

WESTFIELD PARISH COUNCIL

Minutes of the Finance & Personnel Meeting held at the Oval Office,
St Peters Business Park, Westfield on
Monday 14th November 2011 commencing at 10.00am

Present: Chair of the Committee: Cllr R Moss
Councillors: A Clarke, G Fuller, T Pack and P Wilkinson (Vice Chair of Committee)

In Attendance: Mrs L J Welch (Parish Clerk)
Mrs H Franklin (Finance Officer)

47. Apologies for Absence

Apologies for absence were received from Councillor S Hamilton as being unwell.

Resolved: To accept the apologies and the reason given.

48. Declarations of Interest

There were no Declarations of Interest.

49. Minutes

Resolved: That the Minutes of the Finance & Personnel meeting held on 31st October 2011 be agreed and signed as a correct record.

50. Budgets

Members considered the proposed Budget updates provided together with a submitted update from the Chair of the Committee

- Resolved:**
- 1) That the budget be put to the Parish Council showing an increase of approximately 7- 8% in the Precept figure to ensure that the Capital and Cash Flow Reserves can be built up;
 - 2) That further costings be obtained in respect of the Council insurance provision;
 - 3) That consideration be given to Time Off in Lieu as a first resort and overtime provision budgeted accordingly;

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

- 4) That Bath & N E Somerset Council Solicitor, Vernan Hitchman be contacted for an urgent response to the recent meeting;
- 5) That the Environment & Development Committee be requested to research the issue with the Pit Path in respect of ownership because of any possible financial implication to Westfield Parish Council.

51. Midsomer Norton, Radstock & District Dial a Ride – Grant Funding Application

Members considered a grant funding request from the above organisation.

Resolved: That before any decision can be made the following information is provided:

- i) Copy of latest accounts showing income and expenditure;
- ii) Area of usage;
- iii) Charge per trip.

52. St Nicholas Church

Members considered an email response in respect of the recent contribution made to Radstock PCC.

Resolved: That this item be considered by full Council.

53. Confidential Business

Resolved: In accordance with the confidential nature of the business to be transacted, the press and public should be excluded during consideration of the next agenda Items.

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Signed Dated