

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,
St Peters Business Park, Westfield on
Monday 7th April 2014 commencing at 7.00 pm

Present: Chair: Cllr G Fuller
Councillors: A Butcher, A Clarke, D Cooper, S Hamilton,
and P Wilkinson

Also Present: Two members of the public

Attending: Mrs H Franklin – Finance Officer

Comments from the public

Mr Stevens and Mr Pearce addressed Members on behalf of Mardons Social Club and their frustration with Linden Homes in progressing the new Club. They explained that unfortunately the original people they had been dealing with were no longer with the Company which had left them trying to establish arrangements which had been previously agreed. They explained that they were also being asked to pay ground rent which would include Council Tax and Utilities as well as a Service Charge which is undetermined at the moment. They explained also, that they had been pushing for sight of a Project Plan and despite Cllr R Moss writing on their behalf, Linden Homes appear to be ignoring their pleas. This plan was important to establish a programme of works for booking Trades.

Members felt that they should assist Mardons Social Club with their endeavours to reach a conclusion in this matter and that an invitation be extended to Linden Homes to send a representative to the Parish Council meeting on 12th May. Members also felt that the Westfield Parish B&NES Councillors should get involved.

141. Apologies for Absence

Apologies for absence were received and accepted from:

- Cllr R Moss who has work commitments;
- Cllr S Russell who has work commitments;
- Cllr E Newman who is unwell;
- Cllr B Wallbridge who is unwell.

142. Declarations of Interest

There were no declarations of interest.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

143. Minutes of the Parish Council Meeting – Monday 3rd March 2014

Resolved: That the minutes of the Parish Council Meeting held on 3rd March 2014 be agreed and signed as a correct record.

144. Committee Reports

(a) Environment and Development Committee – Monday 10th March 2014

Resolved: That the Minutes of the Environment and Development meeting held on 10th March 2014 be noted.

(b) Finance and Personnel Committee – Wednesday 12th March 2014

Resolved That the Minutes of the Finance and Personnel meeting held on 12th March 2014 be noted.

145. Annual Review

Resolved That the Annual Review as recommended by the Finance & Personnel Committee be agreed.

146. Code of Corporate Governance

Resolved: That the Code of Corporate Governance as recommended by the Finance & Personnel Committee be agreed.

147. Annual Review of the Effectiveness of the Internal Control Environment

Resolved: That the Annual Review of the Effectiveness of the Internal Control Environment as recommended by the Finance & Personnel Committee be agreed.

148. Review of the Treasury Management Policy and Annual Report on the Terms and Conditions of Borrowing

Resolved: That the Review of the Treasury Management Policy and Annual Report on the Terms and Conditions of Borrowing together with the amendments as highlighted and as recommended by the Finance & Personnel Committee be agreed.

149. Noticeboards

Members considered documents which had been provided in respect of the ongoing issues with the noticeboard provision and in view of the updated

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information to hand now agreed to continue working with Norton Radstock College.

Members were advised by Norton Radstock College that the noticeboard would be available by the end of May and should cost in the region of £350/£400.

Discussions followed on the positioning of the noticeboard at Westhill shops with a vote being taken.

- Resolved:**
- (a) That the letter written to Norton Radstock College be disregarded and that they provide the noticeboard as previously agreed by the end of May 2014 at a cost in the region of £350/£400;
 - (b) That following a vote of 4 votes to two, the noticeboard be positioned adjacent to the post box at Jubilee Green, Westfield. Photographs are available showing the actual position.

150. Outside Bodies Reports

Councillor A Butcher advised the Committee that Bath & N E Somerset Council had kindly provided a guide to Planning Procedures which he would circulate in due course.

151. Chairman's Report

The Chairman advised Members that the play area at Norton Hill was now complete.

With regards to the new build in Westhill Road, The Chairman advised that he and the Parish Clerk had met with the Developer and it had been agreed that they could position two cabins which would take up four car parking spaces in the car park of Westhill Club.

Halsall who are the Developers will provide a piece of play equipment for Westhill Play park and after discussing the options available it was agreed that this be the piece of equipment known at the Clatter Bridge.

152. Bath and North East Somerset Councillors' report

There was nothing to report.

153 Proposed Youth Council

The Chair of Council provided Members with his thoughts and ideas of how the get the younger generation involved with minimal cost by the provision of a Youth Council.

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Whilst this was generally accepted to be a good idea it was agreed to gauge what interest was available by approaching local schools. It is unfortunate that unlike Midsomer Norton & Radstock, Westfield does not have any Secondary Schools within its boundary.

153. Confidential Business

Resolved: That in view of the confidential nature of the business about to be transacted the press and public be excluded.

154. Christmas Lights

Resolved: That providing there were adequate funds available the provision of Christmas lights at Nightingale Way be pursued.

There being no further business the meeting closed at 7.55 pm

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