

Westfield Parish Council

Minutes of the Neighbourhood Plan Management Group Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 25th July 2016 commencing at 7.00pm

Present: Cllr R Hopkins (Chair), Mr R Bevan (Vice Chair), Cllr E Jackson, Mrs J Pack, Mr R Wallace, Mr M Woodhouse

Also attending: Sophie Kirk, Sara Grimes and Micaela Basford of BANES
Lesley Welch, Parish Clerk

17. Apologies for absence

Apologies were received from Cllr Andrew Butcher, Ms Cindy Carter and Ms Julie O'Rourke.

18. Declarations of Interest and Dispensations

All present who live in the Parish of Westfield, R Hopkins, J Pack, R Wallace, M Woodhouse declared an interest. Parish Council agreed a dispensation at its meeting on 5th October 2015.

Cllr Jackson declared an interest in (a) 4E Next Funding Bid as a Sub on the LDF (Local Development Framework), BANES due to the fact that one of those Expressing an Interest in the Tender for the Feasibility Study was known to those on the LDF. She reported that she had received a dispensation from BANES; and (b) 4A Food/Energy issues as a member of the Radstock Town Council Working Party on Allotments.

19. Minutes

The minutes of the meeting held on 28th June 2016 were agreed as a true record.

20. Tasks for this meeting

A Food/Energy Issues

The Chair welcomed Sophie Kirk, Sara Grimes and Micaela Basford, who gave a presentation on Sustainable food and energy (attached as Appendix A).

The Working Group was encouraged to think about a Sustainability Scheme, cross cutting the themes of housing, health, economy, poverty, food etc.

S.106 funds were available for allotments from the Nightingale Way and Westhill Road developments amounting to £19,691.48 for the purchase and construction of allotments and £14,461.02 for allotment maintenance. And in

Minutes subject to approval at the next meeting.

Signed **Dated**

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Radstock £11,000 was available at Knobsbury Lane for Radstock residents. Sophie would send the Clerk a Site Selection Criteria form to allow WAGS to apply for allotment space at Linden Close, an area which had been highlighted by WAGS as one possibility.

With regard to renewable energy, there was a discussion on how this might be incorporated in the Neighbourhood Plan as a requirement in new developments. BANES Officers can help by evidencing the amount of renewable energy required in new developments in a bid to reduce fuel poverty (where over 10% of income needs to be spent on fuel). An example in Frome was highlighted where the Town Council gives a refund on the CIL for those that exceed the renewable energy requirements of their District.

The Group discussed Community Energy Projects, working with companies such as Bath and West Community Energy to create community funds for the local area. BANES Officers could put the Group in touch with Mongoose who could guide the setting up of such an Organisation in Westfield.

The Chairman thanked Sophie, Sara and Micaela for their very enlightening talks, which had been most helpful.

Since it was late, the Working Group agreed to defer all but item 4E Next Funding Bid, to the next meeting

E **Next Funding Bid**

It was noted that the tenders for the feasibility study for the location of a community facility would be opened at the Parish Council meeting on 4th September.

Resolved: (1) That following the opening of the tenders, to ask the Parish Council that authority is deferred to Cllrs Hopkins and Jackson to make a decision and place the order for the Feasibility Study for a Community Facility.

(2) That funding for this bid is included in the next bid to Central Government for the Neighbourhood Plan.

21. **Next Meetings**

Monday 26th September at 7pm and on the fourth Monday of the month thereafter.

The meeting closed at 9.30pm.

Minutes subject to approval at the next meeting.

Signed **Dated**