

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 12th May 2014 commencing at 7pm

Present: Cllrs A Butcher (Chair), D Cooper, G Fuller, and B Wallbridge..

Attending: 5 members of the public
Mrs L Welch (Parish Clerk)

Comments from the public

Fun Fair at Norton Hill Recreation Ground: Three members of the public attended to find out more about the Fun Fair which was currently on site at Norton Hill Recreation Ground and to express their strong concerns about (1) the lack of information and notification to local residents; (2) the damage to the playing field and who would pay for the repairs; (3) refuse and sewerage removal; and (4) whether the Fun Fair would return, particularly on Carnival night in November. There was a lengthy discussion where it was explained that the wet weather had created a strong degree of uncertainty about whether or when the Fun Fair should be installed, as a result the decision was taken to install the Fun Fair several days early before the weather worsened. The Parish Council apologised therefore for the lack of information and notification. A bond had been taken from the Fun Fair operators against damage to the ground. The Fun Fair operators made full arrangements for the removal of refuse and sewerage. The Parish Council would look at feedback when deciding whether the Fun Fair should return next year and residents were invited to return with comments to the next meeting. It confirmed however that under no circumstances would it return on Carnival night which was in the football season.

Parking at Longfellow Road: Two members of the public attended to give feedback of the consideration by BANES of the planning application at Fosse Way School. The BANES Officers' recommendation for approval included several conditions, one of which related to parking. The residents had drawn attention to the fact that the number of pupils already exceeded the number specified in the recommendation as requiring further planning consent should pupil numbers increase. As a result the condition was changed to the effect that should the number of pupils at the present time increase, then further planning approval would be required. The residents raised strong concerns that BANES had not clearly established the number of pupils at the present time and therefore this condition would be impossible to implement. They also raised the anomaly that the Chairman of the Committee was a former governor of the school. The residents thanked the Parish Council for its support in this issue and asked the Committee if it would consider contacting BANES to the effect that we were aware that the application was approved and concerns were raised about inadequate parking for the staff, which we understand they are looking into. Please would they kindly report their findings to us.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

1. Election of Chair

Cllr Wallbridge was elected Chair.

2. Election of Vice Chair

Cllr Butcher was elected Vice Chair.

3. Confirmation of the Membership of the Christmas Fair Working Group

The Working Group membership was confirmed as Cllrs Clarke, Cooper, Fuller and Wilkinson, with any other Councillors very welcome to attend.

4. Apologies for absence

There were no apologies for absence.

5. Declarations of Interest and dispensations

Cllrs Wallbridge and Fuller declared prejudicial interests in item 14 Dropped Kerbs, by virtue of the fact that they lived in homes which would benefit from dropped kerbs. They did not take part in discussion, nor did they vote.

6. Minutes of the last meeting

The minutes of the meeting held on 14th April 2014 were agreed as a true record and signed by the Chairman.

7. Westfield Allotments

This item would be deferred to the next meeting.

8. Planning Applications for Consideration

8.1 There were no objections to the planning application below.

14/01458/AR	Display of 3no. internally illuminated fascia signs and 3 no. internally illuminated signs on existing stone pillar.	Radstock Co-operative Society, Wells Rd.
14/01730/FUL	Erection of single storey front extension	93 Waterford Park

8.2 ***14/01061/CONSLT Consultation request from Mendip District Council regarding outline planning application for residential development at land SE of A367 Westfield- Generic Urban Areas Dummy Street*** – The Committee objected on the grounds that this development would put huge

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

pressure on the already over stretched road infrastructure through Westfield. In addition, facilities such as doctors' surgeries and schools would not accommodate such an increase in local housing.

- 8.3** *14/01221/OUT, 2 semi detached dwelling to the rear of 33 Elm Tree Ave with access, parking and associated works, 33 Elm Tree Ave* – This application had been considered at the Parish Council meeting on 6th May 2014 due to the deadline restrictions.

9. Planning Decisions

The list of Planning Decisions was noted.

10. Capital Scheme Programme

The Committee received a letter inviting expressions of interest from any Parish wishing to be considered for the introduction of a 20mph limit.

Resolved: Not to respond to the invitation of expressions of interest.

11. Former Tennis Court at Norton Hill Recreation Ground

Cllr Cooper gave a full overview of the installation of the new equipment at Norton Hill Recreation Ground and preparations for the Open Day on 1st June 2-5pm.

Resolved:

- (1) the Clerk contacts the Flowers Contractor for a quote for flowers along the fenceline, which would be circulated by e mail and an order placed accordingly
- (2) Four benches @ £250 each to be ordered from the E&D Projects budget;
- (3) Bunting and a basket ball to be arranged by Cllr Cooper and refunded accordingly;
- (4) Cllr Cooper was authorised to contact the radio on the Parish Council's behalf with the press release;
- (5) The Clerk and Cllr Cooper to undertake a risk assessment to include the refreshment arrangements and licences for the ice cream van.

In reviewing Norton Hill Recreation Ground generally there followed a discussion on the Fun Fair. It was confirmed that four operational days and 3 set up days were included in contract.

Resolved: That if the Fun Ground operators wish to start a day early on the Wednesday, running from Wednesday until Sunday, then this should be allowed.

Cllr Butcher asked that his strong objection to this resolution be noted.

Minutes subject to approval at the next meeting.

Signed **Dated**

12. Litterbin at Norton Hill Play Area

The Committee discussed a variety of different bins, their capacities and prices.

Resolved: To purchase a Futuro Litter Bin, liner capacity 100 litres at a cost of £216, with installation so that it is secured to the ground on the righthand side of the entry to the former tennis court from Upper Court (as seen from the Recreation Ground side) at a cost of £80, with emptying at £80 pcm, in line with the same emptying frequency as the rest of the recreation ground.

13. Noticeboard

The Committee noted that there had been no further update from Norton Radstock College despite chasing by phone.

Resolved: (1) That the Chair of the Council visits the college for first hand information about the progress of the noticeboard.
(2) That the Clerk contacts BANES for clarification on whether the remaining Ward Councillors initiative funding allocated for the noticeboard may be used for other noticeboards in the Parish.

14. Dropped Kerbs

Resolved: That given an application to BANES to install a dropped kerb costs at least £1,250, and historically the houses on the Waterside park estate were installed without dropped kerbs, and are mainly social housing, that the BANES Councillors be petitioned to look into the possibility of achieving an affordable rate for the installation of dropped kerbs, possibly by having a number of them done at once. The impact in terms of getting cars off the roads would be significant.

15. Invitation to host the Beau Street Hoard

The Committee discussed an invitation from BANES to host the Beau Street Hoard, a mobile exhibition including 17,577 silver Roman coins spanning the period 32BC – 274BC.

Resolved: To invite the mobile exhibition to the Fun Day on 29th June 2014.

16. Larch Court

There was no further information from Taylor Wimpey regarding the petition. The Clerk would continue to chase and the matter would be on the next agenda.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

17. Events

17.1 **Update on the Fun Day 29th June 2014**– In the absence on Cllr Wilkinson, Cllr Cooper gave an overview of arrangements for the Fun Day.

Resolved: To fund the sound system for the Fun Day at a cost of £120.

17.2 **Update on the Christmas Fair 27th November 2014**– Cllr Fuller reported on the Christmas Fair Working Group meeting held earlier that evening. Father Christmas would be installed in the Carnival coach with free lucky dip prizes of sweets for the children; the Parish Council gazebo would be put up to provide free mulled wine and mince pies. These would be located on the green space just to the right of the Christmas Tree (as seen from the Wells Rd) thus negating the need for a road closure. The Clerk was asked to check the electrics which would be needed for the light for the Switch On, the PA system, the lights for the Parish Council gazebo, an urn for the mulled wine. The evening would consist of (1) the grant awards at the Methodist Church; (2) The Switch On event (3) The Father Christmas coach and (4) refreshments provided by the Parish Council. Peppa Pig would be invited to attend for the children. A Temporary Event Licence would be sought for the event. The Working Group would meet again in September.

17.3 **Update on the Norton Hill Open Day 1st June** – This item had been covered in Minute 11 above.

18. Statement of Licensing Policy

There were no comments on the consultation from BANES.

19. Items for the next agenda

- Feedback on the Fun Fair
- Feedback on the Open Day at Norton Hill Recreation Ground
- Larch Court

The meeting closed at 8.30pm

Minutes subject to approval at the next meeting.

Signed **Dated**