

WESTFIELD PARISH COUNCIL

Minutes of the Finance & Personnel Meeting held at the Oval Office,
St Peters Business Park, Westfield on
Monday 24th June 2013 commencing at 10.00am

Present: Chair of the Committee: Cllr P Wilkinson
Councillors: A Clarke, G Fuller, S Hamilton and P Wilkinson

In Attendance: Cllr D Cooper
Mrs L J Welch (Parish Clerk)
Mrs H Franklin (Finance Officer)

17. Apologies for Absence

Apologies for absence/lateness were received and accepted with the reasons given from Councillor R Moss who had a previous meeting.

18. Declarations of Interest

Councillor S Hamilton declared a personal family interest in respect of Agenda Item 7 – Green Space Area, dedication to memory of Chris Cray.

19. Minutes

Resolved: That the Minutes, including the Confidential Minutes of the Finance & Personnel meeting held on 28th May 2013 be agreed and signed as a correct record.

20. Monthly Accounts

Resolved: That the monthly accounts for the Guaranteed Investment in respect of April, the Current and Corporate Treasury Accounts as presented be agreed together with the Petty Cash Imprest sheet for May 2013 be agreed.

21. Westfield Parish Road Sweeping

Members considered further comparative financial information now to hand.

- Resolved:**
- 1) That although in principle considered to be a good idea, practically and financially was not a viable proposition;
 - 2) That the option of voluntary litter picking be pursued with an option of introducing a 'Westfield Wombles' type of scheme being investigated.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

22. Westfield Play Area – monies outstanding

Members considered a communication received from B&NES in respect of the monies outstanding and ongoing maintenance issues in respect of the above.

Resolved: That this ongoing situation be monitored.

23. Green Space area – Dedicated to the memory of Chris Cray

Members considered a request for funding towards establishing an area of green space at the junction of Cedar Terrace and Wells Road which Curo had agreed may be dedicated to the memory of Chris Cray.

Resolved: A recommendation be made to the Parish Council that the voluntary planting, led by Councillor Hamilton, should be supported and that funding for a sign in the region of £120 be provided, with comparative quotes sought.

24. Area of hard standing next to the Tennis Court at Norton Hill Recreation Ground

Members were advised that funding would be applied for from Sport England to the value of £8,150 which would cover the cost of equipment required. Additional extra fencing cost is anticipated behind the basketball hoop with a prediction that the whole project should cost in the region of £20,000

Resolved:

- 1) The Finance & Personnel Committee were very keen that this project be pursued with such a recommendation being taken to the next Parish Council meeting;
- 2) That any extra funding which may be available be sought with enquiries through:
 - (i) The Big Local;
 - (ii) Ward Councillors Initiative Fund;
 - (iii) Enquiries for S.106 monies
- 3) That quotations be obtained in respect of the proposed additional fencing costs.

25. Avon Pension Fund

Members considered the review of various policies which were inherited from Norton Radstock Town Council.

Resolved: That should the comparison policies submitted contain anything advantageous to this Council these be explored but meanwhile Members were happy with the policies as submitted.

26. Confidential Business

Resolved: That in view of the confidential nature of the business about to be transacted the press and public be excluded

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Signed Dated