

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 12th October 2015 commencing at 7pm

Present: Cllrs B Wallbridge (Chair), A Butcher, D Cooper, K Docherty, R Hopkins, E Jackson and G Fuller.

Also attending: Emily Merko, Finance Officer and Tracey Stephens, Admin Assistant

Absent: Cllrs A Seaman-Moss and R Moss

89. Apologies for absence

Apologies for absence were received and accepted from Cllrs A Seaman-Moss and R Moss who were unavailable.

90. Declarations of Interest and dispensations

Cllr Jackson declared an interest as a member of BaNES Development Control Committee. Also declared an interest in planning application 15/01965/RES as a resident nearby.

91. Minutes of the last meetings

The minutes of the meeting held on 14th September 2015 were agreed as a true record and signed by the Chairman. It was noted that the missing bus shelter was to be replaced in w/c 5th October but as yet nothing had happened.

Resolved: to investigate a revised timescale for replacement bus shelter at Charlton Road/Nightingale Way.

92. Planning Applications for consideration

There were no objections to the planning application below:

15/04172/FUL	21 West Hill Road	Erection of two storey side extension
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The following comments were made regarding the planning application below:

15/01965/RES - Approval of reserved matters with regard to outline application 13/02436/EOUT for access, appearance, layout, scale and landscaping for area 3 (phase 2) of the development - the Committee reiterated previous objections regarding the ecology in the area and raised concerns that a further bridge would increase the chance of flooding, which would have an effect on movement from Westfield through Radstock.

93. Planning Decisions

The Planning Decisions were noted.

94. Briefing note on the Joint Spacial Plan

The briefing on the Joint Spacial Plan was noted.

Minutes subject to approval at the next meeting.

Signed **Dated**

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95. Flood Risk Management Consultation from BaNES

Councillors raised some concern that there are no flood risk areas in Westfield as although there may not be natural flood risks the area is at risk of flooding from man-made structures such as mine culverts and water. The build-up of surface water in the newly built-up areas such as at the junction of Cobblers Way / Wells Road.

Resolved: that Cllr Hopkins address concerns with the Flood Risk Management team.

96. Local Green Space Notification – Landowner Notification

The notification regarding the allocation of Norton Hill Recreation Ground was received but it was noted that there had been no similar communication regarding Westhill Recreation Ground. There was some concern that the map of the green space at Norton Hill Recreation Ground did not take in the bowling club and green or the Pavilion and car park.

Resolved: to contact Julie O'Rourke for clarification on the two applications and committee to meet again, if necessary, to discuss.

97. Development Management and Enforcement training from BaNES

Resolved: to check with Clerk whether it would be beneficial for office staff to attend the training.

98. Traffic and Highways priorities in Westfield

Resolved: Cllr Fuller to meet with Clerk to draw up an initial list of priorities. List to be brought to next meeting for discussion.

99. Norton Hill Recreation Ground

The report on the trapeze swing was discussed and the health and safety implications. However, it was considered that there was no significant risk posed by the trapeze swing.

A verbal update on the replacement of the fencing and the gate was received. It was further noted that the steps from the fence into the field were in a poor state of repair and that this could be addressed at the same time as replacement of the fence.

Two quotes for addressing the condition of the horsechestnut tree on the boundary with Upper Court were considered.

The police advice on noise disturbance at the pavilion was noted and accepted.

Resolved: a) that the trapeze swing need not be removed,
b) to investigate repairs to the steps,

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- c) to accept quote from BaNES for work on the horse chestnut tree.

100. Improvements to Westhill Play Area

Results from the Westfield schoolchildren's survey were shared. The majority of children preferred option D. The consultation was also available on-line but had not yet received many responses. The survey had recently been published in Norton Hill School newsletter so it was hoped that more responses would soon be forthcoming.

Resolved: to wait until next meeting to allow time for responses from Norton Hill students.

101. Aeraton works on football pitches

Resolved: to accept quote from Greensward to aerate both pitches.

102. Landscape contract at the Trust grounds

With two small amendments the specifications for the work on the Trust Grounds was agreed. The draft specification would also be considered by the Finance & Personnel committee.

103. Christmas lights switch on event

The quotes from Strode Sound for a PA system and from MSN&D Carnival Association for marshalls and the Father Christmas coach were received. It was reported that Luckington Carnival Club were to be approached about marshalling. Alternatives for the Father Christmas coach were discussed.

Resolved: a) To accept the quote for the PA system from Strode Sound for £60,
b) to approach the Rotary Club about possible use of their glass coach (Cllr Jackson),
c) if the above was not possible to use the red marquee that could be provided by Cllr Fuller,
d) to accept the offer of a generator from Cllr Hopkins.

104. Flowers in public places

The 2015 flower displays were discussed as well as future arrangements for maintenance and watering.

It was reported that WAGS had been awarded Outstanding for their It's Your Neighbourhood entry at the allotments site.

Resolved: a) to confirm whether WAGS intend to plant containers with spring bulbs and plants,
b) to talk to Fosseyway School about maintenance of the square planter,

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b) to look again at the possibility of going to a contractor for the summer planting.

105. To consider arranging an annual meeting of the snow wardens

There was a vacancy for a Snow Warden in the Waterford Park area. It was reported that a resident had expressed an interest in taking on the role.

Resolved: a) to accept the offer from the resident of Waterford Park,
b) to contact the snow wardens to ask if they would be interested in meeting and if so to arrange.

106. Chairman's Badge of Office

This item was deferred to the next meeting.

107. Entry to Westfield signs

This item was deferred to the next meeting as no quotes had yet been received.

108. Grass cutting

This item was deferred to the next meeting

109. Community Payback Scheme

Having contacted local organisations about possible requirements of the Community Payback team and considered the needs within the Parish Council's responsibility it was decided felt that there was no work in the parish that would be suitable for this scheme.

Resolved: to communicate this decision to the Community Payback Scheme leader.

110. Policing priorities in Westfield

The request to compile a list of policing priorities for the area was noted.

Resolved: that any priority ideas be sent to the Clerk who would compile a list for discussion at next meeting.

111. Items for the next agenda

- Traffic needs priorities list
- List of priorities for policing
- Grass Cutting
- Chairman's badge of office
- To invite Sam Plummer, Senior Youth Worker to talk about facilities for young people

The meeting closed at 8:55pm

Minutes subject to approval at the next meeting.

Signed **Dated**