

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 4<sup>th</sup> November 2013 commencing at 7.00 pm

**Present:** Chair: Cllr G Fuller  
Councillors: R Appleyard, A Butcher, A Clarke, D Cooper,  
S Hamilton, S Russell and B Wallbridge

**Also Present:** One member of the public

**Attending:** Mrs L Welch, Parish Clerk

### **83. Apologies for Absence**

Apologies for absence were received and accepted from Cllrs Moss and Newman who were unwell and from Cllr Wilkinson who had a family commitment.

### **84. Declarations of Interest**

There were no declarations of interest.

### **85. Minutes of the Parish Council Meeting – Monday 7<sup>th</sup> October 2013**

**Resolved:** That the minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2013 be agreed and signed as a correct record.

### **86. Committee Reports**

**Resolved:** a) That the Minutes of the Environment and Development meeting held on 14<sup>th</sup> October 2013 be noted.

b) That the Minutes of the Finance and Personnel meeting held on 28<sup>th</sup> October 2013 be noted.

### **87. Notice Board Costs**

Cllr Appleyard confirmed that the noticeboard for Jubilee Green was to be installed in February 2014. It was suggested that the other two noticeboards should be of a similar ilk for uniformity.

**Resolved:** (1) that Cllr Appleyard liaises with the Clerk in order to make the necessary contact with Norton Radstock

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

## Westfield Parish Council

College to discuss two further noticeboards and the costs.

(2) that contact be made with the landowners to site the two new noticeboards outside the Police/Fire Station and at the junction of Nightingale Way and Kingfisher Drive.

### 88. Westfield Fun Day Update

The Council received the Fun Day update and, with the event being brought under the umbrella of the Parish Council, noted the importance of a recognised reporting structure.

**Resolved:** That the arrangements for the Fun Day as set out in the report be supported, with Cllr Wilkinson reporting directly to the Environment and Development Committee with updates.

### 89. Grants Feedback

**Resolved:** that the Finance and Personnel Committee recommendation that Dial a Ride be awarded a grant of £500 and invited to write an article for the Westfield Warbler to encourage take up of the service in Westfield, be agreed.

### 90. Bath and North East Somerset Council – Consultation on Bus Services

The consultation was discussed and noted.

### 91. Community Support Officer

It was noted that the post of Community Support Officer was being examined in detail by the Finance and Personnel Committee and would be brought back to the Parish Council in due course.

### 92. Outside Bodies Reports

92.1 **Westfield Questers:** Cllr Butcher reported that he had attended the Westfield Questers meeting to explain the Placemaking Plan. Whilst their Community Plan would not be completed in time to have an input in the Placemaking Plan, two volunteers from the Questers had offered to help with the Placemaking Plan. The deadline for the Placemaking Plan is 21<sup>st</sup> December 2013.

92.2 **Radstock Museum:** Cllr Cooper reported that she did not receive the Radstock Museum agenda in time to make arrangements to attend their meeting.

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Signed ..... Dated .....

**Westfield Parish Council**

**93. Chairman's Report**

The Chairman reported that work was commencing on the fencing at Norton Hill Play Area and that the Union Flags would go up this week to mark Remembrance Sunday.

An illegal rave on the Westfield Industrial Estate the previous Saturday was in the hands of the Police.

**94. Bath and North East Somerset Councillors' report**

Cllr Appleyard reported on the threats to cut funding to the Childrens' Centres. BANES is creating a cohesive policy on housing delivery.

20mph signs on side roads and the estates are being rolled out across BANES and Westfield is in the current tranche.

There being no further business the meeting closed at 7.45pm.

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Signed ..... Dated .....