

# WESTFIELD PARISH COUNCIL



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Chairman: Cllr G Fuller Parish Clerk: Ms L J Close FSLCC

Established 2011

## All Council Meetings are open to the Public and Press

4<sup>th</sup> February 2019

**TO: (a) All Members of the Environment and Development Committee**  
Cllr B Wallbridge (Chair), Cllrs A Butcher, D Cooper (Vice Chair), K Docherty, G Fuller, J Honess, R Hopkins, E Jackson, and P Williams.

**(b) All other Members of the Council for information**

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Monday 11<sup>th</sup> February 2019 at 7.00pm** at the Board Room, first floor, the Oval Office, St Peters Business Park, Westfield. The meeting will consider the items set out below.

*LJ Close*

Ms L J Close  
Parish Clerk

**Before the meeting there will be a 15 minute public session to enable residents of Westfield to ask questions, and make comments.**

## AGENDA

- 1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**  
Council to receive apologies for absence and, if appropriate, to approve the reasons given.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** - Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.

3. **MINUTES OF THE LAST MEETING** – To agree the minutes as a true and accurate record of the meeting held on 14<sup>th</sup> January 2019 (**Pages 1-3**)
4. **PLANNING APPLICATIONS FOR CONSIDERATION** (**Page 4**)
5. **PLANNING DECISIONS** – There were no decisions for noting at the time of the agenda being prepared.
6. **RECREATION GROUND – NORTON HILL**
  - Rent Review, Norwest Bowls Club
  - Further vandalism at Norwest Bowls Club (**Pages 5-7**)
  - Cracked kerb edges around the basketball court. Pictures available at the meeting.
7. **RECREATION GROUND – WESTHILL**
  - Stand alone pavilion
  - Replacement of the 'fort' in the play area
8. **EVENTS**
  - Remembrance Day poppies - feedback as per minute ref 127: 17 poppies required on the railings around the tree and 42 around the Jubilee Green railings – a total of 59 lorry poppies.
9. **OWNERLESS LAND AT MAY TREE ROAD, HOLLY WALK** Verbal update
10. **HANGING BASKETS BY SHOPS AT ELM TREE AVENUE** Verbal update
11. **PUBLIC PHONE BOX** (Cllr Hopkins) (**Page 8**)
12. **HOUSING POLICY, CURO** (Cllr Jackson)
13. **REQUEST FOR A TEXTILE BANK** (**Page 9**)
14. **ITEMS FOR THE NEXT AGENDA**

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 14<sup>th</sup> January commencing at 7pm**

**Present:** Cllrs B Wallbridge (Chair), A Butcher, D Cooper, J Honess, R Hopkins, E Jackson and P Williams.

**Absent:** Cllrs K Docherty and G Fuller

**Also attending:** Cllrs Colin Currie and Gary Dando of Radstock Town Council and one member of the public.  
Lesley Close, Parish Clerk.

**Comments from the public**

Two members of Radstock Town Council and a member of the public outlined their concerns about the RADCO planning application, focussing on parking issues and the visual impact.

**119. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies were received and accepted from Cllrs Fuller and Mansell who werer unwell.

**120. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- o Cllr Jackson declared an interest in item 4 Planning application **18/05623/OUT** as a member of the BANES Development Control Committee, a RADCO shareholder and a member of Radstock in Bloom.
- o Cllr Hopkins declared an interest in item 4 Planning application **18/05623/OUT** as a neighbour to the proposed development.
- o Cllr Williams declared an interest in item 10 Ownerless land at May Tree Road, Holly Walk as her son lives in a road which has also stopped being cut by BANES.

**121. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 10<sup>th</sup> December 2018 were altered at item 114 in that RADCO should read Fosseyway Co op. With this amendment the minutes agreed as a true record and signed by the Chair.

**122. PLANNING APPLICATIONS FOR CONSIDERATION**

***18/05623/OUT - Hybrid planning application for the mixed-use redevelopment of the Co-Operative store and associated car park in Radstock comprising - 1. Full planning permission for the demolition of existing store and construction of 1795sqm retail floorspace including replacement store (Class A1), 722sqm office floorspace (Class B1) and***

**Minutes subject to approval at the next meeting.**

**Signed ..... Dated .....**

**Westfield Parish Council**

***28 dwellings (Class C3) with associated car and cycle parking, works to existing access, landscaping, public realm, drainage and infrastructure.  
2. Outline planning permission for construction of 27 dwellings with associated car parking, landscaping, drainage and infrastructure (access, scale, and landscaping determined, all other matters reserved).***

Westfield Parish Council is highly supportive, in principle, of planning application no 18/05623/OUT, but raises the following concerns.

1. Parking is a deep concern. The application does not reach the BANES' standard on parking and certainly not the Westfield Neighbourhood Plan standards of parking. Clarity on exactly how many parking spaces are for residents and how many for commercial parking is required.

2. Loss of amenity in the local area. Insufficient parking on site for residents and retail means that those using the site will park elsewhere in the town, adding to the already significant pressure of lack of parking.

3. Visual impact from a heritage perspective. There is concern that the buildings fronting the site will obscure the skyline which includes the historic shambles. Is it possible please for the design to be looked at with the view to creating a roofline more in keeping with the character of the local area?

**123. PLANNING DECISIONS**

The planning decisions were noted.

**124. BANES CONSULTATION ON THE DRAFT COMMUNITY ASSET TRANSFER POLICY**

The consultation was noted.

**125. RECREATION GROUND – NORTON HILL**

Norwest Bowls Club – There was an update on the progress of two insurance claims following the three break ins at the Club. A quote for a triangulated heightening of the car park fence closest to the Club would be chased. This item was continued in Part 2.

**126. RECREATION GROUNDS – WESTHILL**

Stand alone pavilion – quotes were due in for the feasibility study for the stand alone pavilion at the end of the month.

**127. EVENTS**

Remembrance Day Poppies – The Committee agreed that lorry poppies were the type required for the green fencing around the Christmas Tree and Jubilee

**Minutes subject to approval at the next meeting.**

**Signed ..... Dated .....**

**Westfield Parish Council**

Green. Cllrs Hopkins and Cooper to take a look and bring back an estimate of the number required.

**128. OWNERLESS LAND AT MAY TREE ROAD AND HOLLY WALK**

A meeting was being arranged with Mark Cassidy and Paul Pearce of BANES and would be reported back to the next meeting.

It was noted that BANES was no longer cutting the grass at Larch Court. However, this land belongs to Persimmon Homes and all enquiries should be directed to them.

**129. HANGING BASKETS BY SHOPS AT ELM TREE AVENUE**

Having agreed the quote for the trenching work at a previous meeting, it was noted that tenders would be in at the end of the month for project managing the works. In the meantime a quote of £2,450 in total for the hanging basket trees, from the same manufacturer as the Ruskin Road and Nightingale Way trees, was agreed. It was further agreed that planters beneath the hanging baskets were not required.

**130. ITEMS FOR THE NEXT AGENDA**

- Public Phone Box (Cllr Hopkins)
- Housing Policy, CURO (Cllr Jackson)

It was agreed to exclude the press and public on the grounds that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**131. NORTON HILL RECREATION GROUND**

The rent review of Norwest Bowls Club by the solicitors had prompted a draft letter from them which was agreed by the Committee.

The meeting closed at 8.20pm

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

Westfield Parish Council Planning Applications – FEBRUARY 2019

| Date Rec'd | App No       | Applicant       | Location           | Case Officer   | Proposal  | Response By |
|------------|--------------|-----------------|--------------------|----------------|---|-------------|
| 24.01.2019 | 18/05599/FUL | Miss M.R.Peibst | 24 St Peter's Road | Samantha Mason | Erection of a single storey rear extension, installation of dormer windows and associated landscaping works | 14.02.2019  |
|            |              |                 |                    |                |   |             |
|            |              |                 |                    |                |   |             |
|            |              |                 |                    |                |   |             |
|            |              |                 |                    |                |   |             |
|            |              |                 |                    |                |   |             |



Indicates application received since agenda printed

## Parish Clerk

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**From:** Mary Harston <mary.harston@talktalk.net>  
**Sent:** 29 January 2019 17:05  
**To:** Parish Clerk  
**Subject:** More problems

Hi Lesley

Got the vandals back again – one of the men was down at the club today and has noticed that one of our security lights at the front of the building (near the shelter) has been pulled off the brackets and is now dangling from its wire. Can't say when it happened – after Saturday evening at a guess as we had an event on that night and someone would have told us if the light wasn't working. I will ask the working party if they noticed anything on Monday morning but I very much doubt it as they working on the green and surrounds that morning. It's not even as if the light can "disturb " them as it's controlled by a switch in the club house.

It seems we're never going to be free of people trying to destroy the property that the club members takes so much care to look after.

Regards

Mary

## Parish Clerk

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**From:** Parish Clerk  
**Sent:** 31 January 2019 09:28  
**To:** 'Mary Harston'  
**Cc:** Finance Officer; Tracey Stephens; Andrew Butcher; Bryan Wallbridge; 'Diana Cooper'; Eleanor Jackson; Geoff Fuller; James Honess; Kevin Docherty; Lesley Mansell; Pat Williams; 'Phil Wilkinson'; sueron1@sky.com  
**Subject:** RE: More problems

Dear Mary

Thank you for clarifying the fact that you are reporting this to the Police and also the means by which the vandals managed to access the light. It is very helpful. I have copied in all Councillors as this is on our Committee agenda for 11<sup>th</sup> February where I am expecting to have (1) a second quote for heightening the fence and (2) I will put your suggestion for the removal of the youth shelter. It is indeed a matter which requires full consideration and thank you for all the information you have provided to this end.

With kind regards,

*Lesley*

**Lesley Close FSLCC**  
**Parish Clerk**

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The view and comments expressed in this email are confidential to the recipients and should not be passed on to others without permission.

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**From:** Mary Harston [mailto:mary.harston@talktalk.net]  
**Sent:** 30 January 2019 17:21  
**To:** Parish Clerk  
**Cc:** 'Geoff Fuller'; Tracey Stephens; Finance Officer  
**Subject:** RE: More problems

Hi Lesley

I agree about the spate but this one seems to be going on a very long time. We had quite a bit of vandalism before the new housing estate was built and then it stopped and we thought that's good but



now over the last couple of years it has come back again. As there is no CCTV coverage by the shelter they know they can get away with it.

I will pop into the police station and report it, we were promised more patrols but whether that has actually happened is debatable. I've certainly never seen any police officers in the area on foot or otherwise and I go past the clubhouse several times most days – always look down to see if everything looks ok as do all our members who drive that way – they've told me so. Admittedly we can't see what's happening at the back but I think the units by our wall would probably let us know if they saw anything unusual during the daytime as they know of our break ins.

As to how they got to the light – our electrician has been and looked at this morning and says the bracket has been kicked off – therefore they were, once again, on the roof. As to timing it has to have been after 11am on Saturday evening as we had an event last Saturday and the light was ok then – having spoken to our Bar Steward who was the one locking up – and us finding it Tuesday lunchtime.

Having spoken to some of our members over the last 24 hours they want to know why the shelter can't be taken away complete – it might help the situation - especially if the fencing is higher – we know this is where the youngsters meet, probably to take drugs. If they only want to destroy property why should they have help via the shelter? Our members still think that it does not help having the shelter so close to the premises – no matter what the police or council say.

It really is never ending at the moment – they obviously have decided to leave the pavilion alone and target us instead.

Hopefully the Council will agree to having the fence higher. After all it is the Council's asset that needs protecting not ours.

Regards  
Mary

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**From:** Parish Clerk [mailto:Parishclerk@westfieldparishcouncil.co.uk]  
**Sent:** 30 January 2019 09:43  
**To:** Mary Harston  
**Cc:** Geoff Fuller; Tracey Stephens; Finance Officer  
**Subject:** RE: More problems

Dear Mary

Thank you for letting me know and I am very sorry to hear of the ongoing difficulties. It is indeed a spate – I am sure you will have reported it to the Police in order to demonstrate the pattern of behaviour.

Several years after I started here as Clerk there was an entire summer of spates of vandalism at the pavilion at Norton Hill Recreation Ground. From attempted arson, to jamming the locks so the pavilion could not be opened, damaging the fence, the wall, the lights, the gas cupboard, electricity meter – it felt endless, time consuming and very demoralising. We installed CCTV and the problem so far has not come back. I only mention this because it is hard to stand up to the onslaught, but the problem does move on eventually.

I shall chase the fencing contractor again today for the quote to heighten the car park / field fence closest to the youth shelter. Do you know how they would have reached the security light?

## Parish Clerk

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**From:** sueron1@sky.com  
**Sent:** 30 January 2019 11:12  
**To:** Parish Clerk  
**Subject:** FW: Telephone Box Charlton Road

Hi Lesley

It might be useful to record/diary this in some way and even though its been copied/sent to a full WPC listing it may be useful to hard copy councillors at Monday's meeting

Regards

Ron H

-----Original Message-----

**From:** Dave Dixon <Dave\_Dixon@BATHNES.GOV.uk>  
**Sent:** 30 January 2019 10:28  
**To:** RH <sueron1@sky.com>; Lesley Close <Lesley.welch@westfieldparishcouncil.co.uk>; Geoffrey Fuller <geoffrey.fuller@outlook.com>; Cllr Diana Cooper <dianacooper18@btinternet.com>; Cllr. Lesley Mansell <CllrLesleyamansell@yahoo.co.uk>; Eleanor Jackson (Cllr) <Eleanor\_Jackson@BATHNES.GOV.UK>; Cllr. Pat Williams <patwilliams21@talktalk.net>; philipdwilkinson@btinternet.com; Cllr Bryan Wallbridge <Westfield.wallbridge@gmail.com>; Cllr. James Honess <jameshoness@hotmail.com>; Kevin Docherty <kevindocherty1966@googlemail.com>  
**Subject:** Re: Telephone Box Charlton Road

Ron

Leave it with me. I will speak to Stefan and see where we are. As you know there are significant footings that will need to be dug out once the kiosk has been removed and that might be delaying things.  
I'll be in touch.

Regards

Dave

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**From:** RH <sueron1@sky.com>  
**Date:** 29 January 2019 at 17:04:35 GMT  
**To:** Dave Dixon <Dave\_Dixon@BATHNES.GOV.uk>, Lesley Close <Lesley.welch@westfieldparishcouncil.co.uk>, Geoffrey Fuller <geoffrey.fuller@outlook.com>, Cllr Diana Cooper <dianacooper18@btinternet.com>, Cllr. Lesley Mansell <CllrLesleyamansell@yahoo.co.uk>, Eleanor Jackson (Cllr) <Eleanor\_Jackson@BATHNES.GOV.UK>, Cllr. Pat Williams <patwilliams21@talktalk.net>, philipdwilkinson@btinternet.com <philipdwilkinson@btinternet.com>, Cllr Bryan Wallbridge <Westfield.wallbridge@gmail.com>, Cllr. James Honess <jameshoness@hotmail.com>, Kevin Docherty <kevindocherty1966@googlemail.com>  
**Subject:** Fwd: Telephone Box Charlton Road

Hello David

This matter is becoming an absolute nonsense.....

## Parish Clerk

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**From:** Dave Rayner <daveraynersitefinding@gmail.com>  
**Sent:** 29 January 2019 16:15  
**To:** council@westfieldparishcouncil.co.uk  
**Subject:** Scope ..

A very good afternoon to you Westfield Parish Council.

I thought I would get in touch with a really quick email, to see if you might be able to help or steer me in the right direction ?

I'm currently working in association with the Charity Scope, helping to find new locations for their textile recycling banks and I thought I would get in touch with you to explore the opportunity of possibly finding new locations in Westfield for the public to donate their old clothes, to help support and raise funds for Scope.

The Textile Banks help to raise awareness and to provide a much needed source of income towards ongoing projects which help to make this country a place where disabled people have the same opportunities as everyone else, whilst also helping to reduce landfill and increase the availability of textile recycling facilities for the local residents.

I wondered if you may have any ideas or suggestions on possible suitable locations in Westfield ? Hoping that you may be able to help ??

I look forward to hearing from you ..

With kindest regards and best wishes,

Dave Rayner ...

My new website is currently under construction but open to view at ..

[www.daverayner.co.uk](http://www.daverayner.co.uk)

07588 504598

01983 618544

Together we can make a difference !!

