

WESTFIELD PARISH COUNCIL

Minutes of the Finance & Personnel Meeting held at the Oval Office,
St Peters Business Park, Westfield on
Monday 16th December 2013 commencing at 10.00am

Present: Chair of the Committee – Cllr P Wilkinson

Cllrs A Clarke, Cooper and G Fuller

In Attendance: Mrs L Welch (Parish Clerk).
Mrs H Franklin (Finance Officer)

74 Apologies for Absence

Apologies for absence/lateness were received and accepted with the reasons given from:

- Cllr S Hamilton who is away;
- Cllr R Moss who has prior commitments.

75. Declarations of Interest

There were no Declarations of Interest received.

76. Minutes

Resolved: That the Minutes of the Finance & Personnel meeting held on 25th November 2013 be agreed and signed as a correct record.

77. Monthly Accounts

Resolved (a) That the monthly accounts for the Current and Corporate Treasury Accounts for November as presented together with the Petty Cash Imprest sheet for November 2013 be agreed;

(b) Following a suggestion at the recent Snow Wardens meeting and subsequent enquiries it was agreed to purchase a light weight gritter at a cost of £250 plus £76 for assembly.

78. Avon Pension Fund

The Avon Pension Fund had been in contact with regards to the completion by 31st January 2014 of two outstanding forms.

Resolved: (a) That the Authorised signatories of Certification and Pension documents (LGPS53) form be agreed and returned;

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

- (b) That the completion of the Appointment of Independent Registered Occupational Health Medical Practitioner (LGPS54) form be deferred until such time that an ill health retirement request may be received.

79. Investment Account

A verbal report was received into the progress made so far of obtaining the best deals for savings investment accounts.

Resolved: That the current Fixed Rate Deposit Account with the Co-operative Bank which is due to expire on 18th December 2013 be reinvested for a further month but that further investigations into obtaining better options be pursued

80. Meeting Attendance

Members considered further the proposed change of meeting day.

Resolved: That this considered at full Council to establish preferences.

81. Council Tax Benefit Support

Members considered a communication from NALC in respect of the above and further communication with regards to the Parish & Town Council Precept requirements for 2014/15 from Bath & N E Somerset Council.

Resolved: That these communications be noted.

The meeting closed at 10.25 am

Minutes are draft until agreed at the next meeting.

Signed Dated