

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 14th March 2016 commencing at 7pm

Present: Cllrs B Wallbridge (Chair), D Cooper, K Docherty, R Hopkins, A Butcher and G Fuller.

Also attending: Lesley Welch, Parish Clerk and Tracey Stephens, Admin Asst,

Apologies: Cllrs P Williams, E Jackson, A Seaman-Moss and R Moss

184. Apologies for absence

Apologies for absence were received and accepted from Cllr Jackson, who was away, Cllr Williams, who was unwell, Cllr Seaman-Moss and Cllr Moss.

185. Declarations of Interest and dispensations

- Cllr Fuller declared an interest in item 11, Queens 90th Birthday Celebrations, as an employee of Midsomer Norton Rugby Club.
- Cllr Hopkins registered an interest in item 14, St Hugh's Church, as a member of the Big Local committee.

186. Minutes of the last meeting

The minutes of the meeting held on 8th February 2016, including the confidential minutes, were agreed as a true record and signed by the Chairman.

187. Planning Applications for consideration

The committee objected to the application below on the grounds of over development. It was felt that Cypress Terrace is already very crowded and any further development would be detrimental to the area.

Date Rec'd	App No	Applicant	Location	Proposal
29.02.2016	15/05670/OUT	Mrs L Squire	4 Cypress Terrace	Erection of a 1no. 3 bedroomed end terrace house

188. Planning Decisions

The planning decisions were noted.

Minutes subject to approval at the next meeting.

Signed Dated

189. Mendip Local Plan Part 2

The email received regarding the Mendip Local Plan was noted.

190. Recreation Grounds

(1) Security Light at Norton Hill – the Committee received a quotation from the company which installed the CCTV.

(2) Mud at the entrance to the main field at Norton Hill – the Committee received a quote to make good the expanding area of mud at the entrance to the field, via the old gate.

(3) Fencing at Norwest Bowling Club car park – The Committee received a quote for the fencing works

(4) Westhill Recreation Ground – dumping of rubbish. The Committee noted that the area had been cleared and noted the action taken to report to Environmental Health

Resolved: (1) To go ahead with the security light at the basketball court in the amount of £608.00;

(2) In relation to the mud at the entrance to Norton Hill Recreation Ground, to take no action until the summer and add to the agenda for the June meeting;

(3) With regard to the fencing at Norwest Bowling Club car park, to put a metal strap along the top of the damaged fence to the value of £265.00. To get further quotes for concrete posts to replace the four rotting posts and to get a quote for concrete posts for the whole fence, with a metal strap along the whole length of the fence.

191. Flowers in Public Places

The Committee received the spreadsheet outlining spending to date against budget for the Flowers in Public Places.

Resolved: to start looking now to get a contractor to undertake both hanging baskets and planters next year.

192. Remembrance Day Memorial

The quote for the Remembrance Day Memorial had not yet been received

193. Queen's 90th Birthday celebrations

It was advised that Midsomer Norton Town Council had invited Westfield Parish Council to take part in their lighting of a beacon for the Queen's birthday at Midsomer Norton Rugby Club. There would be a request for a contribution for advertising the event.

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Signed **Dated**

Westfield Parish Council

- Resolved:** (1) to find out the format of the evening and costs and email response to Councillors.
(2) to delegate authority to the Clerk for any costs if Councillors agree, by email, to take part in the event and funds are needed before next full Council meeting

194. Fun Fair in Westfield

The meeting with the Fun Fair operators had not yet taken place.

195. Traffic Issues in Westfield

The Committee discussed a meeting with Stefan Chiffers of BANES Highways Department. The positioning of a sign at the Radstock end of Westfield was decided but needs permission from a resident to have part of it on his land.

- Resolved:** (1) to purchase a second sign for the gateway to Westfield, provided permission was received from the resident;
(2) to agree the installation costs at a total of £804 for the two signs.

196. St Hugh's Church

It was advised that the Big Local have approached Downside to discuss purchasing St Hugh's Church, making it a Radstock and Westfield joint community asset.

197. Progress on Youth Work

An email regarding the progress of youth work in Westfield was noted.

198. Items for the next agenda

- Bench at Elm Tree Avenue bus stop

The meeting closed at 8:11pm

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Signed **Dated**