

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,
St Peters Business Park, Westfield on
Monday 7th November 2011 commencing at 7.00 pm

Present: Vice Chair: Cllr G Fuller
Councillors: R Baber, A Clarke, S Hamilton, R Moss,
E Newman, T Pack and P Wilkinson

In Attendance: Mrs L J Welch (Parish Clerk)
Mrs B Burridge (Administrative)

Also Present: Kerr Stirling and one member of the public.

Public Comments

Mr Ian Williams volunteered to be a Snow Warden for Westfield. He went on to advise Members that the flower beds at the end of Longfellow Road had not been weeded and he felt this area needed tidying up.

He went on to mentioned that the drug dealers are back in the street, the police have been informed. When his wife took the Poppy collection round the Janes Estate she was worried about the number of elderly whose doors were unlocked and was concerned that they were inviting her in when they did not know her.

Mr Williams finished by advising Members that War Vetrans were entitled to priority health care and felt this information needed to be advertised as not many people were aware of this fact.

100. Neighbourhood Plans

Mr Kerr Stirling, Chair of the Steering Group for Paulton Community Plan gave a presentation. He outlined how the Steering Group was set up and the pitfalls they encountered on the way to producing the Paulton Community Plan. Initially it was thought this would take approximately 18 months but in fact it took 3 years.

101. Norton Radstock Children's Centre Services

No one was available to attend.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

102. Apologies for Absence

Apologies for absence were received from Cllr R Appleyard who had another Meeting to attend and Cllr S Russell who was unwell.

Resolved: To accept the apologies with the reasons given.

103. Declarations of Interest

There were no Declarations of Interest.

104. Minutes of the Parish Council Meeting – 3rd October 2011

Resolved: That the Minutes of the Parish Council Meeting held on 3rd October 2011 be signed as a correct record.

105. Matters arising from the minutes for reporting only

There were no matters arising.

106. Resignation of Councillor Chris Cray

Members were advised of the resignation of Councillor Chris Cray on health grounds and Cllr Hamilton was asked to convey the Council's best wishes to him.

Resolved: That the casual vacancy is declared and public notification of the vacancy is published.

107. Outside Bodies

- Resolved:**
- a) That Cllr R Appleyard be appointed as the representative on Bath CAB;
 - b) That Cllr Russell's report regarding Radstock Museum be noted.

108. Committee Reports

- Resolved:**
- a) That the Minutes, Confidential Minutes and Recommendations contained therein of the Finance and Personnel meeting held on 10th October 2011 be noted;
 - b) That the Minutes, Confidential Minutes and Recommendations contained therein of the Finance and Personnel meeting held on 31st October 2011 be noted;
 - c) That the Minutes and Recommendations contained therein of the Environment and Development meeting held on 31st October 2011 be noted;

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Signed Dated

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109. Committee Recommendations

- Resolved:**
- a) To agree the recommendation of the Finance and Personnel Committee that the Standing Orders pertinent to Westfield Parish Council and based on the template from the National Association of Local Councils be adopted.
 - b) To agree the recommendation of the Finance and Personnel Committee that the Financial Regulations based on the template from the National Association of Local Councils be adopted with the following amendments:-
 - i) Contracts (Item 11.1(b)) be reduced from £60,000 to £35,000;
 - ii) Contracts (Item 11.1(f)) be amended to read; two Members of the Council, one of whom being the Chair or Vice Chair of Council and the other being the Chair or Vice Chair of Finance and Personnel.
 - c) To agree that the Scheme of Delegation be adopted.

110. Community Plan for Westfield

Resolved: That the Environment and Development Committee's recommendation of a Community Plan for Westfield be agreed.

111. Bath and North East Somerset Councillors' report

Councillor R Moss advised Members that Bath and North East Somerset Council were in the process of Budget setting and had agreed to a 0% rise on the Council tax which would mean a cut of services in some areas.

112. Grant Funding

Members considered the distribution of funding via the Quartet Community Foundation.

Resolved: That the Council would not use Quartet for the distribution of the grant funding.

113. Christmas Lights

Members received quotes as requested by the Finance and Personnel Committee at its meeting on 31st October 2011.

Resolved: That the Council would not go ahead with the Christmas Lights for the lamp posts this year due to the exorbitant cost.

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Signed Dated

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114. Items for next Agenda

Resolved: There were no items highlighted for the next agenda.

The Meeting finished at 8.15 pm.

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Signed Dated