

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 5<sup>th</sup> September 2016 commencing at 7.00pm

**Present:** Chair: Cllr G Fuller

Cllrs: A Butcher, D Cooper, K Docherty, J Honess, R Hopkins,  
E Jackson, L Mansell, B Wallbridge, P Wilkinson, and P Williams

**Attending:** Emily Merko, Finance Assistant, Tracey Stephens, Admin  
Assistant, Rosemary Naish, Leader of the BaNES ALCA group.

### COMMENTS FROM THE PUBLIC

Mrs Rosemary Naish introduced herself to the Councillors and explained that she is attending meetings of each of the parish councils in BaNES in her role as Leader of the BaNES ALCA group.

#### 73. APOLOGIES FOR ABSENCE

There were no apologies for absence

#### 74. TO CO-OPT A NEW COUNCILLOR

Cllr Fuller welcomed Lesley Mansell to the Parish Council.  
Mr James Honess introduced himself to the Council and the Councillors were given the opportunity to ask questions.  
There had been two expressions of interest, but only one applicant was present at this point. Both applications were considered, but in the absence of the other applicant the Councillors were unanimous in their decision to co-opt Mr Honess.

#### 75. TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OR, IF NOT THEN RECEIVED, TO AGREE WHEN IT WILL BE RECEIVED.

Cllr Honess signed the declaration of acceptance of office.

#### 76. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Cooper declared an interest in item 12 BANES Chairman's Charity as she is involved with Whizzybugs, one of the charities concerned.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**77. MINUTES OF THE PARISH COUNCIL MEETING – 4<sup>TH</sup> JULY 2016**

**Resolved:** That the minutes of the Parish Council Meeting held on 4<sup>th</sup> July 2016 be agreed and signed as a correct record.

**78. COMMITTEE REPORTS:**

**Resolved:** To add Cllr Mansell to the Finance and Personnel Committee and the Neighbourhood Plan Working Group

**(a) Environment and Development Committee – 11<sup>th</sup> July 2016**

**Resolved:** That the Minutes of the Environment and Development meeting, held on 11<sup>th</sup> July 2016, be noted.

**(b) Finance and Personnel Committee – 20<sup>th</sup> July 2016**

**Resolved:** That the Minutes of the Finance and Personnel meeting, held on 20<sup>th</sup> July 2016, be noted.

**79. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT**

**Resolved:** To ratify the payment to Greensward for rejuvenation of the sports pitch in the amount of £6,400.

**80. WESTFIELD NEIGHBOURHOOD PLAN WORKING GROUP**

The minutes of the meeting on Tuesday 25<sup>th</sup> July were distributed and noted. The correspondence from Sue Mountstevens regarding the police station was noted.

**81. CREATING COMMUNITY IDENTITY**

It was noted that there is a direction sign near the garage that signposts to Westfield Surgery and a community centre.

**Resolved:** Cllr Jackson to raise with BaNES and ask for correction of sign, as it was considered that there is no community centre.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

## Westfield Parish Council

Ms Fflyff McLaren arrived at 7:20pm. She had applied for co-option to the Council, but was advised that the item had already been resolved. She apologised for being late and left the meeting.

### **82. DISCUSSION ON THE PROS AND CONS OF A CHANGE OF NAME**

Cllr Hopkins gave the reasons for the discussion of a change of name. Councillors voted unanimously to stay as Westfield Parish.

**Resolved:** Clerk to write a letter to Mr Dave Dixon to thank him for his investigations into the possibility of a change of name, but to advise that Council has voted against the change.

### **83. PAVING AROUND THE LIVING CHRISTMAS TREE**

Councillors saw pictures of where the paving would be and saw the quote from Lazy Days. Cllr Jackson proposed to go ahead with the work and Cllr Cooper seconded. The vote was 7 votes for, 2 against and 2 abstentions.

**Resolved:** To ask Lazydays to go ahead with the work around the Christmas Tree.

### **84. BANES CHAIRMAN'S CHARITY**

**Resolved:** To put the information about the BaNES' Chairman's Charities onto Westfield Parish Council website and see if any residents of Westfield would like to raise money for the charities named.

### **85. BANES CONSULTATION ON THE REVISED SCHEME FOR LOCAL TAX SUPPORT**

The consultation was noted.

**Resolved:** More information to be forwarded to Councillors after the meeting.

### **86. INVITATION TO ALL COUNCILLORS TO THE SOMER VALLEY WALKING FESTIVAL**

The invitation was noted by Councillors.

### **87. ANNUAL REVIEW OF THE HEALTH AND SAFETY POLICY**

**Resolved:** To renew the Health and Safety policy with no changes.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**88. OUTSIDE BODIES REPORTS**

**Mardons:** Cllr Cooper reported that Teddy Bear's Nursery were unable to respond to the grant award with feedback as the shed that they had purchased had been recalled by manufacturers. They now had the replacement and were very pleased with it.

Linden Homes have now agreed to put parking signs up. The parking spaces have not yet been marked and Cllr Jackson will take this up with Planning Enforcement.

The footpath that was started between Woodpecker Avenue and Lynton Road has not been finished.

The club building is not covered by NHBC as it is a commercial building, so their communication is no longer with Linden Homes, but with the property management company.

A light that was missing has now been installed which has improved visibility and CCTV around the club.

**Devolution:** Cllr Mansell reported that she attended the public meeting with regard to the metro mayoral devolution, which includes Bristol, BaNES and South Glos. Consultations are now finished, but it was felt that we still need to have input into discussions that BaNES have with regard to the devolution package.

**Silver Street Railway Station:** Cllr Hopkins reported that he has still not received an invitation to any meetings of the railway station committee. Cllr Cooper will investigate.

**89. CHAIRMANS' REPORT**

The Chairman noted that the International Boules event in August was a great success and thanked Cllr Cooper for all her work on the event.

**90. BATH AND NORTH EAST SOMERSET COUNCILLOR'S REPORT**

Cllr Jackson reported that the preferred bidder for the healthcare contract, currently held by Sirona, is Virgin Healthcare.

She advised that planning Enforcement have been in touch with the company that is leaving rubbish on the batch behind Wells Square and they have been asked to remove the rubbish and restrict the dumping of material to a certain area.

She asked Councillors to keep an eye open as someone has removed two sections of an historic wall at the front of Wells Square.

Westfield Parish Council should have received a letter of apology from Westfield Primary school as we had not been consulted on the change of nursery provision. Letter has not yet been received.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

**91. QUOTATIONS FOR FEASIBILITY STUDY FOR LOCATION AND INITIAL OUTLINE COSTS FOR A COMMUNITY FACILITY IN WESTFIELD**

**Resolved:** to delegate authority to Cllrs Hopkins and Jackson to look at quotes and apply for the funding to carry out the feasibility study.

The meeting closed at 8:20pm.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....