

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 7<sup>th</sup> March 2016 commencing at 7.00pm

- Present:** Chair: Cllr B Wallbridge  
Cllrs: A Butcher, D Cooper, K Docherty, R Hopkins,  
E Jackson and P Wilkinson
- Apologies:** Cllrs: A Seaman-Moss, P Williams, G Fuller and R Moss
- Attending:** Lesley Welch, Parish Clerk, Tracey Stephens, Admin Assistant

### 128. Apologies for Absence

Apologies for absence were received from Cllrs Moss and Seaman-Moss who were away, Cllr Williams was unwell and Cllr Fuller had a work commitment.

Cllr Butcher arrived at 7:03pm  
Cllr Jackson arrived at 7:05pm

### 129. Declarations of Interest and Dispensations

- Cllr Butcher declared an interest in item 6 Grants as he knows the manager of the care home.
- Cllr Jackson declared an interest in item 6 Grants as a member of the church.

### 130. Minutes of the Parish Council Meeting – Monday 1<sup>st</sup> February 2016

**Resolved:** That the minutes of the Parish Council Meeting held on 1<sup>st</sup> February 2016 be agreed and signed as a correct record.

### 131. Committee Reports

#### (a) Environment and Development Committee – 8<sup>th</sup> February 2016

It was noted that a member of the public had called to volunteer assistance with the watering of the flowers in the coal trucks.

**Resolved:** That the Minutes of the Environment and Development meeting held on 8<sup>th</sup> February 2016, be noted.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**(b) Finance and Personnel Committee – 17<sup>th</sup> February 2016**

**Resolved:** That the Minutes of the Finance and Personnel meeting, held on 17<sup>th</sup> February 2016, be noted.

**132. Approval of items over £5,000 and consideration of any virement**

There were no items over £5,000 for approval.

**133. Grants**

The Council considered the grants recommended by the Grants Sub Committee.

Cllr Butcher abstained from voting on the items 1 – Musicians South West as had declared an interest and item 4 – Teddy Bear’s Nursery.

Cllr Jackson abstained from voting on item 5 – Trinity Methodist Church as she had declared an interest.

The application from Westhill Sports and Community Centre was approved with the suggestion that they contact BaNES for help with funding for the disabled toilet.

**Resolved:** (1) to agree the recommendations of the Grants Sub Committee, attached as appendix 1.

**134. Feedback from the Westfield Neighbourhood Plan Working Group**

The minutes of the meetings on 2<sup>nd</sup> February and 23<sup>rd</sup> February were noted.

The Council noted that the next meeting was 15<sup>th</sup> March 2016.

**135. Creating Community Identity**

There was a discussion on the lack of knowledge about Westfield and its boundaries. Cllr Hopkins proposed that the Parish Council uses some funds to have a campaign to promote Westfield. Cllr Wallbridge seconded and the vote was carried 7 for 1 against.

**Resolved:** Clerk to investigate costs from PR Companies

**136. Advertising in the Westfield Warbler**

It was noted that Council is unable to veto adverts in the Warbler, unless they are immoral or illegal, as it is produced by Ignyte and they are responsible for the advertising.

**137. FREEDOM (domestic abuse) service in Westfield**

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Signed ..... Dated .....

## Westfield Parish Council

Cllr Jackson gave a report on how the cuts in funding have affected the service to vulnerable women in areas outside Bath. She is looking for more concrete information about how they could go forward with offering more services to vulnerable women and men in Westfield.

### 138. Outside Bodies Reports

**Mardons** - Cllr Cooper to attend a meeting there this week

**Radstock Museum** - Cllr Jackson reported that the museum is looking into how they can use their space more effectively and engage further with the community. They are hoping to put on a display regarding the history of Westfield.

**Resolved:** Cllr Hopkins to discuss further with museum with regard to who is going to provide the information for the display.

### 139. Chairman's Report

Cllr Moss was not at the meeting, but had emailed to all Councillors regarding the anti-social behaviour in Westfield which was on the increase. It was hoped that the installation of the new equipment at Westhill would have some effect and create a space for the young people to congregate.

**Resolved:** (1) Email to be sent to Norton Hill School to advise them about students from there kicking over the daffodils by Wesley Avenue.  
(2) Police officers to be invited to attend a council meeting for discussion

### 140. Bath and North East Somerset Councillors' report

Cllr Jackson delivered Cllr Moss's report in his absence.

There has been some frustration with trying to find out where the budget cuts are going to have an effect. On a positive note, the bus services are to be maintained at the current level.

Cllr Moss is to talk tomorrow evening regarding the vote for a Mayor of BaNES at the Trinity Methodist Church in Radstock.

Cllr Jackson reported that there was some concern that BaNES committee meetings are held at times that are inconvenient for anyone who wants an input to attend.

Both Ward Councillors are working to make sure that Westfield gets a fair share of development money.

Cllr Jackson is attending planning training next week regarding getting 106 money from developments

It was agreed to exclude the press and public on the grounds that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**141. Minutes**

**Resolved:** That the confidential minutes of the Environment and Development Committee of 8<sup>th</sup> February and the Finance and Personnel Committee of 17<sup>th</sup> February be noted.

**142. Landscape Contracts**

The proposal to accept the recommendation from Finance and Personnel was put forward by Cllr Wallbridge and seconded by Cllr Cooper. The vote for was unanimous.

**Resolved:** That the recommendation of the Finance and Personnel Committee that the tender from GreenSward Sports Consultancy for £22,015 be accepted for 2016/17 with a view to renewing the contract in 2017 for the following three years, be agreed.

The meeting closed at 8:12pm.

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Signed ..... Dated .....

**Westfield Parish Council**

Appendix one

<b>Organisation</b>	<b>Round 2 2015-16 Amount requested</b>	<b>Round 2 2015-16 Purpose of grant</b>	<b>Grants Committee notes</b>	<b>Grant Recommended Round 2</b>
Musicians South West CIC	£360	6 x Reminiscence through Music sessions at Whitehaven Care Home, Fosseyway. Grant to cover performer costs.	Differences between this and the previous application noted - some of the same issues regarding the funding to pay professionals remained but acknowledged significantly lower request and noted importance of music for dementia.	£360
PEOPLE	£1,000	Refurbishment of cloakroom and bathroom at the property in Westfield owned by the charity.	The high cost of refurbishment was questioned but it was agreed that this was a valuable charity helping vulnerable people.	£500
SWALLOW	£1,000	Reorganisation of working space to accommodate new staff - stud walls, insulation, doorway, fire door, plaster, decoration.	The excellent work of this proactive charity was noted helping another vulnerable group in the community.	£1,000
Teddy Bear Nursery	£600	A plastic shed for storage.	It was agreed that this was an essential item.	£600
Trinity Methodist Church	£1,000	Full redecoration of the church hall.	The value of this community facility was noted as well as the fact that the cost requested was less than a quarter of the total cost of	£1,000

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**Westfield Parish Council**

			the project.	
Wansdyke Play Association	£250	Purchase of new equipment and replacement of old eg. equipment to support healthy eating and renewal of outdoor fire bowl	It was noted that WPA runs sessions in Westfield so Westfield residents would benefit from new equipment.	£250
Westhill Sports and Community Centre	£1,000	Refurbishment of the Ladies' toilets at the Club.	The importance of supporting this community facility was noted. Costing details were requested. A quotation from Premier Plumbing for materials only was received showing a cost of £530.54+VAT. This does not include labour which has not yet been costed.	£1,000
Working In Support of Holidays for the disabled (WISH)	£1,000	Coach and carers' costs for holiday to Babbacombe in May.	Enquiries were made into how many Westfield residents would benefit. It was confirmed that there were 4 out of 11 signed up for the trip were from Westfield and 12 Westfield residents benefitted from WISH trips last year.	£1,000

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