

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 9<sup>th</sup> January 2017 commencing at 7pm**

**Present:** Cllr B Wallbridge (Chair), Cllrs A Butcher, R Hopkins, E Jackson, P Williams.

**Apologies:** Cllrs D Cooper (Vice Chair), K Docherty, G Fuller, J Honess

**Also attending:** Lesley Welch, Parish Clerk and Tracey Stephens, Admin Assistant

**132. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies for absence were received and accepted from Cllrs D Cooper, G Fuller and J Honess who were unwell, and Cllr K Docherty who had other commitments.

**133. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- Cllr Jackson declared an interest in item 8 on the agenda – update on the gap in the church wall as a member of the church council
- Cllr Jackson declared an interest in item 17 on the agenda - flowers at the sign to Westfield as a member of Radstock in Bloom.

**134. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12<sup>th</sup> December 2016 were agreed as a true record and signed by the Chair.

**135. PLANNING APPLICATIONS FOR CONSIDERATION**

The Committee had no objections to the following planning application:

|              |                          |                |  |
|--------------|--------------------------|----------------|--|
| 16/06215/FUL | Mr & Mrs Mark Hutchinson | 17 Elm Terrace | Erection of two storey extension following demolition of existing conservatory and kitchen |
|--------------|--------------------------|----------------|--|

**136. PLANNING DECISIONS**

The planning decisions were noted.

**137. PARKING RESTRICTIONS**

The information from BaNES re: planned parking restrictions was noted.

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

**Westfield Parish Council**

- Resolved:** (1) to request that the double yellow lines indicated at St Peter's Road be extended and joined together  
(2) to request double yellow lines at the junction of Welton Road with Wells Road

**138. PLACEMAKING PLAN UPDATE**

The update on the placemaking plan was noted.

**139. PEDESTRIAN CROSSINGS ON THE A367 THROUGH WESTFIELD AND ANY UPDATE FROM BANES ON THE GAP IN THE CHURCH WALL**

It was reported that a gate has been chosen by the church and will be installed by BaNES as soon as it is delivered.  
Regular emails have been sent to Kelvin Packer to arrange a meeting regarding the crossings, with no response as yet.

**Resolved:** to make it clear that the Committee wants to progress this from a safety point of view and will contact the Health and Safety executive if necessary.

**140. s.106 IN WESTFIELD AND SHAKESPEARE ROAD PLAY AREA**

Cllr Jackson reported that applications for CIL money are to be done via an application form detailing a project that would benefit from funding. The form has yet to be received. A meeting to discuss s.106 funding generally was to be held with Radstock Town Council on 17<sup>th</sup> January 2017.

**141. LIGHTS ON THE PIT PATH**

It was noted that there has been no response as yet to the request to have the path lit.

**142. RECREATION GROUNDS – NORTON HILL**

There were no issues to discuss

**143. RECREATION GROUNDS – WESTHILL**

There were no issues to discuss

**144. PLAY DAYS AT THE RECREATION GROUNDS**

The email from Bath Area Play Project requesting funding was considered.

**Resolved:** to invite Caroline Haworth to the next meeting to outline her plans for the project.

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

**145. DEFIBRILLATOR**

It was explained that in order to get funding for new defibrillators the units have to not be kept in a key coded or locked cabinet. As Council wanted them in public places this funding would not apply.

**Resolved:** To investigate further the cost of purchasing them and to contact the sites where we would like to position the units to make sure they are prepared to have a unit attached to their premises, and might be prepared to do the weekly checks.

**146. ST HUGH'S**

Cllr Jackson reported that she visited the site with a local mental health well-being organisation and Youth Connect recently, looking to establish if it was viable to run services from St Hugh's.

**147. BENCH AT SHAKESPEARE ROAD AND WELLS ROAD NEXT TO THE BUS STOP.**

The cost of installation was noted.

**Resolved:** (1) to find out if a streetworks licence is necessary to undertake the work.  
(2) to get further quotes

**148. WELCOME TO WESTFIELD SIGN AT THE RADSTOCK ENTRANCE TO WESTFIELD**

**Resolved:** not to put flowers around the sign as it could be a distraction from the information on the sign itself.

**149. PHONE BOX AT CHARLTON ROAD**

It was noted that there have been several attempts to contact the home owner adjacent to the phone box without success.

**Resolved:** to send a letter to the homeowner advising that Westfield Parish Council do not own the phone box and can therefore make no decision about its removal, but that we will support them in their communications with BaNES to resolve the issue

**150. HERITAGE WALKS IN WESTFIELD**

An update was given regarding the signposting of walks around Westfield.

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

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**151. PROPOSED ALLOTMENTS AT LINDEN CLOSE**

Pictures were shown that were sent in by a resident highlighting the current problems with parking in Linden Close.

**Resolved:** (1) Cllr Jackson to request a parking survey by BaNES to highlight the problems and suggest solutions;  
(2) Cllr Jackson to continue to investigate the possibility of a compulsory purchase order on the land.

**152. ITEMS FOR THE NEXT AGENDA**

Defibrilators; Heritage Walk

The meeting closed at 8:15pm

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**