

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Methodist Church, Westfield on Monday 15<sup>th</sup> August 2011 commencing at 7.00 pm

- Present:** Chair: Cllr R Appleyard  
Vice Chair: Cllr G Fuller  
Councillors: R Baber, Mrs A Clarke, C Cray (7.01 pm),  
Mrs S. Hamilton, R Moss, E Newman,  
T Pack, Mrs S Russell and P Wilkinson
- In Attendance:** Mrs L J Welch (Parish Clerk)  
Mrs B Burridge (Administrative)
- Also Present:** One (1) Member of the Public

#### 44. Apologies for Absence

Apologies for absence were received from Councillor R Moss who is away on holiday.

**Resolved:** To accept the apologies with the reason given.

Cllr Chris Cray arrived at 7.01pm.

#### 45. Chairman's Announcements

The Chair welcomed the new Parish Clerk Mrs Lesley Welch and hoped she would enjoy her time in Westfield. With Lesley's appointment the Council is now in a position to move forward.

Members were advised that on the 20<sup>th</sup> August the Scout Troupe in Westfield would be painting the Scout Hall from 10 am – 4 pm and would welcome anyone who wished to spend an hour painting.

The Chair read out a letter from Cllr Cray.

**Resolved:** Cllr Cray's letter would be put on the Agenda for the next meeting of the Council on 5<sup>th</sup> September.

#### 46. Declarations of Interest

There were no Declarations of Interest made at this time.

Signed ..... Dated .....

**Westfield Parish Council**

**47. Exclusion of the Press and Public**

The Chair asked the Parish Clerk if there were any items to be dealt with after the Public (including the Press) had been excluded.

**Resolved:** That Agenda Item No 51 Staff In Confidence be treated as confidential and dealt with after the Public (including the Press) had been excluded.

**48. Minutes of the Parish Council Meeting – 27<sup>th</sup> June 2011**

**Resolved:** That the Minutes of the Parish Council Meeting held on 27<sup>th</sup> June 2011 be signed as a correct record once an amendment had been made to item 39 (1) "of £100" be added as the agreed annual payment.

**49. Council Budget – Year to Date**

Members were asked to review Council Budget 2011/12.

**Resolved:** That this be discussed by the Finance Committee and for them to work with the Clerk to understand the elements.

**50. Accounts for Payment**

Members were asked to review and note items of expenditure.

**Resolved:** That this expenditure be noted.

**51. Mobile Phones**

The Chair asked for this item to be discussed under Confidential.

**Resolved:** That this item be moved to Item 57.

With the Council's permission Item 53 was moved up the Agenda.

**52. Calendar of Meetings**

Members to decide on a Calendar of meetings.

**Resolved:** That the Council meetings be held on the first Monday of every month and the Finance Committee to meet on a two weekly basis until an understanding of the Council's budgets is reached.

Signed ..... Dated .....

**Westfield Parish Council**

**53. Correspondence**

Members were asked to consider a complaint from Mr Moore regarding damage to hedge and fence at Norton Hill playing field.

**Resolved:** That costs be obtained for signage and 1 metre of fencing between the hedge and the tennis court at Norton Hill.

**54. Open Spaces Society**

Members were asked to make a decision regarding membership of the Open Spaces Society.

**Resolved:** That the Council would not take up membership of the Open Spaces Society.

**55. Planning Applications for Consideration**

Members considered planning applications for planning consent that had been submitted for consultation by the local planning authority.

**Resolved:** That the Local Planning Authority be advised of the observations of the Council on the submitted applications as below:

- i) 11/02415/FUL Mrs Kelly Lewis, Fairhaven, Wells Road, Westfield, Radstock – Conversion of studio/workshop to a dwelling.

**No Objection**

- ii) 11/02488/FUL Woodpecker Pine Limited, Charlton Lane, Westfield – Erection of new factory and offices for the production of wood furniture (Resubmission).

**No Objection**

- iii) 11/02631/FUL Mr Thomas Longworth 51 Wells Road, Westfield, BA3 3RY – Provision of off street parking.

**No Objection** as long as a dropped kerb is installed.

- iv) 11/02197/FUL Ben May 31 Holly Walk, Westfield Radstock BA3 3TT – Erection of a rear conservatory.

**No Objection**

Signed ..... Dated .....

**Westfield Parish Council**

- v) 11/02670/FUL Ian Hobbs Technical Services, Strainstall Engineering Services Ltd, Charlton Lane, Westfield. Erection of 6 no workshop units and associated access, parking and landscaping works. (Resubmission).

**No Objection**

- vi) 11/02958/FUL Oval Homes Ltd Land Adjacent to Tether's End, Cobblers Way, Westfield, Radstock – Erection of a three bedroom detached dwelling on land adjoining Tethers End, Wells Road.

**No Objection**

- vii) 11/03281/REM Mr Brian Mitchard, Former Abattoir, Wells Road, Westfield, Radstock – Removal of condition 5 of application 09/00217/FUL (Erection of three storey, 4 bed house with integral garage following demolition of existing outbuildings (Resubmission).

**No Objection**

**56. Planning Decisions**

Members received a schedule of recent decisions made by the Local Planning Authority.

**Resolved:** To note the submitted schedule.

**57. Confidential Business**

**Resolved:** In accordance with Agenda Item No 51 the confidential nature of the business to be transacted, the press and public should be excluded during consideration of the next Agenda Item – Staff in Confidence.

**The Meeting finished at 9.00 pm**

**Signed:** .....

**Dated:** .....

Signed ..... Dated .....