

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the SWALLOW Meeting Room,
Old Pit Road, Westfield on
Monday 3rd April 2017 commencing at 7.00pm

- Present:** Chair: Cllr G Fuller
- Cllrs: A Butcher, D Cooper, K Docherty, J Honess, R Hopkins,
E Jackson, P Wilkinson and P Williams
- Attending:** Mr Dave Dixon, Community Engagement Manager, B&NES,
Lesley Welch, Clerk, Tracey Stephens, Admin Assistant
- Apologies:** Cllrs: L Mansell, B Wallbridge,

172. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs Mansell and Wallbridge.

173. DECLARATIONS OF INTEREST AND DISPENSATIONS

There were no declarations of interest

174. MINUTES OF THE PARISH COUNCIL MEETING – 6th March 2017

Resolved: the minutes of 6th March 2017 were agreed and signed as a correct record.

175. FINANCING DEVELOPMENTS WITHIN THE PARISH

Mr Dave Dixon was invited to the meeting to explain how Council can approach B&NES for finance. He said that arrangements have changed for receiving funding from the Community Infrastructure Levy (CIL) and that a council will receive 15% of the CIL from developments in their parish or 25% if they have a Neighbourhood Plan. The rest of the money goes into a 'pot' and is distributed among all of B&NES according to projects that they can identify as needing funding.

There will be a considerable amount of funding from this source coming into B&NES over the next ten to fifteen years and Mr Dixon advised Councillors that they should keep in close contact with all towns and parishes in B&NES to identify quickly what funding is likely to emerge.

Mr Dixon left the meeting at 7:40pm

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

176. COMMITTEE REPORTS

(a) Environment and Development Committee – 13th March 2017

Resolved: That the Minutes of the Environment and Development meeting held on 13th March 2017 be noted.

(b) Finance and Personnel Committee – 22nd March 2017

Resolved: That the Minutes of the Finance and Personnel meeting held on 22nd March 2017 be noted.

177. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT

Resolved: that the Big Local payment of £7000 to Writhlington Village Hall be approved.

178. PLAY DAYS IN WESTFIELD

Further to the presentation at E&D by Caroline Haworth, Director of Bath Area Play Project, regarding the play days that the charity organises in parts of B&NES, the council considered the request for £500 to put on a play day in Westfield in the summer holidays.

Resolved: Not to give a grant, but a Councillor to attend one of the Play Days that Bath Area Play Project puts on in the summer in another parish or town to see how it works and maybe consider for next year.

179. WESTFIELD NEIGHBOURHOOD PLAN WORKING GROUP

The minutes of the meeting on 27th March 2017 were circulated. Cllr Hopkins thanked the Clerk for all her work on the Plan and invited other Councillors to take part.

180. CREATING COMMUNITY IDENTITY

Cllr Jackson reported on the History of Westfield exhibition in Radstock Museum, which will help to make people aware of Westfield. There is no signage at Fossey Cottages to explain that you are entering Westfield.

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Resolved: Councillors to consider a good way to note the entrance to Westfield at the bottom of the path past Fosseway Cottages and bring to the next meeting.

181. CIL/S.106 FUNDING

The Council discussed the meeting on 6th March with Caroline Lightfoot, much of which was covered in the discussion with Dave Dixon earlier in the meeting.

182. PROGRESS FOR A COMMUNITY CENTRE FOR WESTFIELD

The Chair gave a verbal update on the meeting with DLP Consultants and the progress made so far. Westhill Club had been identified as a feasible site and the Chair and Vice Chair were meeting with members of Westhill Club to discuss this further. DLP Consultants have sent a draft schedule of accommodation for consideration for the community centre.

183. PROCESS FOR INVOLVING PARISH COUNCILS IN THE NEW LOCAL PLAN

The meeting with Kaoru Jacques and Julie O'Rourke on 1st March 2017 was discussed and the process for involving the Parish Council in the new Local Plan was noted.

184. DISPLAY BOARDS FOR WESTFIELD EXHIBITION AT THE LIBRARY

At E&D there was a unanimous vote in favour of using display boards and it was agreed that the costs be brought to Council.

Resolved: Cllr Jackson to establish costs and bring to next meeting.

185. BOUNDARY COMMISSION REVIEW

The review was discussed and noted.

186. POLICIES CONSIDERED BY F&P AND RECOMMENDED FOR AGREEMENT

Resolved: (1) That the Treasury Management policy be agreed
(2) That the Expenses policy be agreed
(3) That the Code of Corporate Governance be agreed
(4) That the Effectiveness of the Internal control environment be agreed
(5) That the Anti-fraud and confidential reporting policies be agreed

187. OUTSIDE BODIES REPORTS

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Signed Dated

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Mardons - Cllr Cooper reported that Mardons are now purchasing their own signs for parking and for the club itself and the issues with the lift and the footpath are still not resolved.

Resolved: Cllr Jackson to contact Planning Enforcement with regards to the lift and the footpath.

S&D Railway committee - Cllr Hopkins reported that he has still not received any communication from the Committee.

Resolved: Clerk to send a letter to the Committee asking for a proper point of contact and establishing a representative from Westfield Parish Council.

Radstock Museum - Cllr Jackson reported that the museum is very busy and going well.

188. CHAIRMAN'S REPORT

The Chairman reminded everyone of the Annual Parish Meeting on Monday 24th April at 7pm at the Westfield Trinity Methodist Church.

189. BANES COUNCILLOR'S REPORT

Cllr Jackson gave a report from the Full Council meeting that had been held recently.

The meeting closed at 8.20pm.

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Signed Dated