

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 1<sup>st</sup> February 2016 commencing at 7.00pm

- Present:** Chair: Cllr R Moss
- Cllrs: A Butcher, D Cooper, K Docherty, G Fuller, R Hopkins,  
E Jackson, P Wilkinson and P Williams.
- Apologies:** Cllrs: A Seaman-Moss, B Wallbridge
- Attending:** Lesley Welch, Parish Clerk, Tracey Stephens, Admin Assistant

### 114. Apologies for Absence

Apologies for absence were received from Cllr Angie Seaman-Moss who was unwell and Cllr Bryan Wallbridge who had work and home commitments.

### 115. Declarations of Interest and Dispensations

There were no declarations of interest

### 116. Minutes of the Parish Council Meeting – Monday 4<sup>th</sup> January 2016

**Resolved:** That the minutes of the Parish Council Meeting held on 4<sup>th</sup> January 2016 be agreed and signed as a correct record.

### 117. Environment and Development Committee

**Resolved:** That Cllr Williams joins the Environment and Development Committee.

### 118. Committee Reports

#### **(a) Environment and Development Committee – 11<sup>th</sup> January 2016**

**Resolved:** That the Minutes of the Environment and Development meeting held on 11<sup>th</sup> January 2016, be noted.

#### **(b) Finance and Personnel Committee – 20<sup>th</sup> January 2016**

**Resolved:** That the Minutes of the Finance and Personnel meeting, held on 20<sup>th</sup> January 2016, be noted.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**119. Approval of items over £5,000 and consideration of any virement**

There were no items over £5,000 for approval.

**120. Budget 2016/17, Precept report and leaflet**

- Resolved:**
- (1) to accept the recommendation of the Finance and Personnel Committee of a precept figure of £179,900 which would represent a 2% (£1.93) increase on a Band D council tax property;
  - (2) to accept the recommendation of the Finance and Personnel Committee that the precept leaflet (attached as Appendix 4 of the F&P Minutes of 20/1/16) be agreed.
  - (3) To confirm the agreement of the final budget 2016/17 as circulated with the agenda.

**121. Feedback from the Westfield Neighbourhood Plan Working Group**

Cllrs were advised that the Household survey had been commissioned and will be going out to residents shortly.

Cllr Butcher arrived at 7:10pm

The Council noted that the next meeting was 2<sup>nd</sup> February 2016.

**122. Gateway Sign to Westfield**

Councillors discussed the gateway sign to Westfield at the Centurion roundabout.

- Resolved:**
- (1) to order the sign to read 'Westfield welcomes careful drivers, A community committed to education and enterprise' and to position the new sign on the grass verge at the top of the Fosseyway, leaving space for a flower container to possibly be added at a later date;
  - (2) the sign to have removable bar for advertising events in Westfield;
  - (3) the colour of sign to be light brown;
  - (4) to contact Stefan Chiffers of BaNES to discuss the positioning and style of the sign at the entrance from Radstock.

**123. Flowers in Public Places**

It was noted that WAGS is no longer able to undertake the planting of flowers in public places. The Potting Shed had been contacted, but had not yet

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Signed ..... Dated .....

## Westfield Parish Council

responded. It was suggested that the College and Fosse Way School also be contacted.

**Resolved:** A working group to be established to purchase plants and commission a voluntary group to assist with planting and maintenance.

### 124. Outside Bodies Reports

**Radstock Museum Society** - It was reported that Cllr Seaman-Moss had received a letter inviting her to a meeting. Cllr Jackson reported that there will be a meeting of Trustees on Thursday to discuss funding for the museum clock.

### 125. Chairman's Report

Cllr Moss reported a Council Tax increase of 3.25% from BaNES. He reminded Councillors that there is to be a mayoral election for BaNES in March, and, that further to Government announcing devolution changes, there will also be a mayor of 'Avon'.

Cllrs Moss and Jackson have visited Mardons and been shown the area that Linden Homes are applying to convert from offices to residential flats. They have started a discussion within BaNES and will be objecting to the planning request, when it comes in, on several levels, pointing out that the space was supposed to be an asset to the community.

### 126. Bath and North East Somerset Councillors' report

Cllr Jackson reported on the Select Committee for Wellbeing who failed to hold the Clinical Commissioning Group to account for a budgeting gap. She is in conversation with Sam Plummer regarding provision of Youth Services in Westfield. Mr Plummer is to attend E&D on 8<sup>th</sup> February. Cllr Jackson has also become the BaNES representative on the Religious Education Planning Committee.

### 127. Item for the next agenda

- Creating Community identity

The meeting closed at 8pm.

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Signed ..... Dated .....