

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,
St Peters Business Park, Westfield on
Monday 3rd October 2011 commencing at 7.00 pm

Present: Chair: Cllr R Appleyard
Vice Chair: Cllr G Fuller
Councillors: R Baber, S Hamilton, R Moss, E Newman,
S Russell, T Pack and P Wilkinson

In Attendance: Mrs L J Welch (Parish Clerk)
Mrs H Franklin (Finance Officer)

Also Present: Sue & John Hall (Twinning Association)
Jeni & Alan Randles (Twinning Association)
Duncan Kerr (Bath & N E Somerset Council)

79. Apologies for Absence

Apologies for absence were received from Cllr C Cray who had been in Hospital and was feeling unwell and Cllr Mrs A Clarke who had a Hospital appointment.

Resolved: a) To accept the apologies with the reasons given;
b) To convey the Council's get well wishes to Councillor C Cray.

80. Declarations of Interest

Councillor R Appleyard declared a personal and prejudicial interest in Minute No 89 Road naming of the housing development at Bryant Avenue; Mrs B Perry being a relative and also being a member of the Board of Somer Housing Trust.

81. Minutes of the Parish Council Meeting – 5th September 2011

Resolved: That the Minutes of the Parish Council Meeting held on 5th September 2011 be signed as a correct record.

82. Matters arising from the minutes for reporting only

Members were advised that the meeting arranged with Vernon Hitchman and Tim Richens of Bath & N E Somerset had unfortunately been cancelled but was to be rearranged as soon as possible.

Minutes are draft until agreed at the next meeting.

Signed Dated

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83. Twinning Association

Members welcomed representatives of the Twinning Association to the meeting.

Jeni Randles spoke on behalf of the Association and presented Members with a very comprehensive explanation of how the Twinning Association functioned and was formed. Jeni Randles advised Members that 2012 was the 30th Anniversary of the Twinning Charter being signed with Norton Radstock Town Council and Ambares et Lagrave. The Twinning Association felt that this would be the right time for a new Charter to be drafted in the name of all three new Councils; but the Twinning Association would wish to retain the title Norton Radstock Twinning Association.

The Chair of the Council, Councillor R Appleyard thanked Jeni Randles for her presentation and Suspended Standing Orders to enable questions to be taken.

Standing Orders were resumed.

Resolved: To move any decision to Item 86 – Outside Bodies.

Representatives of the Norton Radstock Twinning Association left the meeting.

84. Radstock and Westfield Economic Forum

Members welcomed Duncan Kerr the Principle Economy, Enterprise and Business Officer at Bath & N E Somerset Council.

Duncan Kerr gave a presentation to Members on the economic development of the area with an objective to developing an Action Plan being relevant to the area and with the support of local people, local businesses etc.

Standing Orders were suspended to enable questions to be taken.

Standing Orders were resumed.

The Chair of Council, Councillor R Appleyard thanked Duncan Kerr for his presentation.

Resolved: That Duncan Kerr the Principle Economy, Enterprise and Business Officer at Bath & N E Somerset Council liaise with the Parish Council via the Chair of the Council and the Parish Clerk in respect of the draft Action Plan.

85. Review of Venue for future meetings of the Parish Council

Members considered a report from the Clerk which outlined the facilities available together with costings.

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Resolved: That the report be noted and the meetings continue at the Oval Office, but that Council be mindful that some meetings may be required to be held outside of the Oval Office.

86. Outside Bodies

Members gave consideration to the appointment of representatives to Outside Bodies.

Resolved: a) That the following Members be appointed as representatives to Outside Bodies:

ALCA/NALC Norton Radstock Area Community Safety & Drugs Group	Chair of the Council Cllr G Fuller with Cllr S Hamilton as a second if required
Norton Radstock Regeneration	The Parish Council as a whole to be the contact with consultations being addressed via the Clerk
Parish Cluster Group 4	Chair of the Council
Parish Forum	Cllr G Fuller
Public Transport Liaison Group	Cllr E Newman
Radstock Museum Society	Cllr S Russell
Radstock & Westfield Economic Development Forum	Cllr R Baber
Somer Valley Partnership	Cllr R Moss
SWAN	Cllr S Hamilton

b) That a decision be taken that Westfield Parish Council do not go forward into a new Charter with Ambares et Lagrave;

c) That Westfield Parish Council does not appoint a representative to the Norton Radstock Twinning Association but those good wishes for the future are conveyed.

87. Waterford Park Allotments

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Members were advised that the Deed of Easement had now been received and that a draft under lease was with the Westfield Allotment and Gardening Society for consideration.

Resolved: That the update be noted.

88. Noticeboard

Members were advised that monies were being awaited by the two Ward Councillors and that a source and cost had been identified for the noticeboard provision.

- Resolved:**
- a) That the update be noted;
 - b) That Norton Radstock College is approached with regard to the construction of the noticeboard.

The Chair of the Council, Councillor R Appleyard had previously declared an interest in the following item so the Vice Chair of the Council, Councillor G Fuller took the Chair.

89. Road naming of the housing development at Bryant Avenue

Councillor R Moss addressed Members with regard to the Somer Housing development off of Bryant's Avenue and explained that Bath & N E Somerset Council were happy to seek the opinion of local Parishes with regard to street naming.

Councillor Moss suggested that consideration be given to naming the road after a local resident Mrs Betty Perry who up until recently had been a long standing local and B & NES Councillor. Councillor Moss suggested that the road be called Perry Close.

Resolved: That it be recommended to Bath & N E Somerset Council that the road name of the new Somer Housing development at Bryant Avenue be called Perry Close as proposed by Councillor G Fuller, seconded by Councillor E Newman and agreed by the Council.

The Chair of the Council, Councillor R Appleyard took the Chair.

90. Bath & N E Somerset Councillors Report

Councillor R Moss advised Members that the new administration within Bath & N E Somerset Council were in on-going discussions with regards to changing the weekly refuse collection to fortnightly.

The Chair of the Council, Councillor R Appleyard advised Members that Bath In Bloom had received a National Silver Guilt Award losing the category by only one point.

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Resolved: That the reports be noted.

91. Committee Reports

- Resolved:**
- a) That the Minutes and Recommendations contained therein of the Finance and Personnel meeting held on 19th September 2011 be noted;
 - b) That the Minutes and Recommendations contained therein of the Environment and Development meeting held on 27th September be noted.

92. Committee Recommendations

- Resolved:**
- a) That the recommendation of the Finance & Personnel Committee at its meeting on 19th September to grant the Midsomer Norton & District Carnival Association the £2,618 set aside in the Budget prepared by Bath & N E Somerset Council for this financial year be agreed;
 - b) That consideration to a 3 year funding agreement with the Midsomer Norton & District Carnival Association, with a further meeting being arranged when the support of the other Councils was known, be agreed;
 - c) That in the spirit of the Reorganisation Order an amount of £1,414 (this being 25% of the final amount) be donated as the final year of funding to St Nicholas Church, because the graveyard is used by the people of Westfield, be agreed;
 - d) That the two wreaths for the Poppy Appeal at Remembrance Day for the Radstock and Midsomer Norton commemorations be agreed;
 - e) That a rooted Christmas tree be purchased, positioned on the public ground to the right of the local Westfield Shops; quotations for the tree and planting and provision of an electric point, funded by the B& NES Ward Councillors Initiative, be agreed.

93. Chairman's Report

The Chair of the Council, Councillor R Appleyard advised that he had nothing to report.

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94. Items for the next Agenda

Resolved: That Members wishing for items to be placed on the next Agenda contact the Clerk.

95. Confidential Business

Resolved: In accordance with the confidential nature of the business to be transacted, the press and public should be excluded during consideration of the next agenda Items.

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Signed Dated