

Westfield Parish Council



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Chairman: Cllr G Fuller Parish Clerk: Ms L J Close FSLCC

Established 2011

All Council Meetings are open to the Public and Press

1st November 2021

TO: (a) All Members of the Environment and Development Committee
Cllrs Brian Wallbridge (Chair), Diana Cooper (Vice Chair), Geoff Fuller, Ron Hopkins, James Honess, Eleanor Jackson, Steve Pritchard, Pat Williams

(b) All other Members of the Council for information

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Tuesday 9th November 2021 at 9.30am in the Car Park, Oval Office, Cobblers Way, Westfield.**

This is preceded with a consultation meeting for Councillors and the public on Zoom on **Monday 8th November at 7pm on Zoom.**

Join Zoom Meeting

<https://us06web.zoom.us/j/96768631321?pwd=VzZKVVBRMEFLdnV0eUF3SmRXNVpQZz09>

Meeting ID: 967 6863 1321

Passcode: 572276

The meeting will consider the items set out below.

A handwritten signature in black ink, appearing to read 'L J Close'.

Ms L J Close
Parish Clerk

Before the meeting there will be a 15-minute public session to enable residents of Westfield to ask questions, and make comments.

AGENDA

1. **Apologies for absence and to consider the reasons given** Council to receive apologies for absence and, if appropriate, to approve the reasons given.
2. **Declarations of interest and dispensations** Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.
3. **Minutes of the last meeting** – To agree the minutes as a true and accurate record of the meeting held on 11th October 2021 (**Pages 1-3**)
4. **Planning applications for consideration (Page 4)**
5. **Planning decisions (Page 5)**
6. **Recreation Ground – Norton Hill**
 - Silver Birch Trees – verbal update
7. **Recreation Ground – Westhill**
8. **Westfield Heritage Trails** – £275 to update the four boards, take down the old and put up the new.
9. **Waterside Valley** – Update report
10. **Mobile CCTV and Mosquito Device** – update report
11. **Events** – verbal updates
 - Christmas Lights Switch On – 25th November

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Board Room, Cobblers Way, Westfield on Monday 11th October 2021 commencing at 7pm

Members of the public were invited to join the meeting via Zoom.

Present: Cllrs B Wallbridge (Chair) D Cooper (Vice Chair), G Fuller, J Honess, E Jackson, S Pritchard and P Williams

Also attending: Lesley Close, Parish Clerk. Via Zoom – Cllr Ron Hopkins

64. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN
There were apologies from Cllr Ron Hopkins who was attending via Zoom.

65. DECLARATIONS OF INTEREST AND DISPENSATIONS
Cllr Cooper declared an interest in item 4 Planning Applications, 21/04345/FUL as she lived close to the applicant.

66. MINUTES OF THE LAST MEETING
The minutes of the last meeting held on 13th September 2021 were agreed as a true record and signed by the Chair.

67. PLANNING APPLICATIONS FOR CONSIDERATION
There were no objections to the following applications:

21/0412 8/FUL	36 Bryant Ave	Single storey side and rear extension following demolition of existing conservatory
21/0434 8/FUL	Sawthum Place, Glebelands	Erection of conservatory
21/0434 5/FUL	7 Lynton Rd	Raise ridgeline of property and installation of rear dormer with Juliet balcony – there were no objections providing the amenity of the neighbours is not undermined

21/04070/CONSLT Mendip District Council Land at 366479 152724 Fosse Way – Outline planning permission for the erection of up to 270 dwellings, formation of vehicular accesses, open space, landscaping and associated works with all matters reserved except for access – the Parish Council strongly objects because of the negative effect on Westfield in terms of lack of infrastructure to accommodate the traffic, doctors' surgeries etc. Further, in a time of Climate Emergency it is regrettable that housing is being built for commuting purposes.

68. PLANNING DECISIONS
The Planning decisions were noted.

69. ADOPTION OF LOCALLY LISTED HERITAGE ASSETS

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

Resolved: to note the advice of the Planning and Conservation Team Manager of B&NES that they have now adopted the Local Heritage Assets SPD and are now working on an implementation plan before launching the SPD and taking nominations. They are therefore keeping a record of the Parish Council's email listing assets it would like to nominate. If in the mean time we are concerned about these structures in relation to any planning application we can bring to attention the interest and the view that they should be considered as local heritage assets and this will be a material consideration in assessing any proposal.

70. SOMER VALLEY ENTERPRISE ZONE – LOCAL DEVELOPMENT ORDER
Cllr Hopkins summarised the meeting on 27th September and raised concerns about the lack of infrastructure to support the site and the impact of HGVs on the A367 through Westfield and through Midsomer Norton. The view was expressed that there is not the demand for a business hotel post Covid.

71. RECREATION GROUND – NORTON HILL
The meeting moved into Part 2 (confidential) to consider items 71 and 72 below.

It was resolved that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

(1) Climber – Tenders for the new climber were presented.

Resolved: To accept the lowest quote from Caloo in the amount of £7,230. The Clerk to apply for s.106 funding earmarked for this play area in the full amount of £11,285 with the request that the remainder be used to maintain the equipment over forthcoming years.

(2) Trees –Tenders for the replacement of 14 Ash Trees removed because of Ash die back were presented.

Resolved: To accept the lowest tender for 14 x 8-10cm girth standard bare root Silver Birch trees from Ashridge Nurseries in the amount of £49.95 each. The Clerk to contact Greensward for a quote for planting. This is unbudgeted and would be put to Finance and Personnel for funding consideration.

72. RECREATION GROUND – WESTHILL

(1) Balance Beams – Tenders to replace the balance beams which have suffered rot beyond repair were presented.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

Resolved: to accept the lowest tender for a steel alternative in the amount of £4,193.50 from GB Sport and Leisure. This was unbudgeted and would be funded through ear marked reserves for play equipment.

- (2) **Rocker and Flymobile** – The play inspection raised issues with both pieces of equipment.

Resolved: to arrange repair via GB Sport and Leisure at a cost of £644.90.

- (3) **Westfield Youth Football Teams** – The Committee agreed to allow the situation to continue for this football season relating to two teams being charged as one, but to let them know that next year this will be regularised.

73. WATERSIDE VALLEY SIGNAGE

Resolved: to arrange the signage as indicated at a cost of £188 for two including installation.

74. MOBILE CCTV AND MOSQUITO DEVICE

Noted that Norwest Bowls is arranging its own CCTV system. Other suggested places for the equipment were Norton Hill Play Area / Youth Shelter end (this would require the installation of a pole), area outside Mardons (Cllr Cooper to raise this possibility with the Club) and Shakespeare Road play area.

75. EVENTS

- (1) **September Walking Festival** – Cllr Wallbridge reported that some people turned up for the walk which started at Shakespeare Road play area and followed the green route. More advertising required next year.

- (2) **Christmas Lights Switch On** – Arrangements were in hand. Cllr Cooper to provide some wording for signage indicating no photos with Father Christmas this year due to social distancing.

- (3) **Christmas Lights Competition** – Confirmed that it was not necessary for local people to nominate houses, the judges would tour the parish in the week before Christmas.

- (4) **Westfield in Bloom** – As requested at Parish Council, Cllr Jackson provided an overview of the costs in the first year of entering In Bloom. £75 for insurance, £14 per hour for room hire. She had been given a donation of £500. The process would involve (1) calling a meeting; (2) the official launch inviting two South West In Bloom judges to attend. Local organisations had done outstandingly well in the Its Your Neighbourhood categories. This information to go back to Parish Council for consideration of a way forward. The meeting closed at 8.20pm.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council Planning Applications – NOVEMBER 2021

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	Response By
14.10.2021	21/04637/FUL	Mr Dean Bigden	46 Waterside Road	Angus Harris	Erection of a first floor side extension over existing garage to create additional bedroom on first floor. Front and rear dormer extension to create head height for new first floor areas. Existing conservatory roof removed and replaced with tiled roof at greater pitch. Various internal reconfigurations	9th November
25.10.2021	21/04792/TPO	Mr Martin Reed	37 Nightingale Way	Jane Brewer	4-5 x Ash (G1) fell – Ash dieback	15th November
01.11.2021	21/04837/NAR	Mr and Mrs K Player	26 Nightingale Way	Hayden Foster	<p>Variation of condition 2 (Plans List) of application 21/02561/FUL (Erection of two storey rear extension) Condition Number(s): 2 - Plans List (Compliance) Conditions(s) Removal: We would like to change the plans listed with a revised drawing changing the material of the proposed extension. The approved plan 0233_KP-21-PL.101 - Floor Plans and Elevations as Proposed was approved with brickwork to match existing. We can no longer obtain the existing brickwork as they are not made. The best matching brick is unfortunately unavailable with extremely long lead-in times and is not a great match anyway. We would therefore like to change the brickwork to a through coloured render. Change the approved plan number 0233_KP_21-PL.101 to 0233_KP_21-PL.101A, showing the proposed extension finished in render in lieu of matching brickwork.</p>	

Westfield Parish Council Planning Decisions – NOVEMBER 2021

Date Rec'd	App No.	Applicant	Location	Case Officer	Proposal	BANES Decision
14.10.2021	21/03785/VAR	Mr D Matthews	39 Nightingale Way	Robert Warren	Variation of conditions 5 (Arboriculture Method Statement) and 6 (Arboriculture Signed Certificate of Compliance) of application 18/03872/RES (Approval of reserved matters with regard to outline application 17/05762/OUT (Erection of 1no new dwelling in existing garden)).	PERMIT
21.10.2021	21/04128/FUL	Mr Joseph	36 Bryant Avenue	Christopher Masters	Erection of single storey side and rear extension following demolition of existing conservatory	PERMIT
20.10.2021	21/04013/COND	Radstock Co-operative Society	RADCO, Wells Road	Emma Watts	Discharge of conditions 2, 5, 11, 13, 16, 17 and 18 of application 18/05623/OUT	DISCHARGED

Indicates decision received since agenda printed

