



Norton Hill Recreation Ground Trust

c/o Westfield Parish Council
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Football Pitch Conditions of Hire

Football Season

1. The Football Season is regarded as commencing not before the last Saturday in August, and ending not later than the first Sunday in May inclusive.

Health and Safety

2. The Trust/Parish Council shall not be responsible for any death or injury during any football match. The hirer is in all instances required to indemnify the Trust and Parish Council against any claim for death or personal injury arising out of the use of any facility, or any damage to the property.
3. The hirer must ensure that the person in charge on site is aware of the Emergency Action Plan attached to these Conditions of Hire. This document is also on display in the Pavilion.
4. No combustible materials are to be brought on site and the Pavilion does not provide a place for storage of items such as football nets. All items should be stored off the premises.
5. In cold weather please be aware that the Parish Council does not grit the area and it is the responsibility of the hirer to ensure that any slip hazards are addressed appropriately.
6. Hirers are expected to provide their own first aid boxes, which are not to be stored on the premises.
7. Anyone from your organisation, working on Trust Ground with people under the age of 18, or with vulnerable adults, should give their permission for the Parish Council to check the status of their DBS certificate online at any time and provide their name, date of birth and DBS certificate number to the Parish Council for this purpose. If you have not yet joined the DBS Updating Service, copies of the current CRB / DBS certificates are required from every person working on site with people under the age of 18, or with vulnerable adults.
8. Any hirers working with young people under 18 years, or with vulnerable adults, should provide a copy of their safeguarding policy.
9. Teams are responsible for attaching the safety mats to the ramp railings before matches and for returning the mats to the changing rooms at the end of matches. (see attached photos)

Bookings

10. Bookings must be made on a seasonal basis (i.e. up to 20 matches within the season). The Club must agree to adhere to these Conditions of Hire and pay the appropriate fee in advance and within 30 days of the date of the Trust's invoice.
11. The junior rate for teams is significantly less than the senior and is only applicable to teams where the majority of the players are 17yrs and under.
12. Preference will be given to locally based teams - membership lists may be requested to verify this.
13. All dates of home matches must be notified in advance to avoid the possibility of a double booking. A fixture list for the season must be provided to the Parish Council as soon as this is available. All cup and other matches must also be notified as soon as possible.

Cancellations

14. The Trust/ Parish Council reserves the right to cancel matches in the event damage may occur to the pitches due to ground conditions or non-availability of related facilities etc. **Teams are expected to assess whether the ground is unfit. Any team ignoring a cancellation, or playing when the ground is unfit, may be charged for any remedial work necessary, and/or have its seasonal tenancy terminated.**

The Pavilion

15. The Pavilion at Norton Hill must be left in a clean and tidy condition. Do not bring muddy boots into the premises. The cleaning of boots or equipment in the showers or in any sink is forbidden as this causes drain blockage. Any problems with the changing rooms are to be notified to the Parish Council as soon as possible.
16. Any equipment or property left in changing room accommodation is done so entirely at the risk of the hirer. Lost property left at the Pavilion will be disposed of appropriately.
17. The thermostat is carefully set and hirers are not permitted to change the level or setting. If there are any on-going problems with the heating or water please contact Westfield Parish Council.
18. When shutting the doors of the Pavilion please ensure that no loose stones or gravel are caught under the door because it makes opening the door very difficult.
19. When leaving the building please be aware that the door locks behind you and therefore the person in charge should carry the keys with them.

Adjacent housing

20. Users of the Trust's facilities are requested to respect the privacy and residential amenities of owners of property adjacent to the Trust's land.

Conditions of Hire

21. The Conditions of Hire and charges are non-negotiable.
22. The Trust reserves the right to exclude any team from using its facilities on a temporary or permanent basis if the conditions of this agreement are not adhered to.

SAFETY MATS FOR NORTON HILL RECREATION GROUND

These mats are to be hung on the railings to prevent injury against the ramp during football matches.

It is the responsibility of the Home Team to put these mats out and return them to the changing rooms at the end of the match.

The pictures below show an example of the mats in position:

