

WESTFIELD PARISH COUNCIL

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 13th February 2012 commencing at 7pm

Present: Chair of the Committee: Cllr E Newman
Councillors: Cllr G Fuller and P Wilkinson.

In Attendance: Cllr Bryan Wallbridge
Mrs L J Welch (Parish Clerk)

53. Apologies for Absence

Apologies for absence were received from Cllr Appleyard who had another engagement and from Cllr Russell who had work commitments.

54. Declarations of Interest

There were no declarations of interest.

55. Minutes of the last meeting

The minutes of the meeting held on 9th January 2012 were agreed as a true record and signed by the Chairman.

56. Matters arising

There were no matters arising from the minutes.

57. Planning Applications for Consideration

12/00107/FUL	Erection of 4no. four bed detached dwellings, 2no. two bed dwellings and 1no. three bed detached dwelling following demolition of existing industrial buildings.	Oval Estates (Bath) Ltd.
--------------	--	--------------------------

The Committee re-iterated its previous concerns regarding the access and egress to the new houses. The Committee requested that the deadline of 7th March be extended to allow further consideration at its next meeting on 12th March and that in the meantime any further information, such as feedback from local residents, ownership of the land be conveyed to the Parish Council.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

For transparency it was noted that Oval Homes owns the offices rented by the Parish Council.

58. Planning Decisions

The Committee noted the recent planning decisions in the Parish.

59. Street Naming of development off Bryant Avenue

It was confirmed that the Parish Council had agreed that Perry Close be put forward as the name of the new road.

60. Requests for events on Westhill Recreation Ground

60.1 *J Stokes Fun Fair:* The Committee discussed a request for a fun fair at the site in April.

RESOLVED That due to the proximity of the new housing development that a fun fair should not be allowed.

60.2 *Fun Day by Luckington Carnival Club:* The Committee discussed a request for a fete in June and asked that the Carnival Club considers sharing the event with the Parish Council. It received an e mail from Wansdyke Play Association who regularly hold play sessions at Westhill Recreation Ground who are holding a series of events from April to June designed around intergenerational play and play through the ages, culminating the weekend of the Queen's Jubilee.

RESOLVED That an approach be made to Luckington Carnival Club for a joint fete/ fun day, with the Parish Council.

61. Time capsule and plinth by the living Christmas tree

61.1 *Time Capsule:* The Committee discussed the length of time the capsule is to be buried and the requirements to withstand the effects of time. Further costs would include the construction of a concrete chamber for the time capsule.

RESOLVED That a recommendation be made to the Finance and Personnel Committee that the Time Capsule be buried for 100 years and as such recommended a 300mm x 255mm marine grade stainless steel time capsule with an RP system to absorb oxygen and prevent degradation at a cost of £458.00.

61.2 *Stone Plinth:* Cllr Fuller reported that he had made enquiries about the cost of a 1 x 1m piece of stone with an oval plaque, engraved and interred in the stone. Due to the cost of lettering the wording on the plaque was reviewed.

RESOLVED That Cllr Fuller seeks a quote for the new lettering, plaque, plus the stone.

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

62. Events

62.1 *Diamond Jubilee – 4th June 2012:* The Committee noted the feedback from the Finance and Personnel Committee relating to the flags outside the local shops. It was felt that there were too many children from outside Westfield Parish attending Fosseyway School and Westfield Primary School, and vice versa, to warrant mugs to the school children. It was noted that quotes for bunting were being sought.

RESOLVED That Cllr Fuller contacts Darren Hall and G M Engineering for quotes for sleeves to be bolted through the existing brackets on which flags can be hung. These could also be put up at Remembrance Day.

62.2 *Carnival in Westfield – November 2012:* It was noted that feedback from BANES showed that providing the stall was not on the public highway and adhered to 'Guidelines for Catering at Outdoor Events' then no licences or food handling certificates were required.

RESOLVED To have a Parish Council stall at the Carnival located preferably near the local shops and the Clerk to ask the Carnival Secretary if this is possible. Otherwise, located outside the Norton Hill Pavilion, where access to the Pavilion's kitchen will be helpful.

63. Website

Following the overview of tenders, the Committee discussed the mock up of the website by Quick and Simple Websites and the enhanced scope for development and interaction which this website gave.

RESOLVED To recommend to the Finance and Personnel Committee that the Parish Council invests £700 (£600 for the website, £100 for hosting) for the new website, plus £100 for the first year's updates if required. Ongoing costs in subsequent years would be £100 for hosting and domain and it is expected that updates would be undertaken in house.

64. Items for the next agenda

Community Plan for Westfield – Details of the first meeting of the Steering Group would be circulated to all Councillors for information.

The meeting closed at 8.15pm.

Minutes subject to approval at the next meeting.

Signed Dated