

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Methodist Church, Westfield on Tuesday 31st May 2011 commencing at 7.00 pm

Present: Chair: Cllr R Appleyard
Vice Chair: Cllr G Fuller
Councillors: R Baber, A Clarke, C Cray (7.02 pm),
S. Hamilton, E Newman, T Pack, S Russell
and P Wilkinson

Also Present: Two (2) Members of the Public

In Attendance: Mr John Furze (Locum Clerk)
Mrs H Franklin (Finance Officer)

18. Apologies for Absence

Apologies for absence were received from Councillor R Moss who was away on holiday.

RESOLVED: To accept the apology with the reason given.

Cllr Chris Cray arrived at 7.02pm.

19. Chairman's Announcements

There were no Chair's announcements.

20. Declarations of Interest

There were no Declarations of Interest.

21. Exclusion of the Press and Public

The Chair asked the Locum Clerk if there were any items to be dealt with after the Public (including the Press) had been excluded.

Resolved: That no Agenda item be treated as confidential and dealt with after the Public (including the Press) had been excluded.

22. Minutes of the Annual Parish Council Meeting – 17th May 2011

Resolved: That the Minutes of the Annual Parish Council Meeting held on 17th May 2011 be signed as a correct record once the following manuscript corrections had been made:

- i) **Minute Number 9** to read that the proposal was seconded by Councillor P Wilkinson for election of Councillor E Newman as Deputy Chairman;

That four (4) votes were recorded in favour of Councillor E Newman and *not* Councillor P Wilkinson as stated.

- ii) **Minute Number 10 (3)** to include the word Personnel and to be furthermore known as the Finance, General Purposes & Personnel Committee;

23. Accounts for Payment

Members were asked to review and approve a schedule of Accounts for Payment.

Discussions followed in respect of some of the payments particularly in respect of trade waste, telecommunication and IT costs.

Resolved: i) That the Schedule of Accounts be approved for payment

- ii) That Councillors G Fuller and S Russell be appointed to sign the latest batch of cheques.

24. Waterford Park Allotments

Members were requested to authorise of the Clerk to complete the legal paperwork to adopt the gardens from Bath & N E Somerset Council.

Discussions followed in respect of the cost implication concerns with regard to this project.

Resolved: That before a decision is made on whether to adopt the gardens from Bath & N E Somerset Council a full list of costings is provided by the Locum Clerk and brought back to Council for further consideration.

25. Purchase of Hanging Baskets, Brackets & Watering System

Members were requested to approve the allocation of £700 from the budget in line with the Chairman's recommendation.

Resolved: That £700 be allocated from the Twinning Budget for the purchase of hanging baskets, brackets and watering system.

26. Provision of Parish Notice Board

Members were requested to agree the provision and location of a Parish Notice Board for Westfield.

- Resolved:** i) That a Community Notice Board be purchased for Westfield from the Bath & N E Somerset Council Ward Councillors Initiative Fund money;
- ii) That the Locum Clerk contact Bath & N E Somerset Council to ascertain whether planning permission will be required for a free standing notice board and if so whether there will be a cost implication.

27. Report from Finance & General Purposes Committee

Members were asked to receive a report from the Chairman of the Committee on matters discussed at the meeting held on 24th May 2011.

Unfortunately the Chairman of the Committee was not present to give this report.

Resolved: That Members noted that work was in progress with regard to obtaining more accurate and detailed budget figures.

28. Appointment of Parish Clerk

The Locum Clerk advised Members that advertisements had been submitted to local newspapers and published on Society of Local Council Clerks and Bath & N E Somerset Council's websites. The Locum Clerk further advised that responses had been received.

Resolved: To note the progress made with the appointment of a Parish Clerk .

29. Planning Applications for Consideration

Members considered planning applications for planning consent that had been submitted for consultation by the local planning authority.

Resolved: That the Local Planning Authority be advised of the observations of the Council on the submitted applications as below:

- i) 11/01773/CLEU Mr M Charlton – Spa Building, Waterside Farm, Charlton Lane, Westfield. Use of part of the spa building as a dwelling (Certificate of Lawfulness for an Existing Use).

No Objection

- ii) 11/01332/FUL Mr B Pearson – Dickies (UK) Limited, Third Avenue, Westfield. Installation of 1,205 Suntech 240W solar panels on an industrial building.

No Objection

- iii) 11/01772/FUL Linden Homes Western Limited – Site of Alcan Factory, Nightingale Way, Westfield BA3 4AA. Residential-led mixed use redevelopment comprising of the erection of 176 No Dwellings, community facilities, offices, town centre link, formal green space and associated works.

No Objection but with the following observations:

“Members expressed concerns regarding Overdevelopment of site and issues with access and egress into Nightingale Way/Charlton Road.”

30. Planning Decisions

Members received a schedule of recent decisions made by the Local Planning Authority.

Resolved: To note the submitted schedule.

31. Date of Next Meeting

Resolved: That the next meeting of Westfield Parish Council be arranged for Monday 27th June 2011.

The Meeting finished at 8.28 pm

Signed:

Dated: