

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 9th May 2016 commencing at 7pm

Present: Cllr D Cooper (Vice Chair, in the chair), A Butcher, K Docherty, G Fuller, R Hopkins, E Jackson.

Also attending: Tracey Stephens, Admin Assistant

Apologies: Cllrs A Seaman-Moss, B Wallbridge and P Williams.

1. Election of Chair

Cllr Cooper nominated Cllr Wallbridge and Cllr Fuller seconded. The vote was unanimous.

Resolved: That Cllr Wallbridge be elected as Chair of the Environment and Development committee.

2. Election of Vice Chair

Cllr Fuller nominated Cllr Cooper and Cllr Docherty seconded. The vote was unanimous.

Resolved: That Cllr Cooper be nominated as Vice Chair of the Environment and Development committee.

3. To confirm the membership of Sub Committees and Working Groups

Resolved: That the Westfield Neighbourhood Plan Working Group be made up of Cllrs Andrew Butcher, Kevin Docherty, Ron Hopkins, Eleanor Jackson, Bryan Wallbridge; Cindy Carter, Ron Bevan, Sharon Evans, Helen Fitzgerald, Joan Pack, Richard Wallace and Mike Woodhouse; and Julie O'Rourke (Bath and North East Somerset Council in an advisory capacity).

4. Apologies for absence and to consider the reasons given

Apologies for absence were received and accepted from Cllr Seaman Moss who was unwell, Cllr B Wallbridge who was away and Cllr P Williams who was unwell.

5. Declarations of Interest and dispensations

Cllr Docherty declared an interest in item 8, Planning Applications, as application 16/02179/FUL is from a neighbour.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

Cllr Jackson declared an interest in item 19 Youth Provision in Westfield, as she is Secretary of the Radstock Youth Partnership.

6. Minutes of the last meeting

The minutes of the meeting held on 11th April 2016 were agreed as a true record and signed by the Chair.

7. Transport Strategy

The Committee received a report on the Transport Strategy in which it was noted that some of the highest volume of traffic was through Westfield yet Westfield was not mentioned in the Strategy in its own right.

Resolved: To send a formal complaint to the organisers of the Transport Strategy asking them to note that Westfield is a separate Parish and should be recognised accordingly.

8. Planning Applications for consideration

There were no objections to the following applications.

Date Rec'd	App No	Applicant	Location	Proposal
27.04.2016	16/02059/TCA	Mr David Hope	26 Wells Road	1 x Spruce (T1) – fell. Group of laurel hedge – fell. Group of Sycamore - fell
04.05.2016	16/02179/FUL	Mr M Comer	39 Elm Terrace	Erection of single storey side extension
09.05.2016	16/01981/REG 03	Norton Radstock College	Wells Road	Change of use of the Wellow Building from Education use (D1) to a Business Centre (B1) office use, with ancillary shop/cafe

9. Planning Decisions

The planning decisions were noted.

10. Invitation to bid for the Strategic Community Infrastructure Levy

Resolved: To investigate the possibility of improving Westhill Club with CIL money.

11. Joint Meeting with Mendip DC and BANES Planners

The meeting on 12th May was noted.

Minutes subject to approval at the next meeting.

Signed **Dated**

12. **Annual Review of the Community Engagement Policy and Action Plan**

Resolved: To agree the Community Engagement Policy and Action Plan

13. **Recreation Grounds**

Legionella Tests at the Pavilion:

Resolved: To accept the quote to do a legionella test before the start of the football season in the amount of £108 plus VAT.

Dogs: The email from a resident raising concern about dog mess and its response was noted

Meeting with the Police: A report was given on the meeting with the Police regarding anti social behaviour at the recreation grounds.

Fence at Norton Hill play area:

Resolved: To take to full Council the suggestion of a 6ft fence around the play area due to the proximity of the football pitch next season.

Re-siting of the football pitch:

Resolved: to accept the quote from Greensward to re-site the pitch in the amount of £350 plus £95 contingency if the old sockets can not be re-used.

Re-siting of the Pick up Sticks at Westhill: Councillors were informed of an offer from Wicksteed to add to the structure, rather than moving it.

Resolved: To ask Wicksteed to move the structure to the position that it had originally been requested.

14. **Flowers in Public Places**

The Committee received an update from Cllr Cooper. The beds at Jubilee Green are to be planted on Thursday evening by Fosseyway School, with help from Cllr Cooper and a volunteer. The trucks are to be cleared this week and planting will be ongoing. The scaffolding around the shops at Jubilee Green is to be removed on Wednesday this week, enabling the hanging baskets to be put up around the end of the month .

15. **Red Phone Box at Charlton Road**

The Committee was given details of the 6 applicants for the phone box so far.

Resolved: (1) To ask current applicants to give more detail about the use of the box and its anticipated location.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

(2) To defer to the next meeting after the Westfield Warbler has been distributed.

16. Gap in the wall at the Methodist Church Car Park

There was discussion around the siting of the new gap if the current one is filled.

Resolved: Cllr Jackson to discuss with the Church Council at their meeting on Wednesday 11th May and to ask what they foresee as being the necessary work.

17. Elm Tree in Westfield – progress update

Resolved: To ask St Peter’s Church if they would consider having an Elm tree planted in their grounds.

18. Events

It was noted that the Funfair will take place from 18th – 22nd May, setting up on 15th.

19. Youth provision in Westfield

An email from Sam Plummer was circulated.

Resolved: (1) Cllr Jackson to attend the meeting with Youth Connect in her capacity of Westfield Councillor.
(2) Sam to be advised that Cllr Hopkins will be available on 25th May to be on the interview panel for a Youth Worker in Westfield.

It was also noted that Sam Plummer had received funding for a project to work in partnership with Bath Rugby Foundation, providing weekly sessions for 12 weeks at Westhill Recreation Ground.

20. Meeting with the police on Wednesday 4th May

The feedback from the meeting was given at item 13.

21. Land between Upper Court and 4th Avenue

The email from Oval Homes regarding the plans to put fencing and hedging on site was noted.

Resolved: To wait to see the outcome of the plans before taking any further action.

Minutes subject to approval at the next meeting.

Signed **Dated**

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22. Shared use footway

The email from Alison Sherwin of BaNES was noted

23. Items for the next agenda

- Red phone box on Charlton Road

The meeting closed at 8:55pm

Minutes subject to approval at the next meeting.

Signed **Dated**