr Wallbridge sent apologies and Cllr Cooper chaired the meeting.**

**Present:** Cllrs B Wallbridge (Chair), D Cooper, G Fuller, E Jackson and P Williams

**Also attending:** Lesley Close, Parish Clerk and Tracey Stephens, Admin Assistant

**1. ELECTION OF CHAIR**

Cllr Jackson nominated Cllr Bryan Wallbridge, Cllr Fuller seconded. The vote was unanimous.

**Resolved:** That Cllr Bryan Wallbridge be elected Chair of the Environment and Development Committee.

**2. ELECTION OF VICE CHAIR**

Cllr Fuller nominated Cllr Cooper, Cllr Williams seconded. The vote was unanimous.

**Resolved:** That Cllr Diana Cooper be elected Vice Chair of the Environment and Development Committee.

**3. TO AGREE THE MEMBERSHIP OF WORKING GROUPS**

<b>Climate Emergency Working Group</b>	Cllrs G Fuller, B Wallbridge, L Mansell, S Pritchard
<b>Jubilee Green Working Group</b>	Cllrs G Fuller and R Hopkins
<b>Waterside Valley Working Group</b>	Cllrs G Fuller, J Honess, R Hopkins, E Jackson, S Pritchard and L Mansell

**4. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

There were no apologies for absence.

**5. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Minutes subject to approval at the next meeting.**

**Signed ..... Dated .....**

## Westfield Parish Council

- Cllr Cooper declared an interest in item 10 – Hopscotch repainting at Westhill as she had offered the quote from Paul Charlton.
- Cllr Jackson declared an interest in item 7, planning application 21/01781/FUL as the applicant is a friend.

### 6. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 12<sup>th</sup> April 2021 were agreed as a true record and signed by the Vice Chair.

### 7. PLANNING APPLICATIONS FOR CONSIDERATION

There were no objections to the following applications:

21/01781/FUL	26 Highfields	Erection of a garden room extension following demolition of existing conservatory
21/02041/FUL	45 Wells Road	Erection of a single storey extension to the front elevation and two storey rear extension following demolition of single storey rear extension

The message from the Planning Officer re: 43 Welton Road – 21/00875/FUL – was noted. There was no further comment.

### 8. PLANNING DECISIONS

The Planning decisions were noted.

### 9. RECREATION GROUND – NORTON HILL

**Resolved:** To accept the quote for £290 from C&R Fencing to repair the chain link fencing from the Fosseway to the play area gate.

An email from a user of the car park was noted regarding signage of the disabled bays as they are being used by drivers with no disabled badge.

**Resolved:** To seek wording and quotes for signs for the spaces and bring to the next meeting.

Discussion was held around using disposable barbeques and the use and disposal of them.

**Resolved: (1)** Cllr Hopkins to investigate a suitable surface to put on the benches.

**(2)** To seek a quote for galvanised steel bins for the disposal of used barbeques.

**(3)** To seek a quote for signage to the effect that only the metal picnic table to be used for barbeques.

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

**10. RECREATION GROUND – WESTHILL**

**Resolved:** to accept the quote of £391.15 from Paul Charlton to repaint the hopscotch

Greensward had reported fly tipping of household objects by the bins.

**Resolved:** (1) To report the issue to the police.

(2) Cllr Jackson to contact David Wood, Cabinet member for Neighbourhood Services

**11. CORRESPONDENCE FROM WESTFIELD FC**

An email had been received from one of the teams that uses Westhill for their football matches asking if Westfield Parish Council were able to help improve the facilities at Westhill Club. Cllr Fuller to investigate.

**12. COMMUNITY ENGAGEMENT AND ACTION PLAN**

**Resolved:** To agree The Community Engagement and Action Plan with the addition of the Inspirational Citizen Award.

**13. ITEMS FOR THE NEXT AGENDA**

- Westfield in Bloom (Cllr Jackson)
- Disabled parking signs at Norton Hill
- Barbecues at Norton Hill
- Westhill Club facilities

The meeting closed at 9:43am

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**